

**Passaic Valley Regional High School  
District**

***MINUTES***

**Regular Meeting of the Board of Education  
Tuesday, October 17, 2023**

**The Board of Education of the Passaic Valley Regional High School  
In the County of Passaic, New Jersey**

**Minutes of the Regular Meeting of the Board of Education  
Tuesday, October 17, 2023**

The minutes for the regular meeting of the Passaic Valley Regional High School District #1 in the County of Passaic on Tuesday, October 17, 2023, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

**I. CALL TO ORDER BY MR. DAMIANO, BOARD PRESIDENT, AT 7:00 P.M.**

Roll Call:

Ms. Brigati – Yes  
Mr. Casanovas – Yes  
Dr. Cathcart – Yes  
Mr. D’Ambrosio – Yes  
Dr. Varcadipane -Yes

Mr. Damiano - Yes  
Mr. D’Angelo – Yes  
Mr. DeLuca - Yes  
Mr. DeMarco – Yes

**Also Present:**

Dr. Bracken Healy, Superintendent of Schools  
Colin Monahan, Business Administrator/Board Secretary  
Raymond Reddin, Esq., Board Attorney

**II. PLEDGE OF ALLEGIANCE**

**III. READING OF ANNOUNCEMENT**

Mr. Monahan read the Public Notice.

**Public Notice**

**In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 6, 2023, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.**

**IV. PRESIDENT’S REPORT**

None

**V. ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

None

**VI. APPROVAL OF MINUTES OF PREVIOUS MEETING**

Mr. Damiano asked for a motion to approve the Minutes for the Regular and Executive meeting of the Board on September 12, 2023.

Mr. D’Ambrosio made a motion to approve the Minutes for the Regular and Executive meeting of the Board on September 12, 2023; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati – Yes  
Mr. Casasnovas – Yes  
Dr. Cathcart – Yes  
Mr. D’Ambrosio – Yes  
Dr. Varcadipane -Yes

Mr. Damiano - Yes  
Mr. D’Angelo – Yes  
Mr. DeLuca – Yes  
Mr. DeMarco - Abstain

**VII. REPORT OF THE SUPERINTENDENT**

Dr. Healy gave an over-view of 2022-2023 HIB Report /Self-Assessment, and reported the district scored 71 out of 78 (previous year was 63 out of 78). There were 10 alleged HIB's with only 2 confirmed. Student Safety Data System (SSDS) Period 2 Report showed 34 out of school suspensions.

Ms. Voorhis reported on Spring 2023 Assessment Results. She stated all testing shows upward growth and a QSAC corrective Action Plan was developed to increase test scores.

**VIII. STUDENT REPRESENTATIVES REPORT**

Antonette Scrivanich spoke about the success of the Spirit Weeks held so far this year. She also reported that the Pep Rally had a great turn out and everyone showed a lot of PV Pride.

Abigail Kosch spoke about the improvement of student morale in part due to Spirit Weeks and homecoming games.

Francesco Vincenti spoke about how the students are enjoying the rotating drop schedule. He also reported that the flex period enables students to complete homework during school hours and helps them get extra help from teachers if needed.

**IX. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

Mr. Damiano asked for a motion to open the meeting to the public.

Mr. D'Ambrosio made a motion to open the meeting to the public; seconded by Mr. D'Angelo.

None

Ms. Brigati made a motion to close the meeting to the public; seconded by Mr. D'Ambrosio.

**X. EDUCATION COMMITTEE**

**1. Report of HIB**

The Superintendent reports and requests approval of the following HIB investigation(s):

<b>Incident #</b>	<b>Location</b>	<b>Consequences</b>	<b>Intervention</b>	<b>Other Action</b>	<b>Determination</b>
2324-01	Social Media	None	Meetings with Ms. Pasquariello	None	Not HIB
2324-02	Locker Room	Office flex lunch	Meetings with Ms. Vigialnte	None	Not HIB
2324-03	Gym	None	Meeting with Mr. Settembre, Ms. Morris	None	Not HIB
2324-04	Classroom	None	Meeting with Mr. Settembre	None	Not HIB

**2. Approval / Field Trip**

The Superintendent recommended approval of following field trip:

	<b>Department</b>	<b>Teacher/ Advisor</b>	<b>Event</b>	<b>Date/Time/Location</b>	<b>Purpose</b>
1	SAC	Morris/ Clonan	Annual Passaic County Teen Summit	Oct 23, 2023/ 8:30am-1:30pm/ WPU Wayne, NJ	Empower students to make positive decisions to resist peer pressure. Approx. 10 students 2 staff Cost to BOE: 1 substitute
2	Gymnastics	Agosta	Broadway Show – Little Shop of Horrors	Nov 19, 2023/ 12:15pm-7:00pm/ 407 W. 43 St, NY, NY	Team bonding. Approx 12 students, 2 staff (coaches) Cost to BOE- None
3	Italian Club	Napolitano	Paint	Nov 29, 2023/ 9:30am-1:00pm/ Pinot Palette Montclair, NJ	Paint a replica of an Italian masterpiece and learn about the artist. Approx 25 students 2 staff Cost to BOE: 2 substitutes

**Education Committee**

**3. Approval / Employee #4831 Amended Leave of Absence**

The Superintendent recommended the Board of Education approve the following amended leave for employee #4831.

