



**PASSAIC VALLEY
REGIONAL HIGH SCHOOL**

Minutes

**Regular Meeting of the Board of Education
Tuesday, January 7, 2025**

Order of Business

**The Board of Education of the Passaic Valley Regional High School in the
County of Passaic, New Jersey**

**Minutes of the Regular Meeting of the Board of
Education Tuesday January 7, 2025**

The minutes for the regular meeting of the Passaic Valley Regional High School District in the County of Passaic on Tuesday, January 7, 2025, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

I. CALL TO ORDER BY MR. D'AMBROSIO, BOARD PRESIDENT.

Roll Call:

Ms. Brigati – Yes
Mr. Casasnovas – Yes
Dr. Cathcart – Yes
Mr. D'Ambrosio – Yes

Mr. Damiano - Yes
Mr. D'Angelo – Yes
Mr. DeLuca - Yes
Mr. DeMarco – Yes
Dr. Varcadipane -Yes

Also Present:

Dr. Bracken Healy, Superintendent of Schools
Colin Monahan, Business Administrator/Board Secretary
Raymond Reddin, Esq., Board Attorney

II. Pledge of Allegiance

III. Reading of Announcement

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 10, 2024, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

IV. President's Report

Mr. D'Ambrosio expressed his appreciation for the great job Ms. Brigati did as Board president last year.

V. Acknowledgment of Correspondence To The Board Of Education

None.

VI. Approval of Minutes of Previous Meeting

Dr. Varcadipane asked for a motion to approve the minutes of the December 10, 2024 Regular & Executive meeting; seconded by Mr. Brigati.

Roll Call:

Ms. Brigati – Yes
Mr. Casasnovas – Yes
Dr. Cathcart – Yes
Mr. D'Ambrosio – Yes

Mr. Damiano - Yes
Mr. D'Angelo – Yes
Mr. DeLuca - Yes
Mr. DeMarco – Yes
Dr. Varcadipane -Yes

VII. Report of the Superintendent

Dr. Healy stated that the 911 Inform System is up and operational. He reviewed some of the features of the system and stated this new system costs less than our previous one. He thanked the Board for their approval of this project.

Dr. Healy reported on the Winter Athletics. The wrestling team is doing well. Both the boys and girls Basketball teams are off to a good start. Winter track and fencing are also doing well.

Dr. Healy credited the Board for all the athletics and clubs offered at PV and said there is something for everyone. 88% of students are involved in some form of extra-curricular activity.

Dr. Healy said Professional Development is coming up for Math teachers and multi-language learners. This will assist them in trying to continue to raise test scores and communicate effectively with students. He thanked Ms. Voorhis for coordinating the Professional Development.

Dr. Healy said that Girl Show is off and running. The show is a month and a half away and is going to be unbelievable.

Dr. Healy said he has received a couple of resumes for a new softball coach, will start interviewing with Mr. Benvenuti and update the Athletic Committee. He also wished Kathy Hill good luck in her new position as head softball coach at William Paterson University.

VIII. Student Representatives Report

None.

IX. Call For Members of the Public To Be Heard

None.

X. Education Committee

1. Approval / December 2024 Suspensions

The Superintendent reports and requests approval of suspensions for December 2024.

2. Approval / Fundraiser(s)

The Superintendent recommended approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Track and Field	Burke	Dine & Donate Smashburger Fundraiser	1/21/25, 4:00pm-8:00pm	Raise money to contribute towards senior awards
2	Class of 2026	Goethe/Kurtishi	Dine & Donate Chipotle Fundraiser	1/21/25, 4:00pm-8:00pm	Raise funds for Cotillion and Prom
3	Class of 2026	Goethe/Kurtishi	Dine & Donate Panera Fundraiser	2/27/25, 4:00pm-8:00pm	Raise funds for Cotillion and Prom
4	PV Drama Club and PVEF	Shue/DeLuccia	Doo Wop Project Concert	3/30/25, 3pm / Auditorium	Raise money for drama club, future theater events, PVEF

3. Approval / Spring 2025 Clinical II Placement

The Superintendent recommended the approval of the clinical placement for Noelia Figueroa, Caldwell University from 1/21/25-5/9/25, 5 days a week. Mr. Michael DeLuccia, Instrumental Music, supervising.

4. Approval / Guest Choreographer

The Superintendent recommended the approval of guest choreographer Lexie DeLuca for a Hip-Hop Master Class with Advanced Dance students on 1/30/25 under the supervision of Mrs. Maria McMahon. Required clearances and documentation on file. Compensation of \$250.00 budgeted through the Visual and Performing Arts/Dance budget.

