Passaic Valley Regional High School District #1

MINUTES

Regular Meeting of the Board of Education Tuesday, September 20, 2022

ORDER OF BUSINESS

The Board of Education of the Passaic Valley Regional High School In the County of Passaic, New Jersey

Minutes of the Regular Meeting of the Board of Education Tuesday, September 20, 2022

The minutes for the regular meeting of the Passaic Valley Regional High School District #1 in the County of Passaic on Tuesday, September 20, 2022, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

I. <u>CALL TO ORDER BY DR. VARCADIPANE, BOARD PRESIDENT,</u> AT 7:00 P.M.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Angelo - Yes
Mr. Doell - Yes
Mr. D'Ambrosio - Yes
Ms. Luker - Absent
Dr. Varcadipane - Yes

Mr. Yodice – Yes

Also Present:

Bracken Healy, Superintendent of Schools Colin Monahan, Business Administrator/Board Secretary Raymond Reddin, Esq., Board Attorney

II. PLEDGE OF ALLEGIANCE

III. READING OF ANNOUNCEMENT

Mr. Monahan read the Public Notice.

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2022, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

IV. PRESIDENT'S REPORT

None

V. ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD OF **EDUCATION**

None

VI. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Dr. Varcadipane asked for a motion to approve the minutes of the Regular meeting of September 6, 2022, of the Passaic Valley Regional High School District #1 Board of Education.

Mr. D'Ambrosio made a motion to approve the minutes of the Regular meeting of September 6, 2022, of the Passaic Valley Regional High School District #1 Board of Education; seconded by Ms. Brigati.

Roll Call:

Mr. D'Angelo - Yes Ms. Brigati - Yes Mr. Doell - Yes Dr. Cathcart - Yes Mr. D'Ambrosio - Yes Ms. Luker - Absent Mr. Damiano - Abstain Dr. Varcadipane - Yes Mr. Yodice - Yes

VII. REPORT OF THE SUPERINTENDENT

Dr. Healy reported on Back to School Night. He stated 800 parents were in attendance. He further stated he received many compliments on the staff and school premises.

Dr. Healy stated the first 2 (two) weeks of school went well.

Dr. Healy stated the Start Strong testing began today.

Dr. Healy stated there has already been use of Tutor.com.

Dr. Varcadipane asked when the district can expect information on test scores.

Dr. Healy responded the test scores were just returned and will be reported to the Board in October.

VIII. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

None

IX. EDUCATION COMMITTEE

1. Approval / 2022-2023 Retroactive Home Instruction

The Superintendent recommended the Board of Education approve the following home instruction retroactive to September 9, 2022:

Student ID	Instructor	Cost
20437	New Pathway Counseling 321 Changebridge Rd Pinebrook, NJ	10 hours per week @ \$600.00/per week

2. Approval / 2022-2023 Shared Time Program

The Superintendent recommended the Board of Education retroactively approve the following shared time program:

	Student ID	Placement	Details
1	20214	HoHoKus School	11:30-2:00 daily
		634 Market Street	Starting 9/12/22
		Paterson, NJ	
			Tuition \$55.00/day

3. <u>Approval / 2022-2023 Shared Time Program Removal</u>

The Superintendent recommended the Board of Education approve the following revised shared time program (removal from program):

-	rea time program (removal mom program).				
		Student ID	Placement		
	1	937343	Eastwick/HoHoKus		
	2	937453	Eastwick/HoHoKus		
	3	1800999	Eastwick/HoHoKus		

4. Approval / 2022-2023 Out of District Placement

The Superintendent recommended the Board of Education approve the following revised out of district placement(s):

	Student ID	Location	Cost
1	20549	ECLS 302 N. Franklin tpk Ho-Hi-Kus, NJ	Tuition - \$61,857.00 Aide - \$31,500.00 Total - \$93,357.00
2	937922	Sage Alliance High School 295 Rochelle Ave Rochelle Park, NJ	Tuition - \$68,900.00

