

**Passaic Valley Regional High School
District #1**

MINUTES

**Regular Meeting of the Board of Education
Tuesday, September 6, 2022**

ORDER OF BUSINESS

The Board of Education of the Passaic Valley Regional High School In the County of Passaic, New Jersey

Minutes of the Regular Meeting of the Board of Education Tuesday, September 6, 2022

The minutes for the regular meeting of the Passaic Valley Regional High School District #1 in the County of Passaic on Tuesday, September 6, 2022, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

I. CALL TO ORDER BY DR. VARCADIPANE, BOARD PRESIDENT, AT 7:00 P.M.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Absent

Mr. D'Angelo - Yes
Mr. Doell - Absent
Ms. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

Also Present:

Bracken Healy, Superintendent of Schools
Colin Monahan, Business Administrator/Board Secretary
Raymond Reddin, Esq., Board Attorney

II. PLEDGE OF ALLEGIANCE

III. READING OF ANNOUNCEMENT

Mr. Monahan read the Public Notice.

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2022, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

IV. PRESIDENT’S REPORT

None

V. ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

None

VI. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Dr. Varcadipane asked for a motion to approve the minutes of the Regular meeting of August 23, 2022, of the Passaic Valley Regional High School District #1 Board of Education.

Mr. D’Ambrosio made a motion to approve the minutes of the Regular meeting of August 23, 2022, of the Passaic Valley Regional High School District #1 Board of Education; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D’Ambrosio – Yes
Mr. Damiano - Absent

Mr. D’Angelo – Yes
Mr. Doell – Absent
Ms. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

VII. REPORT OF THE SUPERINTENDENT

Dr. Healy spoke about the first day of school and that it was successful opening; he further discussed student enrollment increasing.

Dr. Healy stated the football game was attended by approximately 1,800 spectators and it was an incredible night.

Dr. Healy thanked the Board for being instrumental in achieving the turf field and lights.

Mr. Yodice spoke about the Friday Night Lights opening game and that the night was a huge success.

VIII. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

Mr. Casasnovas, residing at 95 Williams Drive, Woodland Park, stated the Friday night football game had a great atmosphere and was an amazing night.

IX. EDUCATION COMMITTEE

1. Approval / 2022-2023 Behavior Analysis Home Programming

The Superintendent recommended the Board of Education approve the following Behavior Analysis Home Programming Consultation(s):

	Student ID	Consultant	Cost
1	12	Bergen County Special EED 540 Fairview Ave 3 rd Floor Paramus, NJ	Not to exceed \$15,600.00 Effective Sept. 2022 3 hours weekly

2. Approval / 2022-2023 Shared Time Program Revised

The Superintendent recommended the Board of Education approve the following revised shared time program:

	Student ID	Consultant	Cost
1	1800669	William Paterson University 300 Pompton Rd Wayne, NJ	Tuition: \$7,000.00 per semester 4 Days per week

3. Approval / 2022-2023 Out of District Placement Revised

The Superintendent recommended the Board of Education approve the following revised out of district placement:

	Student ID	Consultant	Cost
1	21284	Banyan High School 471 Main Street Little Falls, NJ	ESY: \$8,170.98 + \$5,060.00 (Aide) Tuition: \$40,854.90 + \$25,300.00 (Aide) Total: \$79,385.88

4. Approval / Employee #4062 FMLA/NJFLA Intermittent Leave

The Superintendent recommended the Board of Education approve the FMLA/NJFLA concurrent intermittent leave request for employee #4062 beginning September 1, 2022.

5. Approval / Revised, Permanent Substitute Yvonne Migliaccio

The Superintendent recommended the Board of Education revise the compensation for Yvonne Migliaccio to reflect the approved 2022-2023 school year rate for permanent substitutes to \$130.00 per diem.

6. Approval / Kendra Lewicki, Part -Time Paraprofessional Resignation

The Superintendent recommended the acceptance of the resignation of Kendra Lewicki, Paraprofessional, as of August 31, 2022.

7. Approval / Mr. Chris Watkins, Part-Time Paraprofessional - Revised

The Superintendent recommended the approval of Mr. Chris Watkins, as a Part-Time Paraprofessional (\$16.00 per hour) /ABA Aide (\$18.00 per hour) and Bus Aide (\$18.00 per hour), not to exceed 29.5 hours, no benefits for the 2022-2023 school year.

Education Committee

8. Approval / 2022-2023 Stipend Positions

The Superintendent recommended approval of the following 2022-2023 stipend positions; compensation as per PVEA approved contract:

NAME	DEPARTMENT	STIPEND
Mulcahy, Rosalinda	English	6th Assignment

9. Approval / Revised Student Teacher Placement

The Superintendent recommended the Board of Education approve the revised placement for Evelin Vaquero, WPU, to be placed with Angelo DeSalvo, Social Studies.