<b>Dates</b>	<b>Coverage</b>	<b>Amount of Time</b>
9/11/2023-9/22/2023	Paid Personal/ <b>Sick Leave</b>	10 Days
9/25/2023-10/20/2023	Paid Personal/ <b>Sick Leave</b>	20 Days
10/23/2023-20/27/2023	Paid <b>Personal</b> / Sick Leave	5 Days
10/30/2023-1/26/2024	Federal Medical Leave Act	12 Weeks
	NJ Family Leave Act	
	Unpaid Leave	

**Education Committee**

**4. Approval / Fundraiser(s)**

The Superintendent recommended approval of the following fundraiser(s):

	<b>Department</b>	<b>Teacher/ Advisor</b>	<b>Event</b>	<b>Date/Time/Location</b>	<b>Purpose</b>
1	French Club	Lions	Food sale at Open House	Oct 25, 2023/ PVRHS Open House	Raise funds for club for field trips and dinners
2	French Club	Lions	Candy & chocolate sale	Dec 2023-Apr 2024/ Out of school	Raise funds for club for field trips and dinners
3	Baseball	Tiseo	Snap Raise	March 2024/ On-line	Raise funds for senior dinner, gifts and fund upgrades to equipment
4	Music	Deluccia/ Kosch (PVBA pres)	Candy/Snack sales, 50/50 raffle	Holiday, Spring & Pops Concerts. Fall, Spring, Summer (24) shows	All proceeds are for the general music fund to support the programs
5	Class of 2025	E. Thornton	Flowers, T-Shirts, graduation items	June 20, 2024 & pre-sales/ PVRHS	Offset cost of Junior Cotillion & Senior Prom
6	Student Senate	Grande	Carnations sale	Feb 6,7,8 2024 (delivery Feb 14, 2024)/ PVRHS	Raise money for Student Senate
7	Class of 2024	Francis/ Van Ess	Fancloth apparel	Oct 16-Nov 6, 2023/ Online	Raise funds for Prom
8	Student Senate	Grande	Online "fun" survey	Week of April 15, 2024/ Online	Raise money for Student Senate
9	Class of 2025	Mulcahy/E. Thornton	Can Shake	Oct 28, 2023/ 8am-4pm/ Shop Rite, Little Falls	Offset cost of Cotillion & Senior
10	Class of 2026	Kurtishi	Dine & Donate	Nov 15, 2023/ Jersey Mikes, Totowa	Raise funds for Junior Cotillion & Senior Prom
11	Class of 2026	Kurtishi	Car Magnet Sale	Nov 23-June 24/ Online	Raise funds for Junior Cotillion & Senior Prom
12	Drama Club/ NHS	Shue	Donations	Dec 11, 2023/ PVRHS Winter Show	In lieu of admissions donations are requested. Proceeds split between Drama Club and Broadway Cares/Equity Fights Aids
13	Italian Club	Napolitano	Coffee Drink Sale	Oct 25, 2023/ PVRHS Open House	Raise funds for annual end of year dinner
14	Spanish Club	Ropero/ Arici	Food Sale	Oct 25, 2023/ PVRHS Open House	Raise fund to support club activities
15	Spanish Club	Ropero/ Arici	Food Sale	Nov 16, 2023/ Parent Teacher Conferences	Raise fund to for club activities
16	Cross Country	Bleuler	Dine & Donate	Oct 24, 2023/ 5pm-8pm/ Wendy's Route 46, Wayne, NJ	Raise funds for end of year dinner and awards

**Education Committee**

**5. Approval / Professional Day**

The Superintendent recommended the board approve the following staff professional days:

Staff	Dates	Event/Destination	Purpose	Cost
Mr. Kohler	10/5/2023 (retroactive)	HESSA Financial Aide Workshop/ Sussex County Community College	Learn about new trends and information for families.	\$37.60
Ms. Shue	12/1/23	MSU Counselor workshop/ Montclair State University	Meet admission reps, learn about new programs and tour campus.	None
Ms. Leidig	12/3-4/2023	Annual NJ Association of School Librarians Conference/ Atlantic City, NJ	Networking and learning about new trends in Media spaces and libraries.	\$489.54
Mr. Tiseo	1/12/2024	World Baseball Coaches Convention/ Mohegan Sun Expo Center, CT	Enhance baseball knowledge to help players on and off the field.	\$175.00
Mr. Tiseo	1/4-5/2024 (1 personal day, 1 professional day)	American Baseball Coaches Association Convention/ Dallas, TX	Enhance baseball knowledge to help players on and off the field.	\$90.00
Ms. Morris	10/6/23 (1/2 day) retroactive	Guardian Adolescent Residential Treatment Center/ Towaco, NJ	Tour facility and learn about programs.	None

**6. Approval / 2023-2024 SY One-to-One Aide**

The Superintendent recommended the Board of Education approve the one-to-one aide attending an out of district school for the student 20549. Aide to be contracted through Bergen County Special Services 540 Fairview Ave, Paramus NJ at a cost of \$50,985.00.

