

**Passaic Valley Regional High School
District**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, August 29, 2023**

Order of Business

Roll Call of Members

Pledge of Allegiance

Reading of Announcement

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 6, 2023, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On August 20, 2023 a revised board meeting notice was advertised in the The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

President's Report

Acknowledgment of Correspondence To The Board Of Education

Approval of Minutes of Previous Meeting

The minutes of the July 25, 2023, Regular meeting will be presented for review and approval.

Report of The Superintendent

Student Representatives Report

Call For Members of The Public To Be Heard

Regular Order of Business

Committee Reports

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call For Members of The Public To Be Heard

Executive Session

Adjournment

Education Committee

1. Approval / Fundraiser(s)

The Superintendent recommends approval of the following fundraiser(s):

| | Department | Teacher/ Advisor | Event | Date/Time/Location | Purpose |
|---|---------------------------|---------------------------------|----------------------------|--|--|
| 1 | Class of 2026 | Goethe & Kurtishi | Dine & Donate | Sept 27,2023/ Chipotle, Wayne, NJ | Raise funds for junior cotillion and senior prom to offset costs to students |
| 2 | Class of 2026 | Goethe & Kurtishi | Can Shake | Oct 8, 2023/ ShopRite Little Falls, NJ | Raise funds for junior cotillion and senior prom to offset costs to students |
| 3 | ABA Environmental Science | Sanders | Plant Sale | 2023-2024 In School year | Proceeds of sale of garden products grown by students used for ABA year end activities |
| 4 | Gymnastics | Sellito & Agosta | Can Shake | Sept 30, 2023 / ShopRite Little Falls, NJ | Raise funds for year end dinner and special awards |
| 5 | PV Cheering | Picarelli | Snapraise | Sept 2023 On-line | Help support program needs |
| 6 | PV Cheering | Picarelli | Custom Water bottles sale | Sept 2023 On-line | To raise funds for program |
| 7 | Girls Tennis | Holsworth | Popcorn Sale | Aug 28-Sept 18, 2023/ On-line | Raise money for off season training and end of year awards dinner |
| 8 | Girls Lacrosse | Donovan/ Parents Association | Blanket and raffle tickets | Sept 14, 2023 (back to school night), Oct 25, 2023 (open house), Nov 16, 2023 (parent teacher conferences)/ In school | Funds to be used to support Girls Lacrosse program |

2. Approval / Rescind Crystal Santiago, Full-Time Teacher of Science

The Superintendent recommends approval to rescind the offer to Crystal Santiago as a full time, tenure track teacher of science with benefits for the 2023-2024 school year.

3. Approval / Rescind Ennely Thornton, Middle School Algebra Class

The Superintendent recommends rescinding the approval of Ennely Thornton as a Middle School Algebra teacher for the Woodland Park School District for the 2023-2024 school year as the district no longer needs this position covered outside of the district.

Education Committee

4. Approval / District Goals 2023-2024

The Superintendent recommends approval of the 2023-2024 district goals. Att E-1

5. Approval / Marshall Rubric, 2023-2024

The Superintendent recommends approval of the Marshall Rubric for teachers for all instructional and support staff for the 2023-2024 school year.

6. Approval / Evaluation and Observation – Administration 2023-2024

The Superintendent recommends approval of the Marshall Rubric for Principals and evaluation and observation tools for all administrators for the 2023-2024 school year.

7. Approval / Culinary Food Coordinator

The Superintendent recommends the approval of Zuzana Geleta for the stipend position of Culinary Food Coordinator, \$2,500.00 for the 2023-2024 school year.

8. Approval / Move on the Guide

The Superintendent recommends approval of the following move on the guide request as of September 1, 2023.

- Michael O'Brien Step 5 Class 2

9. Approval / Clinical Placement 2023-2024

The Superintendent recommends the approval of the following clinical placement.

- Jared Hurta -. William Paterson University. 2 semesters: 9/5/23 - 12/8/23, 3 days/week; and 1/22/24 - 5/10/24, 5 days/week. J. Picarelli supervising.

10. Approval / Mentors 2023-2024

The Superintendent recommends the approval of the following novice teacher mentor assignments:

| <u>Novice teacher</u> | <u>Mentor</u> |
|---|------------------|
| • Julio Sanchez, ESL | Lynn Lions |
| • Alyson McMahan, ELA | Megan Miele |
| • Olivia Fiore, Music Leave Replacement | Michael DeLuccia |

11. Approval / Mark Philhower, Non-Tenure Leave Replacement

The Superintendent recommends approval of Mr. Mark Philhower an AP Calculus & Calculus BC non-tenure track leave replacement for teacher #4717. Start date 9/5/23- 3/22/24 (anticipated). Hourly PVEA contractual instructional rate, no benefits.