10. Approval / Zorayha Monyoya, Part-Time Paraprofessional Resignation

The Superintendent recommended the Board of Education approve the resignation of Zorayha Monyoya, Part-Time Paraprofessional; last day of employment is September 2, 2022.

11. Approval / 6th Period Assignment

The Superintendent recommended the Board of Education approve the 6th period assignment for Diana Ropero, Teacher of Spanish. Compensation as per approved PVEA contract.

12. Approval / Rescind Out of District Placement

The Superintendent recommended the Board of Education rescind the approval of student id# 937643 attending Lakeview Learning Center for the 2022-2023 school year.

Mr. D’Ambrosio made a motion to move Education items 1 – 12; seconded by Ms. Luker.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D’Ambrosio – Yes
Mr. Damiano - Absent

Mr. D’Angelo – Yes
Mr. Doell – Absent
Ms. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

X. FINANCE COMMITTEE

13. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of July

WHEREAS, N.J.A.C. 6A:23A-16.10 required the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and

WHEREAS, N.J.A.C. 6A:23A-16.10 further required the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending July 31, 2022, for the Board to accept;

NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending July 31, 2022; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation.

14. Approval / Line Item Budget Transfers – July

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line item transfers to include administrative cost budget transfers for the month of July 2022 as presented.

15. Acceptance / Financial Status Report – July

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Financial Status Report for the month of July 2022, as presented.

16. Acceptance / Revenue Report – July

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of July 2022, as presented.

Finance Committee

17. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommend the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Gina Maffucci	Pomptonian Start-Up	1285	\$300.00
Jay-Hill Repairs	Oven Repairs	1286	\$843.50
Jay-Hill Repairs	Oven Door Installation	1287	\$804.81
Jay-Hill Repairs	Fryer Repairs	1288	\$350.00

18. Approval of Additional Compensatory Special Education Aid 2021-2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval of the Compensatory Special Education aid in the amount of \$296,684.00 for the 2021-2022 school year.

19. Approval of Tax Shelter

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following resolution:

WHEREAS, the District, heretofore has maintained the Passaic Valley Regional High School District 403(b) ("the Plan") for the benefit of its eligible employees; and

WHEREAS, the District has reserved the right to amend the Plan at any time; and

WHEREAS, the Board of Education of the District has determined that it would be in the best interests of the district to amend the Plan;

NOWHEREFORE, be it:

RESOLVED, that the Plan shall be amended to add Security Benefit as an approved vendor effective as soon as administratively possible after the signature date;

And be it further:

RESOLVED, that the officers of the District hereby are authorized to execute such documents and to take other additional actions as they shall deem necessary or appropriate to effect the foregoing resolutions.

Finance Committee

20. Approval of E-Rate Management Service Agreement

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the E-Rate Management Service agreement with E-Rate Consulting Inc. for the 2022-2023 school year.

Mr. Yodice made a motion to move Finance items 13 – 20; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D’Ambrosio – Yes
Mr. Damiano - Absent

Mr. D’Angelo – Yes
Mr. Doell – Absent
Ms. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XI. OPERATIONS COMMITTEE

21. Approval of Part-Time Bus Driver

The Superintendent and the School Business Administrator/Board Secretary, recommended the approval of Marcos Miranda as Part-Time Bus Driver at a rate of \$22.00 an hour; with no benefits; up to 29 hours per week. Start date pending and contingent upon Mr. Miranda’s return of a successful criminal background check and TB test.

Mr. D’Ambrosio made a motion to move Operations item 21; seconded by Ms. Luker.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D’Ambrosio – Yes
Mr. Damiano - Absent

Mr. D’Angelo – Yes
Mr. Doell – Absent
Ms. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XII. TECHNOLOGY COMMITTEE

22. Approval of Surface Pro Tablets

The Superintendent, in consultation with the School Business Administrator/Board Secretary and Technology Coordinator, recommended the Board approve the purchase of 3 Microsoft Surface Pro 7 Plus Tablets with extended hardware warranty in the amount of \$2,873.82 to GovConnection Inc. The amount of \$2,551.96 will be charged to CARES Acct # 20-477-200-600-076000-050 with the remaining balance of \$321.86 charged to Acct # 11-190-100-500-005200-050.

