

**Passaic Valley Regional High School
District**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, February 27, 2024**

Order of Business

Roll Call of Members

Pledge of Allegiance

Reading of Announcement

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 10, 2024, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

President's Report

Acknowledgment of Correspondence To The Board Of Education

Approval of Minutes of Previous Meeting

The minutes of the January 30, 2024 Regular and Executive meeting will be presented for review and approval.

Report of the Superintendent

Student Representatives Report

Call For Members of the Public To Be Heard

Regular Order of Business

Committee Reports

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call For Members of The Public To Be Heard

Executive Session

Adjournment

Education Committee

1. Report of HIB

The Superintendent reports and requests approval of the following HIB investigation(s):

Incident #	Location	Determination
2324-17	Hallway/social media	Not HIB

2. Approval / January 2024 Suspensions

The Superintendent reports and requests approval of suspensions for January 2024. Att E-1

3. Approval/ Field Trip(s)

The Superintendent recommends approval of the for the following field trip(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Drama Club	Shue	Go to dress rehearsal of Washington Park production of Annie	Apr 24, 2024 / 9:15am-12:30pm/ Washington Park School, Totowa NJ	To support the lower school's drama productions. Approx 40 students, 4 staff. Cost: 3 substitutes
2	English	Lubrano	Live production of Romeo & Juliet	May 13, 2024 / 8:50am-1:15pm/ Pax Amicus Castle Theatre, Budd Lake, NJ	To experience Shakespeare live and further aid in their comprehension of the play. Approx 140 students, 3 staff. Cost: transportation + 3 substitutes
3	Honors Senior English	Picarelli	Broadway production of Great Gatsby	Apr 24, 2024 / 12:00pm-6:00pm / Broadway Theater, NY, NY	Experience a modern interpretation of the American classic. Approx 20 students, 2 staff. Cost: 2 substitutes
4	The Ocean Course	Sanders	Hands on field study	Apr 29, 2024 / 7:00am-3:00pm / Rutgers Marine Field Station Tuckerton, NJ	Provide students with real world experiences in marine sciences and field practices. Approx: tbd students, 2 staff, Cost: 2 substitutes

4. Approval/ In School Event

The Superintendent recommends approval of the following events:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Future Medical Professionals	Iobst, S	Blood Drive	Mar 12, 2024/ All day / Farrell Gym	

Education Committee

5. Approval / Home Instruction

The Superintendent recommends the approval of home instruction for the following student(s)

ID	Date On	Instructor or Program
20481	1/22/24	Educere
33064	2/1/24	Educere

6. Approval / 2023-2024 Substitute Teachers

The Superintendent recommends the approval of the following substitute teachers at the per diem substitute rate for the 2023-2024 school year. Start date pending receipt of issued substitute certificate, criminal history and tb test.

- Jenna Anevski (start date 2/21/24)

7. Approval / Rescind 2023-2024 Out of District Contracts

The Superintendent recommends the Board of Education approve to rescind the following out of district contracts:

	Student ID	Location	Cost
1	2001701	Chancellor Academy 157 West Parkway PO Box 338 Pompton Plains, NJ	\$79,773.36 Tuition <i>*Notice sent on 2/5/24. Tuition to end on 2/6/24.</i>
2	2002689	Venture Program (via BCSS)	\$92,160.00 Prorated as of 1/2/24 \$7,000.00 out of county fee Pro-rated <i>Total \$99,160.00 Pro-rated as of 1/2/24 *Notice sent on 2/2/24. Tuition to end on 2/5/24.</i>

8. Approval / Reduction in Force

BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education, upon the recommendation of the Superintendent of Schools, does hereby abolish for reasons of economy, reorganization, programmatic downsizing and other good cause, two (2) Teacher of Art positions.

AND BE IT FURTHER RESOLVED, that as a result of the abolishment of these positions the following individuals were notified that their employment in the district will cease effective June 30, 2024: Employee #4110 and Employee #4096.

BE IT FURTHER RESOLVED, that any tenured staff member impacted by this reduction in force shall be placed on the preferred eligibility list for recall in the event that their position is re-established in the future, or a vacancy occurs in the future.

9. Approval of Special Education Contract – Tuition Paying Students for the Passaic Valley / Bergen Autism Program

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve one additional student from the Clifton Board of Education and one student from the West Orange Board of Education to attend the Passaic Valley / Bergen Autism Program for the 2023-2024 school year.

