

**Passaic Valley Regional High School
District #1**

MINUTES

**Regular Meeting of the Board of Education
Tuesday, December 6, 2022**

ORDER OF BUSINESS

**The Board of Education of the Passaic Valley Regional High School
In the County of Passaic, New Jersey**

**Minutes of the Regular Meeting of the Board of Education
Tuesday, December 6, 2022**

The minutes for the regular meeting of the Passaic Valley Regional High School District #1 in the County of Passaic on Tuesday, December 6, 2022, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

**I. CALL TO ORDER BY DR. VARCADIPANE, BOARD PRESIDENT,
AT 6:00 P.M.**

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Absent
Mr. D’Ambrosio - Yes
Mr. Damiano - Absent

Mr. D’Angelo - Absent
Mr. Doell - Yes
Ms. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

Also Present:

Bracken Healy, Superintendent of Schools
Colin Monahan, Business Administrator/Board Secretary
Raymond Reddin, Esq., Board Attorney
Mona Arnous, Student Representative

II. PLEDGE OF ALLEGIANCE

III. READING OF ANNOUNCEMENT

Mr. Monahan read the Public Notice.

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2022, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

IV. PRESIDENT’S REPORT

None

V. ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

None

VI. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Dr. Varcadipane asked for a motion to approve the Minutes of the Regular meeting of November 3, 2022, of the Passaic Valley Regional High School District #1 Board of Education.

Mr. D’Ambrosio made a motion to approve the minutes of the Regular meeting of November 3, 2022, of the Passaic Valley Regional High School District #1 Board of Education; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Absent
Mr. D’Ambrosio – Yes
Mr. Damiano - Absent

Mr. D’Angelo – Absent
Mr. Doell – Yes
Ms. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

VII. REPORT OF THE SUPERINTENDENT

Dr. Healy thanked the band, choir and the students that rode the decorated bus for their participation in the Holiday Lights Parade. He stated it was a great experience. He also stated he received a lot of positive feedback from the community.

Dr. Healy stated the Superintendent Ambassadors are deciding on two (2) charity events and are looking into scheduling a cornhole tournament and a kickball game. They have already chosen the benefactors charity of choice to help our staff members and PV families in need. Dr. Healy stated he is proud that they thought of helping their own this school year.

Dr. Healy stated in January there will be a full QSAC review. They will give the district a one (1) week notice before the review.

Dr. Healy stated there have been only six (6) suspensions this year which averages to about two (2) a month. In 2018/2019 there were 375 suspensions which averaged about 40 per month. He further stated Saturday detention was re-instituted and has been a deterrence for suspensions.

Dr. Healy stated discussion will continue with the PVEA with reference to the potential bell and schedule change with a common lunch period.

VIII. STUDENT REPRESENTATIVE REPORT

Mona Arnous, Student Representative, stated she is a junior and feels that since they are allowed to go out for lunch with the seniors, it gives them time to catch a break and also allows for a sense of independence. She further stated the students are happy to have the chrome books.

Dr. Healy stated he sees the students out at lunch and they are very well behaved.

Mona Arnous stated the school clubs and sports are a great way for students to be involved. She further stated the school year is amazing and the students are happy to be at school.

IX. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

None

Mr. Damiano enters the Board meeting at 6:05 P.M.

