

Passaic Valley Regional High School District

AGENDA

**Regular Meeting of the Board of Education
Tuesday, January 31, 2023**

Order of Business

Roll Call of Members

Pledge of Allegiance

Reading of Announcement

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 6, 2023, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

President's Report

Acknowledgment of Correspondence To The Board Of Education

Approval of Minutes of Previous Meeting

The minutes of the January 3, 2023, Regular and Re-Organization meetings will be presented for review and approval.

Report of The Superintendent

- **Mr. Cusumano Retirement**
- **Start Strong Results**
- **NJSLA DFG Comparison**

Student Representatives Report

Call For Members of The Public To Be Heard

Regular Order of Business

Committee Reports

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call For Members of The Public To Be Heard

Executive Session

Adjournment

Education Committee

1. Approval/Home Instruction 2022-2023

The Superintendent recommends approval of the following Home Instruction:

ID	Instruction
2001626	Offsite instruction for winter season
937947	Pending Alt Placement

2. Approval/Fundraiser(s)

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Class of 2023	Iobst/Feo	Mr. Cupcakes Sale	Mar 1-17, 2023/ In school and outside (order taking)	Raise funds for class of 2023 Prom.
2	Girls Basketball	Salvatore	Snap raise	Feb 1-Mar 1, 2023/ Online	Raise funds for end of year dinner and senior gifts.
3	NAHS	Ingraham	Annual food drive	Jan 20-Feb 14, 2023/ In school collection	Collect non-perishable food for "Heavens Harvest" food pantry.
4	Spanish Club	Arici/Ropero	Candy Sale	Jan 31- Feb 14, 2023 In school (before and after)	To raise funds for field trip and club activities.
5	Student Senate	Grande	Computer Matching Application	March – complete surveys in class Results TBD from company	Raise money for Student Senate.
6	Track and Field	Getz	Concession Stand	May 3, 2023 During Big North Championship meet	Raise funds for senior gifts and end of year awards.
7	Spring Track & Field	Getz/Burke	Apparel Sale	Mar 20-Apr 3, 2023/ On line apparel sale	Raise funds to support program.
8	Spring Track & Field	Getz/Burke	Online crowd funding	Mar 20-April 10, 2023/ Online fundraising	Raise funds to support program needs including senior awards & end of year dinner.

3. Approval/December 2022 Suspensions

The Superintendent recommends approval of December 2022 suspensions. Att E-2

Education Committee

4. Approval/Field Trip

The Superintendent recommends approval of following field trip:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Drama Club	Shue	Broadway – A Beautiful Noise	Feb 2, 2023/ 2 -10pm / Broadhurst Theater, NY, NY	To attend a professional workshop and see the show A Beautiful Noise (Alumni Jess LeProtto is appearing) Approx 40 students, 4 staff. Cost to BOE - Substitutes
2	Classes CAD I & II	Robeson	Berkley College – 3D program	Mar 3, 2023/ 8:40am -12:30pm/ Berkley College, Woodland Park, NJ	To attend a 3D Program with hands on activities. Cost to BOE: none
3	ABA	Dubil-Craig	Masonic Temple	Jan 27, 2023/ 9:45am-i:00pm/ Little Falls, NJ	Encourage social skills and interaction among the students. Cost to BOE: none
4	Holocaust & Genocide Class	Donnelly	US Holocaust Memorial Museum	Apr 5, 2023/ 6:30am-9:30pm/ Washington, DC	Trip required for course. View museums exhibits. Aprox 30/40 Students Cost to BOE Students pay \$50.00/per student , balance due paid by distict.

5. Approval/Nursing Services Plan 2022-2023

The Superintendent recommends approval of the Nursing Services Plan for the 2022-2023 school year. Att E-1

6. Approval/Doctors

The Superintendent recommends the following doctors as needed for the 2022-2023 school year:

Mental Health Clinic of Passaic
 Dr. Pamela Williams
 111 Lexington Ave
 Passaic, NJ

Esther Friedman, MD
 15 Eagle Street
 Englewood, NJ 07631

Brian Fennelly, MD
 8 Shunpike Rd
 Madison, NJ

Education Committee

7. Approval/ William Goodman Retirement

The Superintendent recommends the acceptance of the retirement of Mr. William Goodman. Last day of employment June 30, 2023.

8. Approval/ Cassandra Skidmore, Paraprofessional Retroactive Resignation

The Superintendent recommends the acceptance of the retroactive resignation of Cassandra Skidmore, Paraprofessional. Last day of employment January 10, 2023.