Education Committee

12. Approval / 2023-2024 Substitute Teachers

The Superintendent recommends the approval of the following substitute teachers at the per diem substitute rate. Start date pending receipt of issued substitute certificate, criminal history and tb test.

- Alexandra Paese
- Zachary Zaleski
- Michael Messina
- Peter Tomasi
- Tasnim Moraktan
- Rebecca Karpinski (Schedule B Marching band color guard instructor)

13. Approval / 2023-2024 William Paterson University Academic Transition Program

The Superintendent recommends approval of the following shared times program for the following students. Classes begin 9/11/23 and run through the end of our school year, 10:00am-1:30pm. Tuition (approx.) \$7,000.00 (\$3,500.00 per semester) 4 days/week

- ID 1800669 (CK)

14. Approval / Retroactive Leave Coverage for Emp #4717

The Superintendent recommends approval of the following coverages for employee #4717 (May 24, 2023-June 20, 2023). PVEA rate \$37.00/hour.

- | | | |
|--------------------|----------|------------|
| • Joesph Feinstein | 2 hours | \$74.00 |
| • Susanne lobst | 44 hours | \$1,628.00 |
| • Kevin Haimovitz | 8 hours | \$296.00 |

15. Approval / Olivia Magana Part Time PV Paraprofessionals / Bus Aides

The Superintendent recommends the Board of Education approve Olivia Magana part time PV Paraprofessional / Bus Aide for the 2023-2024 school year. Rate \$20.00/hour, up to 29 hours, no benefits. Start date pending receipt of criminal history and all required paperwork.

16. Approval of Tutoring – ARP ESSER II

The Superintendent recommended the Board approve Tutor.com in the amount of \$27,000.00 for Evidence Based Comprehensive Beyond The School Day Activities. Monies will be charged to ARP ESSER II Acct # 20-484-100-300-007600-050.

17. Approval / Rescind Out of District Placement

The Superintendent recommended the Board rescind the placement of Student: #32046 at ECLC for the 2023-2024 school year. Total (Tuition + Aide) \$96,282.00. Student attended ESY and will not be attending in September.

Education Committee

18. Approval / 2023-2024 Out of District Contracts

The Superintendent recommends the Board of Education approve the following out of district contracts(s):

| | Student ID | Location | Cost |
|---|------------|--|---|
| 1 | 21254 | Sage Alliance 295 Rochelle Ave Rochelle Park, NJ | \$4,576.00 ESY \$71,656.00 Tuition \$76,232.00 Total |
| 2 | 937922 | Chancellor Academy 157 West Parkway PO Box 338 Pompton Plains, NJ | \$79,773.36 Tuition/Total |
| 3 | 934947 | Venture High School 304 E. Midland Ave Paramus, NJ | \$7,000.00 Non-Resident Fee \$92,160.00 Tuition \$99,160.00 Total |
| 4 | 20549 | Norman A. Bleshman Regional Day School 333 E. Paramus Ave Paramus, NJ | \$78,390.00 Tuition/Total |
| 5 | 2002689 | Shepard Preparatory High School 8 Columbia St Morristown, NJ | \$61,740.54 Tuition/Total |
| 6 | 1600431 | New Bridges High School 296 E. Ridgewood Ave Paramus, NJ | \$7,000.00 Non-Resident Fee \$8,225.00 +\$6,400.00 (aide) ESY \$82,620.00 Tuition \$104,245.00 Total |
| 7 | 18002 | New Bridges High School 296 E. Ridgewood Ave Paramus, NJ | \$7,000.00 Non-Resident Fee \$8,225.00 +\$6,400.00 (aide) ESY \$82,620.00 Tuition \$104,245.00 Total |
| 8 | 32121 | South Bergen Jointure Commission 123 Union Street Lodi, NJ | \$59,970.00 Tuition |
| 9 | 2001524 | Chancellor Academy 157 West Parkway PO Box 338 Pompton Plains, NJ | \$79,773.36 Tuition/Total |

19. Approval / Professional Development

The Superintendent recommends the Board of Education approve the following professional development.

| Staff | Date/Destination | Purpose/Benefits | Cost |
|--|--------------------------------------|--|-------------------------------------|
| Cheryl Joseph, Yearbook Advisor Sue Benvenuti, Yearbook Advisor, Rae Alex, Admin/Social Media | September 19, 2023 Paramus, NJ | Yearbook advisor workshop sponsored by Herff Jones. New technology updates and design clinic | No cost to BOE: 2 substitutes |

Education Committee

20. Approval / Revised Daria Leidig Summer 2023 Hours

The Superintendent recommends approval of up to 28 (*from 25*) summer 2023 hours for Ms. Daria Leidig to assist in preparing the instructional tech devices and Media Center for the September 2023 reopening. Rate \$35.62/hour.