X. EDUCATION COMMITTEE

1. Approval / Fundraisers

The Superintendent recommended approval of the following fundraisers:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Future Medical Professionals	Dr. lobst	Candy Cane & Ornament sale	12/1-23/22 In-school	Raise funds for St. Jude's Children's Hospital
2	Class of '24	Francis / Van Ess	Fancloth Apparel sale	11/28-12/22/22 On-line	Raise funds for cotillion, prom, and décor, etc.
3	Future Educators of America	Dr. lobst	PV Magnet sale	12/1-23/22 In-school	Raise funds for NJEEA membership
4	Spanish Club	Arici / Ropero	Tee Shirt sale	12/6/2022 In and out of school	Raise funds for club activities
5	Varsity Club	Andriani / S. Benvenuti	Sublimated PV Gear Sale	11/9-21/22 On-Line Revolt	Raise funds for varsity club
6	PV Wrestling	J. Wassel	Poster sale	12/12/22-1/1/23 In and out of school	Raise funds to support program needs
7	PV Wrestling	J. Wassel	Snap Raise Crowd Funding	12/12/22-1/9/23 Online	Raise funds to support program needs
8	Boys Basketball	K. Touhey	Snap Raise Crowd Funding	12/10/22-1/10/23 Online	Raise funds to support program needs
9	ABA	Dubil	Pajama Dress Down Day	12/13/22 In school	Raise funds for ABA program activities

2. Approval / Overnight Field Trip Revision

The Superintendent recommended approval of following overnight field trip revision:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Music	DeLuccia	Professional workshops & performance	March 4-7, 2022 Overnight Universal Studios Florida	Attend professional workshops and perform live at Universal Studios

3. Approval / 2022-2023 Out of District Placement

The Superintendent recommended the Board of Education approve the following out of district placement(s):

	Student ID	Location	Cost
1	2002689	Chancellor Academy 157 Parkway PO Box 338 Pompton Plains, NJ	\$51,820.67 (start 12/7/2022)

Education Committee

4. Approval / Yvonne Migliaccio, Leave Replacement

The Superintendent recommended approval of Ms. Yvonne Migliaccio as an English Leave Replacement for teacher #4454. Start date 12/12/2022 through 4/3/23 (anticipated). Step one, class one, prorated, no benefits.

5. Approval / Travel Expense - 2023 NJASA Techspo Annual Workshop

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve the travel expenses for the 2022 NJASA Techspo Annual Workshop in Atlantic City for Mr. Clementi and Dr. Healy.

6. Approval / Student Observers

The Superintendent recommended approval for Passaic Valley Regional High School to accept student observers for the 2022-2023 academic school year from Saint Thomas Aquinas College and Dominican University of New York. Observers all pending fingerprints and background check.

7. Approval / Rukiye Koch, Substitute

The Superintendent recommended approval of Rukiye Koch as a per diem substitute teacher at Passaic Valley Regional High School for the 2022-2023 school year. No benefits. \$115.00 per diem. Up to 29 hours per week.

8. Approval / Denise Thompson, Part-Time Bus Driver

The Superintendent recommended approval of Denise Thompson as a part-time bus driver for the 2022-2023 school year, no benefits, up to 29 hours per week, rate \$22.00 per hour.

9. Approval / 2022-2023 Home Instruction

The Superintendent recommended the Board of Education approve the following home instruction:

Student ID	Instructor	Location
2002689	Jenai Agosta	Totowa

10. Approval / Comprehensive Equity Plan SOA 2022-2023

The Superintendent recommended approval of the Comprehensive Equity Plan Statement of Assurance for the 2022-2023 school year.

11. Approval / Victoria Hunt, Part-Time ABA Paraprofessional

The Superintendent recommended approval of Victoria Hunt as a part-time PV ABA paraprofessional for the 2022-2023 school year, no benefits, up to 29 hours per week, rate \$18.00 per hour. Pending completion of fingerprinting.

Education Committee

12. Approval / John Craig, Part-Time ABA Paraprofessional, Bus Aide

The Superintendent recommended approval of John Craig as a part-time PV ABA paraprofessional and bus aide for the 2022-2023 school year, no benefits, up to 29 hours per week, rate \$18.00 per hour. Pending completion of criminal history and all paperwork.

13. Approval / November Suspensions

The Superintendent recommended approval of the November 2022 suspensions.