5. Approval / Request for In School Event

The Superintendent recommended the approval of the following in School Events for 2024-2025 school year:

Club/Group	Advisor	Event	Area	Date/Time
Future Medical Professionals	Dr. Susanne lobst	Spring Blood Drive	Farrell Gym	3/20/25

6. Approval / Melisa Betancur Part Time Paraprofessionals / Bus Aides

The Superintendent recommended the approval of Melisa Betancur as a part time Paraprofessional / Bus Aide for the 2024-2025 school year. Rate \$23.00/hour, up to 29 hours, no benefits. Start date pending receipt of criminal history and all required paperwork.

7. Approval / Gary Sotelo Part Time Bus Aides

The Superintendent recommended the approval of Gary Sotelo as a part time Bus Aide for the 2024-2025 school year. Rate \$20.00/hour, up to 29 hours, no benefits. Start date pending receipt of criminal history and all required paperwork.

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8. Approval / Home Instruction

The Superintendent recommended the approval of home instruction for the following student(s):

ID	Date On	Probable Duration	Instructor or Program
20378	12/09/2024	4 weeks	Google Classroom/Educere
938220	12/11/24	4 weeks	Learn Well
32678	12/16/24	5 weeks	Educere
33174	1/6/25	6 weeks	Learn Well

9. Approval / December Student Attendance

The Superintendent recommended approval of the December 2024 student attendance.

Possible number of days school has been open	15
Possible number of days attendance	16,304
Days absent	755
Percent of attendance	95.30
Average daily Enrollment	1087

10. Approval / Professional Day Request

The Superintendent recommended approval of following professional day request:

	Department	Teacher	Event	Date/Time/Location	Purpose
1	Counseling	Byrnes	Passaic County Public Safety Academy - 11th Annual education and Behavioral Health Partnership Conference	2/07/2025 300 Oldham Road, Wayne, NJ	Exploring essential skills and strategies needed to build resilience in the face of grief.

11. Approval / Temporary Girls' Show Practice Site 2024-2025

The Superintendent recommended the approval of the following temporary Girls' Show practice site for the 2024-2025 school year, from 01/08/25 - 02/26/25. Proof of insurance will be filed with the Business office.

- Northern Region Education Commission in Totowa, NJ

12. Approval / Instructional Supplies – ESEA Title I

The Superintendent recommended the approval of Edpuzzle in the amount of \$3,360.00 as instructional supplies for assessment and curriculum platforms through ESEA Title I, Account # 20-237-100-600-007600-050.

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Mr. Casasnovas made a motion to approve Education items 1 – 12; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati – Yes
Mr. Casasnovas – Yes
Dr. Cathcart – Yes
Mr. D'Ambrosio – Yes

Mr. Damiano - Yes
Mr. D'Angelo – Yes
Mr. DeLuca - Yes
Mr. DeMarco – Yes
Dr. Varcadipane -Yes

XI. Finance Committee

13. Approval of Monthly Bill List – December/January Supplemental

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
12/20/24	35252-35286	\$225,907.17
01/03/25	35289-35291	\$3,301.00

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

14. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Inv#671121324	1461	\$ 31,447.90
Pomptonian	Inv#671112924	1462	\$ 11,450.47
Pomptonian	Inv#671122024	1463	\$ 957.36

Dr. Varcadipane made a motion to approve Finance items 13 – 14; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati – Yes
 Mr. Casasnovas – Yes
 Dr. Cathcart – Yes
 Mr. D’Ambrosio – Yes

Mr. Damiano - Yes
 Mr. D’Angelo – Yes
 Mr. DeLuca - Yes
 Mr. DeMarco – Yes
 Dr. Varcadipane -Yes

XII. Operations Committee

15. Approval / Mr. Gaita & Mr. Joyce NJSBGA Annual Conference Travel Expense

The Superintendent, in consultation with the School Business Administrator, recommended approval for Mr. Gaita, Supervisor of Buildings and Grounds and Mr. Joyce, PVCOS to attend the annual NJSBGA annual conference in Atlantic City, NJ on March 23-26, 2025. Registration fee: \$350.00 per person; travel, lodging, mileage, meals, and fees.

16. Approval / Kathy Hill, Administrative Assistant Resignation

The Superintendent, in consultation with the School Business Administrator, recommended the approval of the resignation of Ms. Kathy Hill, Administrative Assistant. Last day of employment will be 1/10/25.

17. Approval / Use of Facilities

The Superintendent, in consultation with the School Business Administrator, recommended the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

Day	Date	Hours	Team
Sunday	4/13/2025	10:00am-5:00pm	Evolution Lax
Sunday	4/27/2025	10:00am-5:00pm	Evolution Lax
Sunday	5/4/2025	10:00am-5:00pm	Evolution Lax
Sunday	5/18/2025	10:00am-5:00pm	Evolution Lax

18. Approval / Amendment Long Range Facilities Plan

The Superintendent, in consultation with the School Business Administrator and Supervisor of Buildings and Grounds recommended the authorization to amend the school districts Long Range Facility Plan, (LRFP) to include the restroom renovation project at Passaic Valley Regional High School (PVRHS) as a capital improvement project in the District's Long Range Facility Plan.

