

**Passaic Valley Regional High School District**

***AGENDA***

**Regular Meeting of the Board of Education  
Tuesday, January 3, 2023**

## **Order of Business**

### **Roll Call of Members**

### **Pledge of Allegiance**

### **Reading of Announcement**

#### **Public Notice**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 8, 2022, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

### **President's Report**

### **Acknowledgment of Correspondence To The Board Of Education**

#### **Approval of Minutes of Previous Meeting**

The minutes of the December 6, 2022, Regular session will be presented for review and approval.

### **Report of The Superintendent**

### **Student Representatives Report**

### **Call For Members of The Public To Be Heard**

### **Regular Order of Business**

### **Committee Reports**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call For Members of The Public To Be Heard**

**Executive Session**

**Adjournment**

**Education Committee**

**1. Approval / Home Instruction 2022-2023**

The Superintendent recommends approval of the following Home Instruction:

ID	Instruction
33523	Home instruction
937637	Home Instruction at facility provided by Learn Well \$52.75 / hour (10 hours per week)
937888	Educere

**2. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	GSA	Vasa	Clothing, sewing items collection	Jan – Feb 2023 / In school	To collect items to be upcycled for prom at the end of the year supporting LGBTQ youths through HiTops organization.
2	Class of 2025	S. Benvenuti	Class Apparel	Jan 3-17, 2023/ In school	Raise funds for dances
3	Fencing	Fencing Parents	Used Sneaker Collection	Jan 2023 / In School	Raise funds to support the fencing program

**3. Approval/ Field Trip**

The Superintendent recommends approval of following field trip:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Drama	Shue	STANJ Awards	Jan 7, 2023/ 8am-5pm / Montclair University	Attend STNAJ Governors Awards competition. Cost to BOE – none Approx. 13 students, 3 staff
2	FBLA	Kurtishi/ Auteri	Consumer Bowl	Feb 24, 2023/ 9am-2pm/ PCTI Wayne, NJ	To compete in Consumer Bowl competition. Cost to BOE – substitutes Approx 13 students, 2 staff
3	Class Trip	Kurtishi	SLOOMOO Institute	Mar 16, 2023 / 8:30am-2:30pm/ NY, NY	STEM Exploration Cost to BOE – substitutes Approx 11 students 2 staff
4	Spanish Club	Ropero/Arici	Pinot’s Palatte	Jan 16, 2023/ 8:30am – 1pm/ Montclair, NJ	Explore Spanish art Cost to BOE – substitute Approx 20 students, 2 staff

**Education Committee**

**4. Approval / Pay Rate Part Time ABA Instructional Support**

The Superintendent recommends the approval of the pay rate for part time ABA Instructional Support to \$22.00/per hour, (not to exceed 29.5 hours, no benefits) for the 2022-2023 school year as of Jan 3, 2023.

**5. Approval / Instructional Supplies – ESEA Title IV**

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve Avant Assessment LLC language proficiency assessment stamp for diplomas in the amount of \$622.50. These instructional supplies will be paid through the ESEA Title IV funds account #20-280-100-600-007600.

**6. Approval / Substitute Teachers**

The Superintendent recommends approval of the following substitute teachers for the 2022-2023 school year. Start date pending fingerprinting and background check, TB test and completion of NJDOE mandated sexual misconduct forms.

- Raguseo, Michaela
- Santamaria, Alicia

**Finance Committee**

**1. Approval of Monthly Bill List – December Supplemental**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
12/20/22	30794 - 30817	\$ 72,849.39

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

**2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of November 2022**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-2) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending November 30, 2022 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending November 30, 2022; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

**Finance Committee**

**3. Approval of Line-Item Budget Transfers – November 2022**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line-item transfers to include administrative cost budget transfers for the month of November 2022, as presented. (See Attachment F-3)

**4. Acceptance of Financial Status Report – November 2022**

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of November 2022, as presented. (See Attachment F-4)

**5. Acceptance of Revenue Report – November 2022**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of November 2022, as presented. (See Attachment F-5)

**6. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
Pomptonian	Inv#671112522	1303	\$17,516.96
Pomptonian	Inv#671120922	1304	\$17,397.58
Heerema Co	Refrigerator Repairs	1305	\$1,196.41
United Cleaning	Powerwash Hood	1306	\$1,372.44

**7. Approval of Federal Reimbursements - FEMA**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the reimbursement of FEMA funds in the amount of \$15,000.00. \$1,345.26 will be refunded to Athletics Supplies account # 11-402-100-600-008800-050 and \$13,654.74 will be refunded to maintenance account 11-000-263-420-006000-050.

**8. Approval of School Development Authority Funding – Capital Maintenance Needs**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the certification from the School Development Authority (SDA) Funding for capital maintenance needs in the amount of \$27,666.00.