9. Approval/ Employee #4717 Medical Leave

The Superintendent recommends the Board of Education approve the leave for employee #4717.

Dates	Coverage	Amount of Time
3/10/23-3/24/23	Paid Sick Leave/Personal Days	10 days
3/27/23-4/1/23		20 days
5/2/23-5/5/23		4 Days
5/8/23-9/29/23	Federal Medical Leave Act	12 weeks
	NJ Family Leave Act	
10/2/23-3/22/24	Unpaid leave	25 Weeks

10. Approval/ Rescind Clinical Placement of M. Bukachevsky, WPU

The Superintendent recommends approval to rescind the clinical placement 1/23/23 - 5/8/23 of M. Bukachevsky, WPU (Salvatore supervising) as per J. Kochka, WPU Office of Field Experiences.

11. Approval/ ABA Part Time Paraprofessionals

The Superintendent recommends approval of the following as a part time ABA paraprofessional position / bus aide, at \$22.00 per hour. Start dates pending receipt of criminal history, sexual misconduct forms and Mantoux test.

- Samantha Rocco
- Claire Domicolo

12. Approval/ December 2022 Student Attendance

The Superintendent recommends approval of the December 2022 student attendance.

Possible number of days school has been open	17.00
Possible number of days attendance	17,590.00
Days absent	1,049.00
Percent of attendance	94.4%
Average daily Enrollment	1,034.71

Education Committee

13. Approval / Vincent Marotto, Teacher Professional Day

The Superintendent recommends the Board approve Mr. Vincent Marotto for a professional day to attend a conference on "Oppositional, Defiant & Disruptive Children and Adolescents" at a cost of \$219.99 (includes conference fees and travel costs). Additional cost of a substitute is required for the day.

14. Approval/ Nicole Pirolo, Part Time Paraprofessional Rescind

The Superintendent recommends approval to rescind the approval of Nicole Pirolo, Part-Time Paraprofessional for the 2022-2023 school year.

15. Approval/ In School Events

The Superintendent recommends approval of following in school events trip:

	Department	Teacher/ Advisor	Event	Date/Time	Purpose
1	PVEF	C. Czepiel	Day in Clay with visiting artist Cliff Mendelson	February 8, 2023 8:00am - 2:15pm	Approximately 100 students over 2 sessions. Cost to students - \$0; \$1,625 total cost, funded in part by PVEF mini-grant; balance at expense of district
2	ABA	Dubil	Valentine's Day Sale	February 13, 2023	In support of the PVRHS Program cooperative internship with Holy Bones. All proceeds will be returned to the vendor upon collection

16. Approval/ Lawrence D'Astolfo, BCSS Part Time Bus Aide Retroactive

The Superintendent recommends the Board of Education approve Lawrence D'Astolfo, BCSS Aide as a part time PV bus aide. Up to 29 hours per week, no benefits, rate \$25.00/hour. Retroactive to January 23, 2023.

17. Approval / 2022-2023 Out of District Placement

The Superintendent recommends the Board of Education approve the following revised out of district placement(s):

	Student ID	Location	Cost
1	937947	Venture Program 304 E. Midland Ave Paramus, NJ	Tuition: \$44,233.00 (prorated) Resident Fee: \$3,337.50 (prorated) Total: \$47,570.50

18. Approval/PVEA Side Bar Agreement

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the approval of the school Side Bar Agreement between the Passaic Valley Education Association and the Passaic Valley Board of Education regarding the implementation of a drop rotate schedule for the 2023-2024 school year. Att E-3

Finance Committee

1. Approval of Monthly Bill List – January

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
02/01/23	Pending	\$ 1,542,107.80

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of December 2022

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-2) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending December 31, 2022 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending December 31, 2022; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

Finance Committee

3. Approval of Line-Item Budget Transfers – December 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line-item transfers to include administrative cost budget transfers for the month of December 2022, as presented. (See Attachment F-3)

4. Acceptance of Financial Status Report – December 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of December 2022, as presented. (See Attachment F-4)

5. Acceptance of Revenue Report – December 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of December 2022, as presented. (See Attachment F-5)

6. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Pomptonian	Inv#671121622	1307	\$30,449.36
Pomptonian	Inv#671120922	1308	\$12,286.58
Pomptonian	Inv#671011323	1309	\$34,067.30
Pomptonian	Inv#671012023	1310	\$8,614.95

7. Approval of the Use of Extraordinary Aid

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the use of Extraordinary Aid in the amount of \$108,891.00 for additional charter school enrollment costs.