21. Approval / 2023-2024 Part-Time PV Paraprofessional/Bus Aide

The Superintendent recommends approval of the following, part-time PV paraprofessional/bus aides for the 2023-2024, no benefits, up to 29 hours per week, rate \$20.00 per hour. Start date is pending completion and receipt of fingerprinting and of paperwork.

- Pietro Gambino
- Therese Argueta

22. Approval / Settlement Agreement

The Superintendent recommends acceptance and approval of the settlement agreement regarding student id# 2001524 under Docket No.: EDS 05963-23.

Finance Committee

1. Approval / August 2023 Monthly Bills List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

| Date | Check Numbers | Total Amount |
|---------|---------------|---------------|
| 8/30/23 | Pending | \$ 654,332.43 |

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. Att F-1

2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of June 2023 - Supplemental

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and (Continued)

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2023 Supplemental for the Board to accept;

NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the Board Secretary’s

Finance Committee

Report and the Cash Reconciler’s Cash report for the month ending June 30, 2023, Supplemental; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. Att F-2

3. Approval of Line Item Budget Transfers – June 2023 Supplemental

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line-item transfers to include administrative cost budget transfers for the months of June 2023 Supplemental as presented. Att F-3

4. Acceptance of Financial Status Report – June 2023 Supplemental

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of June 2023 Supplemental as presented. Att F-4

5. Acceptance of Revenue Report – June 2023 Supplemental

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Revenue Report for the month of June 2023 Supplemental as presented. Att F-5

6. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

| Vendor | Description | Check # | Amount |
|------------------|-----------------------------|----------------|---------------|
| Ms. Stone | 22-23 Balance Refund | 1339 | \$ 36.00 |
| Ms. Lawson | 22-23 Balance Refund | 1340 | \$ 60.10 |
| Ms. Hearney | 22-23 Balance Refund | 1341 | \$ 125.80 |
| Pomptonian | Inv# 671063023 | 1342 | \$ 11,546.14 |
| Economy Supplies | Convection Oven/Parts/Labor | 1343 | \$ 9,587.10 |
| Economy Supplies | Vending Machine Kiosk | 1344 | \$ 4,691.14 |
| Economy Supplies | Mobile Cabinet | 1345 | \$ 2,472.19 |
| Pay Schools | 4 TexVision Terminals | 1346 | \$ 6,908.00 |
| Grainger | Drainage Mats | 1347 | \$ 736.26 |
| United Cleaning | Powerwash Equipment | 1348 | \$ 580.00 |

Finance Committee

7. **Approval Additional Revenue for Extraordinary Aide 2022-2023**
 The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the additional revenue of Extraordinary Aide in the amount of \$400,070.00 for the 2022-2023 school year.

8. **Approval of Additional Compensatory Special Education Aid 2022-2023**
 The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval of the Additional Compensatory Special Education aid in the amount of \$184,517.00 for the 2022-2023 school year.

9. **Approval / 2023-2024 School Year Tuition Contract PCTVS**
 The Superintendent, in consultation with the Business Administrator, presented for approval the 2023-2024 School Year Tuition Contract for Passaic County Technical Institute: \$3,987,088.00 (370 students).

10. **Approval / Northern Region Educational Services Commission**
 The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends to retroactively approve to enter into an agreement with the Northern Region Educational Services Commission for transportation for the 2022-2023 school year as follows:

| Route# | School (s) | Contractor | No. of Students | Estimated Cost Per Route (incl. surcharge) | Date |
|--------|------------------------|-------------------------|-----------------|--|--------------------|
| 2812 | Venture Program - BCSS | Almarino Transportation | 1 | 14,229.00 + 426.87 | 4/3/23 – June 2023 |

Operations Committee

1. Approval of Use of Facilities

The Superintendent recommends the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