**Finance Committee**

**9. Approval of Student Transportation Board of Education Transfer Agreements**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the Student Transportation Passaic Valley Board of Education Transfer agreements between the seller, Trans-Ed Inc. and the purchaser, First Student Inc. for Multicontracts PV1-23, PV3-23 weekdays & PV2-23 weekends.

**10. Approval Cooperative Pricing Agreements Revised**

WHEREAS the Board of Education of the Passaic Valley Regional High School District authorized administration to enter into cooperative pricing agreements with:

- The Hunterdon County Educational Services
- Educational Services Commission of New Jersey (ESCNJ)
- WSCA-NASPO
- National Cooperative Purchasing Alliance (NCPA)
- Keystone Purchasing Network
- Sourcewell
- Camden County Educational Services Commission.
- Northern Region Educational Service Commission
- PEPPM Cooperative Purchasing National Contract Program
- NJSBA ACES
- Educational Data Services

WHEREAS these agencies conduct a certain function relating to the purchase of work materials and supplies for their respective jurisdictions during the 2022-2023 school year; and

WHEREAS the Board of Education of the Passaic Valley Regional High School District encourages the use of shared services through State approved cooperative entities; and

WHEREAS the Board of Education of the Passaic Valley Regional High School District encourages open public bidding for goods and services; and

WHEREAS the Board of Education of the Passaic Valley Regional High School District recognized the need for obtaining the most competitive and responsive bid for goods and/or services; and

WHEREAS the agencies are a Service Cooperative to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power at no cost; and



**Finance Committee**

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WHEREAS this resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Board of Education of the Passaic Valley Regional High School District and

WHEREAS the agencies entering into contracts on behalf of the Board of Education of the Passaic Valley Regional High School District shall be responsible for complying with the provision of the Local Public Contracts Law (N.J. S. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and WHEREAS pursuant to the provisions of N.J.S. 40A:11-11(5), the Board of Education of the Passaic Valley Regional High School District is hereby authorized to enter into a Cooperative Pricing Agreement with the listed agencies for the purchase of work materials and supplies, as needed; and

THEREFORE, BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District is hereby authorizing the Purchasing Agent to enter into a Cooperative Pricing Agreement with the following agencies for the purchase of work materials, supplies and services for the 2022-2023 school year, as needed:

- The Hunterdon County Educational Services
- Educational Services Commission of New Jersey (ESCNJ)
- WSCA-NASPO
- National Cooperative Purchasing Alliance (NCPA)
- Keystone Purchasing Network
- Sourcewell
- Camden County Educational Services Commission.
- Northern Region Educational Service Commission
- PEPPM Cooperative Purchasing National Contract Program
- NJSBA ACES
- Educational data Services

## **Operations**

**1. Approval of Public Agency Compliance Officer**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve Mr. Colin J. Monahan as the Public Agency Compliance Officer from January 1, 2023 to December 31, 2023.

**2. Approval of Auditorium Renovations/Audio – ARP ESSER III**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the Auditorium Renovations/Audio in the amount of \$37,384.87 to Concert Audio & Production Rentals LLC. The monies will be charged to ARP ESSER Acct # 20-487-400-720-007600-050.

**3. Approval of State Contract Gymnasium Bleachers – ARP ESSER III**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the purchase of gymnasium bleachers in the amount of \$327,500.00 to Degler-Whiting Inc. This pricing is based off the ED Data contract # 10426. The monies will be charged to ARP ESSER Acct # 20-487-400-720-007600-050.

**4. Appointment / Operational Staff**

The Superintendent, in consultation with the School Business Administrator/Board Secretary and the Supervisor of Buildings and Grounds, recommends the Board appoint Mr. Brian Cappadonna as an Operational Staff member for the 2022-2023 school year. Mr. Cappadonna will begin work on or about, February 1, 2023, at a prorated salary of Step-1 \$41,865.00 of the contractual Operational Staff salary guide. Mr. Cappadonna will remain on the Step-1 salary for the 2023-2024 school year. Mr. Cappadonna's employment is contingent on a successful criminal history review, receipt of Sexual Misconduct forms and TB test.

**Athletics and Student Activities Committee**

1. **Approval /Rescind R. Lavagno, 2022 Holiday Play Set Construction**  
The Superintendent recommends rescinding the approval of R. Lavagno for the 2022 Holiday Play Set Construction stipend.
  
2. **Approval /S. Sallach, 2022 Holiday Play Set Construction**  
The Superintendent recommends approval of S. Sallach for the 2022 Holiday Play Set Construction stipend.

**Next Meeting**

Regular Meeting:  
January 31, 2023\*  
Adra Suchorsky Library  
Passaic Valley Regional High School  
East Main Street, Little Falls New Jersey

\*Date pending approval at re-organization meeting