Operations Committee

1. Approval of Use of Facilities

The Superintendent recommends the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

- **Evolution Lax** via Sarah Burkarth is requesting the use of the field and lights on the dates below. Cost \$150.00/per hour for field and \$100.00/per hour for use of lights if needed. Proof of insurance must be on file with Passaic Valley Regional High School before date of the first event. Hourly rate per policy.

Sun	4/30/23	4:30-7:30pm
Sun	5/7/23	4:30-7:30pm
Sun	5/21/23	4:30-7:30pm

- **PASCO Soccer Club** is requesting use of the field and Lights on the dates below. Cost \$150.00/per hour for field and \$100.00/per hour for use of lights if needed. Proof of insurance must be on file with Passaic Valley Regional High School before date of the first event. Hourly rate per policy.

Tue	3/21/2023	6:30-9:30pm	Tue	5/9/2023	6:30-9:30pm
Tue	3/28/2023	6:30-9:30pm	Tue	5/16/2023	6:30-9:30pm
Tue	4/4/2023	6:30-9:30pm	Sun	5/21/23	1:00-4:00pm
Tue	4/11/2023	6:30-9:30pm	Tue	5/23/2023	6:30-9:30pm
Tue	4/18/2023	6:30-9:30pm	Tue	5/30/2023	6:30-9:30pm
Sun	4/23/23	5:00-8:00pm	Tue	6/6/2023	6:30-9:30pm
Tue	4/25/2023	6:30-9:30pm	Sun	6/11/23	5:00-8:00pm
Sun	4/30/23	1:00-4:00pm	Tue	6/13/2023	6:30-9:30pm
Tue	5/2/2023	6:30-9:30pm	Sun	6/18/23	5:00-8:00pm
Sun	5/7/2023	1:00-4:00pm			

- **The Borough of Woodland Park** requests to reserve the softball field on Hopson Ave. for their yearly softball tournament to support the family of a police officer. The event will take place on Saturday, June 3, 2023 with a rain date of Sunday, June 4, 2023. The field will be used if needed to support an overflow of games.

Operations Committee

2. Approval/ Disposal of Items

The Superintendent recommends approval to dispose:

- unrepairable and outdated computer equipment to Sycamore International, West Grove, Pennsylvania. Sycamore will recycle this equipment and issue a check to the school district.
- the following list

Item Location	Item Description/Title	ISBN (if applicable)	Quantity	Reason for Disposal (outdated, damaged beyond repair, obsolete, etc.)
Room 105	Teachers Desk	N/A	1	Outdated, unrepairable
Room 148	HP Deskjet 130 Plotter Printer	N/A	1	Unrepairable
Room 024	Computer desk chairs	N/A	12	Unrepairable

3. Approval / Emergency Repairs

The Superintendent, in consultation with the School Business Administrator/Board Secretary and Supervisor of Buildings and Grounds, recommends the Board approve the following emergency repairs:

- IWeiss – Removal/demolition of all rigging equipment and installation of Dead Hung Rigging Set in the amount of \$40,640.00.
- Monies in the amount of \$27,666.00 from the School Development Authority (Pending SDA approval) and \$12,974.00 from the General Fund Account # 11-00-261-420-006000-050 will be used for the emergency repairs.

Correspondence has been sent and acknowledged by the Passaic County Superintendent of Schools for the emergency repairs.

4. Approval of School Development Authority Funding – Capital Maintenance Needs

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the use of the School Development Authority (SDA) Funding for capital maintenance needs in the amount of \$27,666.00 (Pending SDA approval)for the emergency repairs to the theater rigging.

5. Appointment /Operational Staff

The Superintendent, in consultation with the School Business Administrator/Board Secretary and the Supervisor of Buildings and Grounds, recommends the Board appoint Mr. Anthony Galietti Jr. as an Operational Staff member for the 2022-2023 school year. Mr. Galietti will begin work on or about, March 1, 2023, at a prorated salary of Step-1 \$41,865.00 of the contractual Operational Staff salary guide. Mr. Galietti will remain on the Step-1 salary for the 2023-2024 school year. Mr. Galietti employment is contingent on a successful criminal history review, receipt of Sexual Misconduct forms and TB test.

Operations Committee

6. Approval of NJSDA ROD Grant

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve to apply for New Jersey Schools Development Authority (NJSDA) Regular Operating District (ROD) Grant for renovations of bathrooms.