Ms. Brigati made a motion to move Technology item 22; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D'Ambrosio – Yes
Mr. Damiano - Absent

Mr. D'Angelo – Yes
Mr. Doell – Absent
Ms. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XIII. POLICY COMMITTEE

23. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval and adoption of the following policies:

Policy 8500 FOOD SERVICES

Dr. Cathcart made a motion to move Policy item 23; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Absent

Mr. D'Angelo - Yes
Mr. Doell - Absent
Ms. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XIV. ATHLETICS AND STUDENT ACTIVITIES COMMITTEE

24. Approval / James Holsworth, JV Girls’ Tennis Bus Driver

The Superintendent recommended approval of James Holsworth for JV Girls’ Tennis Bus Driver Fall season 2022. Rate schedule C stipend of \$1,690.00.

25. Approval / Stipend Positions

The Superintendent recommended the following stipend positions:

- Zach Donavan - Schedule D - Assistant Coach – Girls Volleyball - Category 3 Level 4 = \$5,533.00.

26. Approval of the following Volunteer Coaches for 2022 Fall Season

The Superintendent recommended approval of the following volunteer coaches pending all required paperwork for the 2022-2023 Fall season:

- Taylor Humes - Girls Volleyball
- Arben Adili - Boys Soccer
- Olivia Pantale – Girls Volleyball

27. Approval / Fundraiser(s)

The Superintendent recommended approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Cross Country	Bleuler	Pancake Breakfast	10/16/22 8:00 A.M.- 12:00 P.M. PVRHS Café & Kitchen	To raise funds for end of the year dinner and awards

Ms. Luker made a motion to move Athletics and Student Activities items 24 - 27; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
 Dr. Cathcart – Yes
 Mr. D’Ambrosio – Yes
 Mr. Damiano - Absent

Mr. D’Angelo – Yes
 Mr. Doell – Absent
 Ms. Luker – Yes
 Dr. Varcadipane – Yes
 Mr. Yodice – Yes

XV. COMMITTEE REPORTS

Operations Committee:

Mr. Yodice stated the Operations committee met with regard to the use of facilities policy and rental of the fields. Discussion was held regarding this policy. Dr. Varcadipane recommended that the Operations Committee review the policy for further discussion and schedule a new policy meeting.

Attorney's Report

None

Passaic County School Board's Association – Report of Delegate

None

New Jersey School Board's Association – Report of Delegate

Mr. D'Angelo stated any elected officials must complete their Governance Training by December 31, 2022.

Old Business

Mr. Monahan spoke about the newspaper flyer. He gave all the information regarding costs for a one-time mailing. After discussion, the Board was not in favor of the mailing at this time.

Dr. Healy asked the Board their opinion on continuing or discontinuing live streaming the board meetings.

Discussion began with reference to live streaming.

Mr. D'Angelo stated during his tenure on the Board, there was a lot of conversation about transparency. He stated the Board minutes are public; people pop on YouTube to see what is going on.

Dr. Cathcart stated a few years ago there was a lack of trust between the teachers and the administration. He would like to continue live streaming for transparency.

Ms. Brigati stated she would like to see the community attend the Board meetings in person and ask questions directly to the Board. She stated she would like to get feedback from the community if the Board meetings are not live streamed.

Mr. D'Ambrosio agreed with Ms. Brigati on receiving feedback from the community and also on having the community attend the meetings face to face.

Ms. Luker agrees with Ms. Brigati that the community should attend in person.

Mr. Yodice would like to continue to live stream; it is communication to the community.

Regular Meeting of the Board of Education
Tuesday, September 6, 2022

Dr. Varcadipane stated he agrees with Ms. Brigati, that he would rather see the community come to the Board meetings in person and speak to the Board directly. He stated he is not against transparency and does not want that to be construed as his vote.

Mr. Yodice made a motion to continue the live streaming of the Board meetings; seconded by Dr. Cathcart.

Roll Call:

Ms. Brigati - No
Dr. Cathcart – Yes
Mr. D’Ambrosio – No
Mr. Damiano - Absent

Mr. D’Angelo – Yes
Mr. Doell – Absent
Ms. Luker – No
Dr. Varcadipane – No
Mr. Yodice – Yes

Mr. Monahan stated the motion did not pass and live streaming will not continue at this time.

New Business

Ms. Brigati asked if student representatives will be present at the board meetings. Dr. Healy responded yes, there will be one (1) student representative.

Dr. Cathcart spoke about the plaques throughout the school being updated. Discussion were held and suggestions were made by the Board.

Dr. Healy stated he will take inventory of the plaques and will report back to the Board.

XVI. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

None

XVII. EXECUTIVE SESSION

None

XVIII. ADJOURNMENT

Dr. Varcadipane asked for a motion to adjourn.

Mr. D’Ambrosio made a motion to adjourn; seconded by Ms. Brigati.

Regular Meeting:
Tuesday, September 20, 2022, 7:00 pm
Adra Suchorsky Library
Passaic Valley High School
East Main Street
Little Falls, New Jersey