- PASCO Soccer Club is requesting use of the Turf Field and Lights on the dates below at the approved hourly rate per policy. Proof of insurance must be on file with Passaic Valley Regional High School before date of the first event

| Day | Date | Hours |
|-----|------------|----------------|
| Tue | 8/29/2023 | 7:00pm-10:00pm |
| Tue | 9/5/2023 | 7:00pm-10:00pm |
| Tue | 9/12/2023 | 7:00pm-10:00pm |
| Tue | 9/19/2023 | 7:00pm-10:00pm |
| Tue | 9/26/2023 | 7:00pm-10:00pm |
| Tue | 10/3/2023 | 7:00pm-10:00pm |
| Tue | 10/10/2023 | 7:00pm-10:00pm |
| Tue | 10/17/2023 | 7:00pm-10:00pm |
| Tue | 10/24/2023 | 7:00pm-10:00pm |
| Tue | 10/31/2023 | 7:00pm-10:00pm |
| Tue | 11/7/2023 | 7:00pm-10:00pm |
| Tue | 11/14/2023 | 7:00pm-10:00pm |

- Parents Boys Soccer Association is requesting use of the cafeteria to hold a pasta dinner on September 6, 2023 at 5pm.
- Little Falls PD is requesting to hold an Active Shooter/Active Attack Training in December 26, 2023-December 29, 2023 (winter break). Training will incorporate the Passaic Valley security personnel into their training curriculum.

2. Approval of Joint Transportation Agreement

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve a joint transportation agreement with the Clifton Board of Education to transport students from Little Falls, Totowa and Woodland Park to DePaul High School in the aid in lieu amount of \$1,165.00 per student transported for the 2023-2024 school year.

WHEREAS, Clifton Board of Education will provide transportation not to exceed 11 students for the 2023-2024 school year.

Now THEREFORE BE IT FURTHER RESOLVED, that the student transportation services be awarded as follows:

| <u>Company</u> | <u>Number of Routes</u> |
|----------------------------|--------------------------------|
| Clifton Board of Education | 1 |

Operations Committee

3. Approval of Donation – Scorer’s Table

The Superintendent, in consultation with the School Business Administrator, recommends the approval of the donation of a scores table for athletic events at a cost of \$7,792.42 by Herff Jones. The district will purchase the scorer’s table and Herff Jones will reimburse the district.

4. Approval to Remove and Install Fencing - FEMA

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board approve to remove and install a slide gate and new 10’ fencing next to the grounds garage in the amount of \$13,320.00 to Challenger Fence, Morris County Co-Op #53. The fencing is being replaced due to the September 1, 2021, flood. Monies reimbursed to the district through FEMA will be used to install the slide gate and charged to account # 11-000-261-420-00600-050.

5. Approval of Installation of Intercom System - Main Office/Cafeteria

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board approve the installation of an intercom system, camera & electric door release for the main office to cafeteria door in the amount of \$6,812.00 to Shaw’s Complete Security, ED-Data #11660.

6. Approval of Installation of Dance Floor Installation

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board approve the installation of a rolled rubber floor over the existing dance floor to Hannon Floors, ESCNJ #19-20-5 in the amount of \$8,128.45.

7. Approval of Cafeteria Refrigeration Renovations

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board retroactively approve the renovation to the Cafeteria Refrigeration Walk-In Box in the amount of \$10,770.42 to Solution Tex. This renovation will be paid for through the Cafeteria Account.

8. Approval to Upgrade & Rekey Exterior Door Locks

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve to upgrade & rekey exterior door locks in the amount of \$15,577.40 to Shaw’s Complete Security, ED-Data # 11660.

9. Approval of 2023-2024 School Year Hourly Rates

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends following 2023-2024 hourly rates:

- Ceil Kurek, part-time bus driver \$32.00/ per hour
- Marcos Miranda, part-time bus driver \$24.00/per hour

Athletics and Activities Committee

1. Approval / Jennifer Sabbak, Volunteer Field Hockey Coach

The Superintendent request approval of Jennifer Sabbak, Volunteer Coach for Field Hockey - Fall season 2023. Start date pending proper approvals and background check.

2. Approval / 2023-2024 Schedule B Revisions

The Superintendent recommends approval of the following Schedule B stipend updates for the 2023-2024 school year, pending background check and submission of paperwork.

- Resignation of Marching Band Color Guard Instructor - *Alicia Castillo*
- Approval of Marching Band Color Guard Instructor - *Rebecca Karpinski*

Next Meeting

Regular Meeting:
Tuesday, September 12, 2023, 7:00 pm
Adra Suchorsky Library
Passaic Valley High School
East Main Street
Little Falls, New Jersey