7. Approval of Architectural/Engineering Services – ROD Grant

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve Dan Dressel, Architect, Moonachie, NJ for the Schematic/NJDOE Application Phase for the NJSDA ROD Grant in the amount of \$5,500.00. The Application Phase includes updating the schools Long Range Facilities Plan, field measure and CAD drafts and prepare and submit NJDOE applications and schematic drawings for eight (8) bathrooms.

Athletics and Student Activities Committee

1. Approval / Joseph Benvenuti to attend the 2023 DAANJ Conference.

The Superintendent recommends approval for Mr. Joseph Benvenuti, Director of Athletics, to attend the Annual DAANJ Annual Conference at Hard Rock Casino, Atlantic City, NJ on March 13-17, 2023. Registration Fee: \$610; travel fees, lodging, mileage, meals and fees.

2. Approval / Attend NJSIAA Wrestling Tournament in Atlantic City March 1-5, 2023

WHEREAS, the Athletic Director and the PVRHS Wrestling Coach wish to have multiple students that qualify and three coaches from the wrestling team participate in the NJSIAA INDIVIDUAL WRESTLING TOURNAMENT being held in Atlantic City on March 2, 3 and 4, 2023; and

WHEREAS, the district's three wrestling team coaches, Athletic Director and Superintendent will all be attending the trip due to the fact that each student may be participating in a match all at the same time and would require at least one coach to participate at each mat according to NJSIAA/NHSCA rule and for school district administrative supervision; and

WHEREAS, the travel to and from this event will be made by means of four PVRHS teachers/coaches/administrative personal vehicles (J. Wassel, A. Greco, J. Benvenuti, B. Healy); and

WHEREAS, the cost of this event is estimated at:

Travel cost	\$ 481.28
Hotel costs	\$3,088.00
Meal cost	\$1,755.00

WHEREAS, the total cost of the trip will not exceed \$5,500.00;

WHEREAS, this trip will be in accordance with Board Policy 2431 – Athletic Competition; Board regulation 2431.1 – Emergency procedures for Athletic Practices and Competition; Board regulation 2431.2 – Medical Examination to Determine Fitness for Participation in Athletics; and Board Policy and Regulation 2431.4 Concussions and Head Injuries;

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School District, upon the recommendation of the Superintendent, approve the qualifying student athletes and the three wrestling team coaches to attend NJSIAA INDIVIDUAL WRESTLING TOURNAMENT in Atlantic City, leaving Wednesday evening March 1, 2023 and returning Sunday morning, March 5, 2023 at a cost not to exceed \$5,500.00 in accordance with Board Policies and Regulations.

Athletics and Student Activities Committee

3. Approval / Coaching Clinics and Fees

The Superintendent recommends approval of the following clinics and associated fees for reimbursement.

- **Jason Tiseo (Head Baseball Coach)** - Registration fee to attend the 2023 ABCA Baseball Clinic and Convention (1/5/23 to 1/8/23). Cost = \$90.00.
- **Max Wassel (Head Football Coach)** - Registration fee to attend the 2023 NJ Glazier Clinic (2/23/23 to 2/25/23) & online 1-year membership to the Glazier database of clinics & drills. Cost = \$450.00.
- **Zachary Donovan (Head Girls Lacrosse Coach)** - Registration fee to attend the 2023 Monmouth University Girls Lacrosse Coaching Clinic (2/20/23). Cost = \$120.00.

4. Approval / Mike Yesenosky, Performance Assistant

The Superintendent recommends the approval of Mike Yesenosky as assistant for the following performances:

- Variety Show Sound Editing - \$300.00
- Girls Show Sound Editing - \$300.00 per day for three (3) days
- Musical Audition Workshop - Not to exceed 5 hours @ \$25/hour
- Spring Musical Auditions - Not to exceed 5 hours @ \$25/hour
- Spring Musical Callbacks - Not to exceed 5 hours @ \$25/hour
- Spring Concert and Concert Rehearsal - Not to exceed 7 hours @ \$25/hour
- Pops Concert and Concert Rehearsal - Not to exceed 7 hours @ \$25/hour
- Spring Musical Rehearsal Accompanist - Not to exceed 30 hours @\$25/hour

5. Approval / Girls' Show Practice Site 2022-2023

The Superintendent recommends approval of Prestige Dance as a Girls' Show practice site for the 2022-2023 school year. Proof of insurance will be filed with the Business office.

Next Meeting

Regular Meeting:
February 28, 2023
Adra Suchorsky Library
Passaic Valley Regional High School
East Main Street, Little Falls New Jersey