Education Committee

10. Approval / Termination from Employment

The Superintendent recommends the approval of the termination of Ms. Yaneris Cordova, PV ABA Paraprofessional. Last day of employment 2/1/24.

11. Approval / 2023-2024 Revised Academic Calendar

The Superintendent recommends the Board of Education approve the revised 2023-2024 academic calendar. Att E-2

12. Approval / 2024-2025 Academic Calendar

The Superintendent recommends the Board of Education approve the 2024-2025 academic calendar. Att E-3

13. Approval / Professional Day

The Superintendent recommends the board approve the following staff professional days:

Staff	Dates	Event/Destination	Purpose	Cost
Jason Tiseo	Mar 20-22, 2024	Fort Pierce, Florida	Baseball spring training trip	Previously approved (plus substitutes)
Stephen Smith	Mar 20-22, 2024	Fort Pierce, Florida	Baseball spring training trip	Previously approved (plus substitutes)
Jennifer Shue	Feb 23, 2024	Ramapo College Counselor Information Session	Information session about new programs, admissions and networking	None
Brendon Clonan	Mar 15, 2024	2024 TV and Film Education Conference/ Montclair Film, NJ	Discuss curriculum, techniques, student-centered projects, software, live streaming and video competitions	Cost: substitute
Daria Leidig	Feb 29, 2024	Bergen/Passaic County Association of School Librarian meeting / Paramus, NJ	Topics include: AI tools, battle of the books, Creative ways to promote libraries	None

14. Approval / Morgan Carter, Clinical Placement

The Superintendent recommends the Board of Education approve the clinical placement (observation); Morgan Carter, BCCC. 10 observation hours. R. Sanders supervising. Dates TBD on or after 2/28/24.

Education Committee

15. Approval/ Fundraisers

The Superintendent recommends approval of the following fundraisers:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Class of 2027	Feinstein/ Joseph	Apparel Sale	On-Line through Pierce Apparel	Raise funds for cotillion and other class events
2	Softball	Hill	Dine and Donate	Mar 19, Apr 17, May 22, 2024 / Wendy's, Wayne NJ	Raise funds for of year fees (gifts and dinner)
3	Drama & Music	Shue/ Deluccia	Apparel Sale	Mar 1-31, 2024 / On-line through College Mania	Raise funds for performing arts dept trips
4	Track and Field (Boys and Girls)	Bleuler/ Getz	Dine and Donate	Mar 26, 2024 / 5-8pm / Wendy's, Wayne NJ	Raise funds for end of year dinner, awards, and equipment
5	Class of 2025	Thornton, E/ Mulcahy	Dine and Donate	Feb 29, 2024 / 5-8pm / Chick-fil-A, Wayne, NJ	Raise funds for Senior Prom
6	Dance	McMahon	Candy/ Refreshment sale	March 20, 2024 / 7:00pm / Auditorium	Raise funds for dance program

16. Approval / January Student Attendance

The Superintendent recommends approval of the January 2024 student attendance.

Possible number of days school has been open	20.00
Possible number of days attendance	21,121.00
Days absent	1,145.50
Percent of attendance	94.6%
Average daily Enrollment	1,057.00

17. Approval / Employee #5016 Maternity Leave of Absence

The Superintendent recommends the Board of Education approve the following maternity leave for employee #5016.

Dates	Coverage	Amount of Time
4/29/2024-5/3/2024	Paid Sick Leave/Personal Days	5 days
5/6/24-6/30/24	Federal Medical Leave Act	8 weeks
	NJ Family Leave Act	
	Unpaid leave	

18. Approval / Sept. 1 – Dec. 31, 2023, Student Safety Data Report

The Superintendent recommends approval of the Sept. 1 – Dec. 31, 2023, Student Safety Data Report. Att E-4

19. Approval / "Power of Youth" Presentation

The Superintendent recommends approval of the student presentation - Pedro Medina, MADD, "Power of You(th) High School edition. All grade 10 PE classes during regularly scheduled class time. April 17-18, 2024. No cost to district.