5. Approval / 2022-2023 Out of District Placement Aide

The Superintendent recommended the Board of Education approve the following out of district aides for the following students:

	out or district areas for the following stadents:				
Student ID	Location	Cost			
18002, 1600431	New Bridges High School 296 E. Ridgewood Ave	Aide - \$49,500.00/per student			
1000431	Paramus. NJ	Total - \$99,000.00			

6. <u>Approval / 2022-2023 Behavior Analysis Consultation</u>

The Superintendent recommended the Board of Education retroactively approve the following behavior analysis home programming consultation:

Student ID	Location	Cost
19018	Bergen County Special Services Educational Enterprises Division 540 Fairview Ave 3 rd floor Paramus, NJ	\$1,410.00 (max amount) Effective July-August 2022

7. Approval / Network Systems Administrator

The Superintendent recommended the approval of Christopher Clementi as the Network Systems Administrator, salary \$115,000, 12 month position, prorated salary for the remainder of the 2022-2023 school year. Start date TBD pending release from current position and receipt of criminal history archive.

8. Approval / Psychiatric Doctors 2022-2023 School Year

The Superintendent recommended the approval of the following doctors for the 2022-2023 school year:

Mental Health Clinic	Esther Fridman, MD	Brian Fennelly, MD	Ellen Platt, DO
of Passaic	15 Eagle St.	8 Shunpike Rd.	908 Pompton Ave.
Dr. Pamela Williams	Englewood, NJ	Madison, NJ	Cedar Grove, NJ
111 Lexington Ave.			
Passaic, NJ			

9. Approval/Field Trip

The Superintendent recommended approval of following field trip(s): **Teacher/**

Department	Advisor	Event	Date/Time/Location	Purpose
1 Drama	Shue	FDU Theater	11/18/22 9:30am-2:30pm FDU 285 Madison Ave Madison, NJ	To see PV grad Mia Preziosi in Seussical, tour FDU and learn about their theater program

10. <u>Approval / Resignation, Amani Dyer, Technology Coordinator</u>

The Superintendent recommended the acceptance of the resignation of Amani Dyer, Technology Coordinator. Last day of employment November 11, 2022.

11. Approval / Fundraiser(s)

The Superintendent recommended approval of the following fundraiser(s): **Teacher/**

	Department Advisor Event Date/Time/Location Purpose				
1	Class of 2023	Feo, S. Iobst	Can Shake	12/3/22 Shoprite Little Falls	Raise funds for class of 2023
2	Class of 23,24,25,26	S. Iobst, Feo, Francis, VanEss, Mulcahy, Benvenuti, Goethe, Kurtishi	Penny War	9/26-30/2022 "spirit week"	Raise funds for each class
3	FBLA/School Store	Auteri, Kurtishi	Apparel Sales	9/15-10/6/22 On-line	Raise funds for trips and events
4	Cross Country	Bleuler	Pancake Breakfast	10/16/22 8am-noon PVHS Cafeteria	Raise funds for senior end of year dinner
5	Class of 2026	Kurtishi, Goethe	Dine & Donate	11/16/22 4-8pm Chipotle, Wayne, NJ	Raise funds for class of 2026
6	Class of 2023	Iobst, Feo	Apparel Sale	9/26-10/31/22 In school	Raise funds for senior class
7	Field Hockey	Gamrat	Snap Raise	October Online crowd funding	Raise funds for team building experiences, awards dinner
8	Field Hockey	Gamrat	Dine & Donate	TBD October TBD Jersey Mikes, Totowa, NJ	Raise funds for team building experiences, awards dinner
9	Art Club	Czepiel	Custom Design Apparel Sale	SeptDec. 2022 Online	Raise funds for field trip and end of year dinner

12. Approval / 2022-2023 New and Revised Curricula

The Superintendent recommended approval of the following new and revised curricula for the 2022-2023 school year:

• New Courses (Born on/adopted 9/20/22):

Applications of Algebra	Physical Science	AP World History
Latin American Studies	Allied Health Science	