14. Approval / Curriculum Writing

The Superintendent recommended approval of the following persons for curriculum writing:

- ESL D. Ropero 20 hours @ \$37.00/hr
- ESL Advanced L. Chami Hajir 20 hours @ \$37.00/hr
- Italian II Honors L. Zulic 20 hours @ \$37.00/hr

15. Approval / Attendance October 2022

The Superintendent reported the following attendance for October 2022:

Possible number of days school has been open	20.00
Possible number of days attendance	20,440.00
Days absent	1,163.50
Percent of attendance	95.7%
Average daily attendance	1,022.00

16. Approval / Field Trip

The Superintendent recommended approval of following field trip(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	ABA	Dubil	Trip to Clifton HS	12/20/22 Time TBD Clifton High School Clifton, NJ	Part of social, emotional learning experiences curriculum. Approx 24 students, 18 staff Cost to BOE – use of PV Bus and driver

Education Committee

17. Approval / Fundraisers

The Superintendent recommended approval of following fundraisers:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	ABA	Dubil	Toy Drive	Through 12/16/22 In-school	Fundraiser benefiting the children at Joseph M. Sanzari's Children's Hospital

Ms. Luker made a motion to approve Education items 1 – 17; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati - Yes
 Dr. Cathcart – Absent
 Mr. D’Ambrosio – Yes
 Mr. Damiano - Yes

Mr. D’Angelo – Absent
 Mr. Doell – Yes
 Ms. Luker – Yes
 Dr. Varcadipane – Yes
 Mr. Yodice – Yes

XI. FINANCE COMMITTEE

18. Approval of Monthly Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provided Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

Date	Check Numbers	Total Amount
12/7/22	Pending	\$3,008,962.56

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

19. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of September

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further required the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending October 31, 2022, for the Board to accept;

NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending October 31, 2022; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation.

Finance committee

20. Approval of Line-Item Budget Transfers – October 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line-item transfers to include administrative cost budget transfers for the month of October 2022 as presented.

21. Acceptance of Financial Status Report – October 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the Board accept the Financial Status Report for the month of October 2022, as presented.

22. Acceptance of Revenue Report – October 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of October 2022, as presented.

23. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Ms. O’Leary	Refund	1297	40.05
Pomptonian	Inv#671102822	1298	\$23,154.03
Pomptonian	Inv#671111122	1299	\$15,212.38
Pomptonian	Inv#671111822	1300	19,151.71
PaySchools	Pin Pads	1301	1,372.44
Solution Tek	Oven Repairs	1302	1,090.63

24. Approval of the Use of Extraordinary Aid

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the use of Extraordinary Aid in the amount of \$128,000.00 due to increased transportation costs. Account # 11-000-270-517-00700-050 and 11-000-270-518-00700-050.

25. Approval of Federal Reimbursements - FEMA

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board retroactively accept the reimbursement of FEMA funds in the amount of \$69,125.34.

Finance committee

Mr. Yodice made a motion to approve Finance items 18 - 25; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Absent
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Absent
Mr. Doell - Yes
Ms. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

Athletics and Activities Committee

- 34. Approval / Kathy Hill, Head Girls Fencing Coach**
The Superintendent recommended approval of Kathy Hill, Head Girls' Fencing Coach, for the 2022-2023 school year. Stipend, Category 4 Level 5 - \$6,442.00

- 35. Approval / Zachary Dahan, Volunteer Winter/Indoor & Spring Track**
The Superintendent recommended approval of Zachary Dahan as a Volunteer Winter/Indoor and Spring track coach. This approval is pending all submissions of proper paperwork and background checks.

- 36. Approval Winter Musical 2022 Stipends**
The Superintendent, in consultation with the School Business Administrator, recommended the Board approve the following stipend: All approvals are pending completion of criminal history.

Mike Yesenosky	Winter Concert Sound Technician	\$300.00
Mike Yesenosky	Winter Concert and concert rehearsal - Not to exceed 7 hours @ \$25/hour	

Mr. D’Ambrosio made a motion to approve Athletics and Activities items 26 - 36; seconded by Ms. Brigati.