Finance Committee

1. Approval of Monthly Bill List – February

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
02/28/24	Pending	\$ 1,443,133.55

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of January 2024

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending January 31, 2024, for the Board to accept;

NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending January 31, 2024; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

3. Approval of Line-Item Budget Transfers – January 2024

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line-item transfers to include administrative cost budget transfers for the month of January 2024, as presented.

Finance Committee

4. Acceptance of Financial Status Report – January 2024

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of January 2024, as presented.

5. Acceptance of Revenue Report – January 2024

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of January 2024, as presented.

6. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
J. Valentine Plumbing	Gas Stove Repairs	01380	\$ 445.00
Pomptonian	Inv #671013124	01381	\$14,556.75
Pomptonian	Inv #671012624	01382	\$ 867.90
Pomptonian	Inv #671021624	01383	\$26,623.17

7. Approval / Northern Region Educational Services Commission for Transportation

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends approval to enter into an agreement with the Northern Region Educational Services Commission for the 2023-2024 school year as

Route#	School (s)	Contractor	No. of Students	Estimated Cost Per Route (incl. surcharge)	Date
Q3165	Venture Program BCSS	Ace Transportation	1	\$3,016.00 + 120.64	1/22/24-1/29/24

Operations Committee

1. Approval / Use of Facilities

The Superintendent recommends the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

	Group	Date	Facilities/ Area Request	Other
1	Totowa, Little Falls, West Paterson Fire Dept Holiday Parade	Nov 30, 2024	-All parking lots, Farrel gym, Cafeteria. -24 Passenger bus & driver from noon till beginning of parade	For annual holiday parade
2	Monarch Montessori	June 21, 2024 10:00am-12:30pm	Auditorium (security and custodial available)	Graduation ceremony
3	LFPD -Jr. Police Academy	June 27, 2024 11:30am	Field at end of Hobson Ave	Helicopter landing
4	Woodland Park Rec	Mar 18, 2024 6:00-9:00pm	Gris Gym	Basketball Championship games
5	SAT at PV	Mar 9, 2024 7:00am-2:00pm	5 classrooms	Security and custodial staff on duty

2. Approval / Donation

The Superintendent recommends approval of the donation by Mr. Anthony Yelovich of a new Pro-Form Carbon Elliptical (approx. value \$600.00).

3. Approval / Kurt Krause, Custodian Retirement

The Superintendent recommends acceptance of the retirement of Mr. Kurt Krause, Custodian. Last day of employment August 31, 2024.

4. Approval / Anthony Galletti, Custodian Resignation

The Superintendent recommends acceptance of the resignation of Mr. Anthony Galletti, Custodian. Last day of employment is February 27, 2024.

5. Appointment / Operational Staff

The Superintendent, in consultation with the School Business Administrator/Board Secretary and the Supervisor of Buildings and Grounds, recommends the Board appoint Mr. Daniel Caravelli as an Night Custodial Operations Staff member for the 2023-2024 school year. Mr. Caravelli will begin work on or about February 28, 2024, at a prorated salary of Step-1 \$42,236.00 of the contractual Operational Staff salary guide.

Operations Committee

6. Approval / Mr. Monahan NJASBO Annual Conference Travel Expense

The Superintendent recommends approval for Mr. Colin Monahan, Business Administrator/Board Secretary to attend the annual NJASBO annual conference in Atlantic City, NJ on June 5-7, 2024. Registration fee: \$500.00, Travel, Lodging, Mileage, Meals and Fees.

Negotiations

1. Ratification of the 2024-2027 Passaic Valley Education Association Contract

BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education and the Passaic Valley Education Association ("PVEA") have negotiated a successor to the 2021-2024 Bargaining Agreement. The successor Agreement for the term of July 1, 2024, through June 30, 2027, is presented by the Negotiations Committee for ratification by the Passaic Valley Regional High School Board of Education. The membership of the Passaic Valley Education Association ratified this Agreement on February 2, 2024.

Athletics and Students Activities Committee

1. Approval / Michael Messina, Volunteer Baseball Coach 2023-2024

The Superintendent recommends approval of Michael Messina as a volunteer baseball coach for the 2023-2024 school year. Mr. Messina has provided his criminal history for this position.

Next Meeting

Regular Meeting:
Tuesday, March 19, 2024, 7:00 PM
Adra Suchorsky Library
Passaic Valley High School
East Main Street
Little Falls, New Jersey 07424