19. Approval / Authorization of the Restroom Renovation Project

The Superintendent, in consultation with the School Business Administrator and Supervisor of Buildings and Grounds recommended the authorization to submit the required documentation for the restroom renovation project at Passaic Valley Regional High School (PVRHS) including the NJDOE project application forms and preliminary schematic drawings to the New Jersey Department of Education for project application completeness review and approval. Be it further resolved that the District will not be seeking state funding for the project and the project will be considered as an "Other Capital Project."

20. Approval / Maintenance Agreement

The Superintendent, in consultation with the School Business Administrator and Supervisor of Buildings and Grounds recommended the approval of a three year maintenance agreement for the school districts CHP Module in the following amounts; 2024-2025 \$8,500.00, 2025-2026 \$8,925.00 and 2026-2025 \$9,371.25 to Aegis Energy Services. This unit was installed as part of ESIP project.

Mr. Damiano made a motion to approve Operations items 15 – 20; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati – Yes
Mr. Casasnovas – Yes
Dr. Cathcart – Yes
Mr. D’Ambrosio – Yes

Mr. Damiano - Yes
Mr. D’Angelo – Yes
Mr. DeLuca - Yes
Mr. DeMarco – Yes
Dr. Varcadipane -Yes

XIII. Athletics and Students Activities Committee

21. Approval / Mike Yesenosky, Girls' Show Sound Designer

The Superintendent in consultation with the School Business Administrator, recommended the approval of Mike Yesenosky as Girls' Show Sound Designer at \$300.00 per day for three (3) days.

22. Approval / Donation

The Superintendent in consultation with the School Business Administrator, recommended the approval of donation from Jr. Hornets Wrestling Club in the amount of \$2,000.00 to the Passaic Valley High School Wrestling Program.

23. Approval / Coaching Resignation

The Superintendent in consultation with the School Business Administrator, recommended the approval of the resignation of Ms. Kathy Hill, Head Coach Softball for the 2024-2025 school year.

Ms. Brigati made a motion to approve Athletics and Students Activities items 21 – 23; seconded by Mr. DeMarco.

Roll Call:

Ms. Brigati – Yes
Mr. Casasnovas – Yes
Dr. Cathcart – Yes
Mr. D'Ambrosio – Yes

Mr. Damiano - Yes
Mr. D'Angelo – Yes
Mr. DeLuca - Yes
Mr. DeMarco – Yes
Dr. Varcadipane -Yes

XIV. Committee Reports

Mr. Monahan noted that the audit will be completed next week. He will call for a Finance committee meeting prior to the next Board meeting.

Attorney's Report

Mr. Reddin has 2 items for executive session and 1 residency issue.

Passaic County School Board's Association – Report of Delegate

None.

New Jersey School Board's Association – Report of Delegate

None.

Old Business

None.

New Business

None.

Call For Members of The Public To Be Heard

None.

XV. Executive Session

Mr. Reddin has 2 items for executive session and 1 residency issue. Executive Session will be held for approximately 20 minutes.

Roll Call:

Ms. Brigati – Yes
Mr. Casasnovas – Yes
Dr. Cathcart – Yes
Mr. D'Ambrosio – Yes

Mr. Damiano - Yes
Mr. D'Angelo – Yes
Mr. DeLuca - Yes
Mr. DeMarco – Yes
Dr. Varcadipane -Yes

Return from Executive Session.

Roll Call:

Ms. Brigati – Yes
Mr. Casasnovas – Yes
Dr. Cathcart – Yes
Mr. D'Ambrosio – Yes

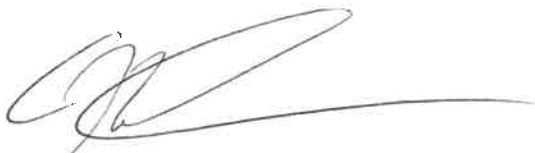
Mr. Damiano - Yes
Mr. D'Angelo – Yes
Mr. DeLuca - Yes
Mr. DeMarco – Yes
Dr. Varcadipane -Yes

XVI. Adjournment

Mr. D'Ambrosio asked for a motion to adjourn.

Mr. DeMarco made a motion to adjourn; seconded by Ms. Brigati.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Colin Monahan', with a long horizontal flourish extending to the right.

Colin Monahan

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Next Meeting

Regular Meeting:
Tuesday, January 28, 2025, 7:00 PM
Adra Suchorsky Library
Passaic Valley High School
100 East Main Street
Little Falls, New Jersey