Roll Call:

- | | |
|-----------------------|-----------------------|
| Ms. Brigati - Yes | Mr. D’Angelo – Absent |
| Dr. Cathcart – Absent | Mr. Doell – Yes |
| Mr. D’Ambrosio – Yes | Ms. Luker – Yes |
| Mr. Damiano - Yes | Dr. Varcadipane – Yes |
| | Mr. Yodice – Yes |

XIII. OPERATIONS COMMITTEE

37. Approval / Emergency Repairs

The Superintendent, in consultation with the School Business Administrator/Board Secretary and Supervisor of Buildings and Grounds, recommended the Board approve the following emergency repair:

- AFA Protection Systems, Inc. – Install a new Fire Alarm Device & Software in the approximate amount of \$ 7,900.00

Correspondence has been sent to the Passaic County Superintendent of Schools for acknowledgement of emergency repairs.

38. Approval / Emergency Exit Drills

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board retroactively approve the completion of Emergency Exit Drills with First Student and Trans-Ed for all Passaic Valley High School bus routes. Also, to include Passaic Valley Buses and buses from various boards of education participating in the PV/ABA Program on October 18, 19, 20 and November 2, 3, 4.

39. Use of Facilities

The Superintendent, in consultation with the school Business Administrator, recommended the following use of facilities:

- Little Falls Police Department requests to use Passaic Valley Regional High School on December 27, 28, 2022 for active shooter training. They will require use of the Media Room and several classrooms from 7am to 1pm on each of the two days.

40. Approval / Memorandum of Agreement

The Superintendent, in consultation with the school Business Administrator, recommended approval of the Memorandum of Agreement between Passaic Valley Regional High School District #1 and law enforcement to include a Memorandum of Understanding for the 2022-2023 school year.

Mr. Damiano made a motion to approve Operations items 37 - 38; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Absent
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Absent
Mr. Doell - Yes
Ms. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XIV. TECHNOLOGY COMMITTEE

41. Approval / Chromebook Agreement

The Superintendent recommended approval of the *Passaic Valley Regional High School Chromebook Distribution Initiative*.

Ms. Brigati made a motion to approve Technology item 39; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Absent
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Absent
Mr. Doell - Yes
Ms. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XV. POLICY COMMITTEE

42. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval and adoption of the following:

- P & R 7510 Use of School Facilities

Ms. Brigati made a motion to approve Policy item 40; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Absent
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Absent
Mr. Doell - Yes
Ms. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XVI. COMMITTEE REPORTS

There are no Committee Reports.

Attorney's Report

None

Passaic County School Board's Association – Report of Delegate

None

New Jersey School Board's Association – Report of Delegate

None

Old Business

None

New Business

Mr. Monahan stated the budget calendar dates are not available from the State. He will discuss the budget calendar at the next board meeting.

Dr. Healy thanked Mr. Yodice and Ms. Luker for all their support and being great board members and their dedication and support.

Ms. Luker stated she has been a board member for six (6) years. She stated she enjoyed working with Dr. Healy and he is doing a great job. She stated she will miss all the board members and she thanked the board.

Mr. Yodice stated he has been a board member for nine (9) years. He stated it has been fun and he was part of a board that worked hard to have Passaic Valley move in the right direction along with Dr. Healy. Mr. Yodice wished the district the best of luck.

The board members thanked Ms. Luker and Mr. Yodice.

Dr. Varcadipane stated it was a pleasure to work with Ms. Luker and Mr. Yodice and wished them the best of luck and thanked them for their dedication to the board.

XVII. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

None

XVIII. EXECUTIVE SESSION

None

XIX. ADJOURNMENT

Dr. Varcadipane asked for a motion to adjourn.

Minutes of the Regular Meeting of the Board of Education
Tuesday, December 6, 2022

Mr. D'Ambrosio made a motion to adjourn; seconded by Ms. Brigati.

Re-Organization / Regular Meeting:
Tuesday, January 3, 2023, 7:00 pm
Adra Suchorsky Library
Passaic Valley High School
East Main Street
Little Falls, New Jersey