• Updated/Revised (Readopted 9/20/22):

English 9/English 9 Essentials	English 9 Honors	English 10/English 10 Essentials
English 10 Honors	English 11/English 11 English 11 Honors	
Algebra I	Geometry Geometry Honors	
Algebra II	Algebra II Honors	Biology I/Biology Essentials
Chemistry I/Chemistry Essentials	Physics I/Physics Essentials	Health 9
Health 10	Health 11	Health 12
World History/World History Essentials	World History Honors	US History I/US History I Essentials
US History I Honors	US History II/US History II Essentials	US History II Honors
Spanish I	Spanish II	

13. <u>Approval / Sebastian Cannizo, 2022-2023 Part-Time Paraprofessional</u>

The Superintendent recommended the approval of Sebastian Cannizo, as a part time ABA Paraprofessional (\$18.00 per hour)/Bus Aide (\$18.00 per hour), PV Aide (\$16.00/hour), not to exceed 29.5 hours, no benefits for the 2022-2023 school year. Start date pending receipt of criminal history and sexual misconduct forms.

Mr. D'Ambrosio made a motion to approve Education items 1-13; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. Doell - Yes
Mr. Doell - Yes
Mr. D'Ambrosio - Yes
Ms. Luker - Absent
Mr. Damiano - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

X. FINANCE COMMITTEE

14. Approval of Monthly Bill List – September 2022

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provided the Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service; or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

Date Check Numbers Total Amount 9/21/22 Pending \$899,693.87

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

15. <u>Acceptance of the Board Secretary's Report, Cash Reconciler's Cash</u> <u>Report and the Board Secretary's Certification of Funds for the Month of June 2022 – Revised Supplemental</u>

WHEREAS, N.J.A.C. 6A:23A-16.10 required the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary's Report and the Cash Reconciler's Cash report; and

WHEREAS, the Board Secretary's Report and the Cash Reconciler's Cash report for the month ending June 30, 2022 Revised Supplemental for the Board to accept;

NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the Board Secretary's Report and the Cash Reconciler's Cash report for the month ending June 30, 2022 Revised Supplemental; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

Finance Committee

16. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Amazon	Cafeteria Computer	1289	\$849.99

17. Acceptance of the Board Secretary's Report, Cash Reconciler's Cash Report and the Board Secretary's Certification of Funds for the Month of August 2022

WHEREAS, N.J.A.C. 6A:23A-16.10 required the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation; and

WHEREAS, N.J.A.C. 6A:23A-16.10 further required the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary's Report and the Cash Reconciler's Cash report; and

WHEREAS, the Board Secretary's Report and the Cash Reconciler's Cash report for the month ending August 31, 2022, for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the Board Secretary's Report and the Cash Reconciler's Cash report for the month ending August 31, 2022; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

18. Approval / Line Item Budget Transfers - August 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line item transfers to include administrative cost budget transfers for the month of August 2022 as presented.

19. Acceptance / Financial Status Report - August 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the Board accept the Financial Status Report for the month of August 2022, as presented.

20. Acceptance / Revenue Report - August 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of August 2022, as presented.

Finance Committee

21. <u>Approval / Northern Region Educational Services Commission</u>

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval to enter into an agreement with the Northern Region Educational Services Commission for transportation for the 2022-2023 school year as follows:

Route#	School (s)	Contractor	# of	Estimated Cost Per	Starting
			Students	Route (incl. surcharge	
2094	Ho-Ho-Kus School of	Joshua Tours	7	20,700.00+	6/6/2022 -
	Trade			621.00	6/2023
2323	Sage Day School	R & May	1	26,598.51 +	9/1/2022 -
		Transportation		797.96	6/2023
2511	Chancellor Academy	Jersey Kids	4	62,512.80 +	9/6/2022 -
		Transportation		1,875.38	6/2023
2528	ECLC	Jordan	1	40,050.00 +	9/6/2022 -
		Transportation		1,201.50	6/2023
2555	Gramon/Glenview/New	Jersey Kids	1	15,300.00 +	9/7/2022 -
	Beginnings	Transportation		459.00	6/2023
2560	Newmark High School	Omar	1	66,600.00 +	9/7/2022 -
		Transportation		1,998.00	6/2023
2565	New Bridges-BCSS	Jersey Kids	1	66,600.00 +	9/6/2022 -
	J	Transportation		1,998.00	6/2023
2621	Windsor School-PL	Jersey Kids	1	34,950.00 +	9/7/2022 -
		Transportation		1,048.50	6/2023
PC54	PCTVS	R & May	1	144,000.00 +	9/7/2022 -
		Transportation		4,320.00	6/2023
PC55	PCTVS	R & May	1	126,000.00 +	9/7/2022 -
		Transportation		3,780.00	6/2023
PC56	PCTVS	R & May	1	126,000.00 +	9/7/2022 -
		Transportation		3,780.00	6/2023
PC58	PCTVS	R & May	1	126,000.00 +	9/7/2022 -
		Transportation		3,780.00	6/2023
PC59	PCTVS	R & May	1	144,00.00 +	9/7/2022 -
		Transportation		4,320.00	6/2023
PC64	PCTVS	R & May	1	135,000.00 +	9/7/2022 -
		Transportation		4,050.00	6/2023
Q2702	ECLC	Almarino	2	18,755.00 +	9/6/2022 -
		Transportation		562.55	6/2023
Q2707	Passaic Valley Regional	Prestige Xpress	1	8,750.00 +	9/12/2022 -
	High School			, 262.50	10/31/2023

Finance Committee

Mr. Yodice made a motion to approve Finance items 14-21; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes Mr. D'Angelo - Yes Dr. Cathcart - Yes Mr. Doell - Yes

Mr. D'Ambrosio – Yes to all; Abstain from

Invoice #2665 on Bills List Ms. Luker – Absent Mr. Damiano - Yes Dr. Varcadipane – Yes

Mr. Yodice - Yes

XI. OPERATIONS COMMITTEE

22. Approval Use of Facilities

The Superintendent recommended the following use of facilities requests. All outside organizations (not school related) must file proof of insurance with Passaic Valley High School before the commencement of their designated event, including any preparation before, if necessary.

- Little Falls Athletic Club Track & Cross-Country program is looking to use the back ball fields (Varsity Baseball and JV Soccer) for running and practicing on an all-terrain facility from September to end of October 2022.
- PVHS Cross Country Pancake Breakfast. Requests use of PVHS cafeteria on 10/16/22 for pancake breakfast from approximately 8am- Noon.
- Future Medical Professionals Fall Blood Drive. Requests the use of the Farrell gym 11/16/22 to hold their Fall Blood Drive.
- Little Falls Police Department is requesting to use the track for Physical Fitness testing of applicants on October 29, 2022, time TBD. They will be sending a COI.

23. Approval / Ceil Kurek, Part-Time Bus Driver Rate

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve Ms. Ceil Kurek as part-time bus driver for the 2022-2023 school year at the rate of \$30.00/hour, not to exceed 29 hours, no benefits; starting October 1, 2022.

24. Approval to Dispose of Textbooks

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the disposal of the following outdated Textbooks:

- 50 Algebra II
- 21 Geometry
- 18 Algebra I
- 41 So Long See You Tomorrow
- 150 I Juan de Pareja
- 52 Animal Dreams

Mr. Damiano made a motion to approve Operation items 22-24; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. Doell - Yes
Mr. Doell - Yes
Mr. D'Ambrosio - Yes
Ms. Luker - Absent
Mr. Damiano - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XII. POLICY COMMITTEE

25. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval and adoption of the following policies:

•	P 0143.2	High School Student Representative to the Board of Education (M)
	(Revised)	
•	P 0163	Quorum (Revised)
•	P 1511	Board of Education Website Accessibility (M) (Revised)
•	P 2415	Every Student Succeeds Act (M) (Revised)
•	P & R 2432	School Sponsored Publications (Abolished)
•	P 3270	Professional Responsibilities (Revised)
•	R 3270	Lesson Plans and Plan Books (Revised)
•	P 4216	Dress and Grooming (New)
•	P & R 5513	Care of School Property (M) (Revised)
•	P 5517	School District Issued Student Identification Cards (M) (Revised)
•	P 5722	Student Journalism (M) (New
•	P & R 2425	Emergency Virtual Or Remote Instruction Program

Dr. Cathcart made a motion to approve Policy item 25; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. Doell - Yes
Mr. Doell - Yes
Mr. D'Ambrosio - Yes
Ms. Luker - Absent
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XIII. <u>ATHLETICS AND ACTIVITIES COMMITTEE</u>

26. Approval / 2022-2023 Assistant Girls Basketball Coach Resignation

The Superintendent recommended approval to accept the resignation of Kathleen McMaster as the Assistant Girls Basketball Coach.

27. Approval / 2022-2023 Assistant Play Director

The Superintendent recommended approval of Maria McMahon for the Assistant Play Director, Schedule B Stipend, \$ 1,625.00.

Mr. D'Ambrosio made a motion to approve Athletics and Activities items 26-27; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. Doell - Yes
Mr. Doell - Yes
Mr. D'Ambrosio - Yes
Ms. Luker - Absent
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XIV. TECHNOLOGY COMMITTEE

28. Approval of Chromebooks - Student Activity Fund

The Superintendent, in consultation with the School Business Administrator/Board Secretary and Technology Coordinator, recommended the Board retroactively approve SHI International Corp., State contract # E-8801-NJSBA ACES-CPS, in the amount of \$17,599.50 for the purchase of 50 Dell Pro Chromebooks for students. These monies will be reimbursed from the Student Activity account from monies collected from student insurance fees.

Ms. Brigati made a motion to approve Technology item 28; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Angelo - Yes
Mr. Doell - Yes
Mr. D'Ambrosio - Yes
Ms. Luker - Absent
Mr. Damiano - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

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XV. COMMITTEE REPORTS

Attorney's Report

Mr. Reddin stated there is one (1) legal item for Executive Session which should take approximately five (5) minutes.

<u>Passaic County School Board's Association – Report of Delegate</u>

None

New Jersey School Board's Association - Report of Delegate

None

Mr. D'Angelo stated the Policy Committee meeting was held to review the policy and regulations for the use of facilities. He further stated that the policy and regulations were revised.

Dr. Varcadipane stated the Policy Committee will meet again at 6:15pm before the next Board meeting to review the document.

Old Business

None

New Business

None

XVI. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

Dr. Varcadipane asked if any members of the public would like to be heard.

Dr. Varcadipane stated no one is in attendance tonight.

XVII. EXECUTIVE SESSIION

Dr. Varcadipane asked for a motion to enter Executive Session.

Mr. D'Angelo made a motion for Executive Session; seconded by Mr. D'Ambrosio.

Mr. Monahan stated there is one (1) legal item for Executive Session which should take approximately five (5) minutes.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. Doell - Yes
Mr. Doell - Yes
Mr. D'Ambrosio - Yes
Ms. Luker - Absent
Mr. Damiano - Yes
Dr. Varcadipane - Yes

Mr. Yodice - Yes

Return from Executive Session:

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Angelo - Yes
Mr. Doell - Yes
Mr. D'Ambrosio - Yes
Ms. Luker - Absent
Dr. Varcadipane - Yes
Mr. Yodice - Yes

Dr. Varcadipane stated no action was taken during Executive Session.

XVIII. ADJOURNMENT

Dr. Varcadipane asked for a motion to adjourn.

Mr. D'Ambrosio made a motion to adjourn; seconded by Ms. Brigati.

Regular Meeting:
Tuesday, October 11, 2022, 7:00 pm
Adra Suchorsky Library
Passaic Valley High School
East Main Street
Little Falls, New Jersey