**7. Approval / Behavior Analysis Home Programming Consultation**

The Superintendent recommended the Board of Education approve a behaviorist to consult with parents of student id #1908. Services are part of IEP. Behaviorist contracted through by Bergen County Special Services 540 Fairview Ave, Paramus NJ at a cost not to exceed \$14,000.00 (3 hours per week,3 hours per month)



**Education Committee**

**8. Approval / Behavior Analysis Home Programming Consultation**

The Superintendent recommended the Board of Education approve a behaviorist to consult with parents of student id #12. Services are part of IEP. Behaviorist contracted through by Bergen County Special Services 540 Fairview Ave, Paramus NJ at a cost not to exceed \$3,000.00 (2 hours monthly).

**9. Approval / 2023-2024 SY In-Patient Home Instruction**

The Superintendent recommended the Board of Education approve home instruction for student id#32046 at Trinitas Regional Medical Center for the 2023-2024 school year. Rate \$72.00 per hour.

**10. Approval / 2023-2024 SY In-Patient Home Instruction**

The Superintendent recommended the Board of Education approve home instruction for student id#20236 at Silvergate Prep Bridgewater, NJ as of Oct 14, 2023. Rate \$30.00 hour (10 hours/week).

**11. Approval / Home Instruction**

The Superintendent recommended the Board of Education approve home instruction for the following student(s)

<b>ID</b>	<b>Date On</b>	<b>Instructor</b>
18003	9/12/23	Pam Kole
33623	9/12/23	Pam Kole
937990	9/29/23	Pam Kole
31729	10/5/23	Ana Radice
2002332	10/5/23	Ana Radice

**12. Approval / Review and Approval of the HIB Grade for the 2022-2023 School Year**

The Superintendent recommended approval of the HIB Grade for the 2022-2023 school year.

**13. Approval / January 1 - June 30, 2023, Report Period 2, Student Safety Data Report**

The Superintendent recommended approval of the January 1 - June 30, 2023, Report Period 2, Student Safety Data Report.

**14. Approval / Amend Hours- Margaret Johnston, COTA**

The Superintendent recommended approval to revise the hours for Margaret Johnston, COTA/L for the 2023-2024 school year, from up to 18 hours per week to *up to 21 hours per week*, at an hourly rate of \$38.00 per hour.

**Education Committee**

**15. Approval / Retroactive Amend Part Time Paraprofessional Positions**

The Superintendent recommended approval to amend the following part time paraprofessional positions:

<b>Name</b>	<b>New Position</b>	<b>Rate</b>	<b>As of Date</b>
Walter Bleuler	PV Aide	\$20.00/hour	Oct 2, 2023
Pietro Gambino	ABA Aide	\$23.00/Hour	Sept 15, 2023
Therese Argueta	ABA Aide	\$23.00/Hour	Sept 20, 2023

**16. Approval / September 2023 Student Attendance**

The Superintendent recommended approval of the September 2023 student attendance.

Possible number of days school has been open	17.00
Possible number of days attendance	17,902.00
Days absent	657.50
Percent of attendance	96.3%
Average daily Enrollment	1,053.06

**17. Approval / Sept 2023 Suspensions**

The Superintendent reports and requests approval of suspensions for September 2022.

**18. Approval / Sindi Bet Clinical Fieldwork Experience**

The Superintendent recommended approval of Sindi Bet for clinical field work observation hours at PV to fulfill requirements needed for her coursework.

**19. Approval / Jim Holsworth- Bus Driver 23-24 Girls Tennis Season**

The Superintendent recommended approval of Jim Holsworth - JV Bus Driver Stipend for 2023 Girls Tennis Season, of \$1,690.00.

**20. Approval / 2023-2024 Out of District Contracts**

The Superintendent recommended the Board of Education approve the following out of district contracts(s):

	<b>Student ID</b>	<b>Location</b>	<b>Cost</b>
1	18003	Celebrate the Children 230 Diamond Spring Rd Denville, NJ	\$77,085.00 Tuition \$31,500.00 Aide <i>\$108,585.00 Total</i>

**Education Committee**

**21. Approval of Special Education Contracts- Tuition Paying Students for the Passaic Valley/Bergen Autism Program Revised**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve the Revised Special Education tuition paying students for the Passaic Valley/Bergen Autism Program for the 2023-2024 school year:

- Cedar Grove Public Schools: 1 student
- Clifton Public Schools: 1 student
- Edgewater Public Schools (Leonia): 1 student
- Paterson Public Schools: 1 student
- PC Manchester Public Schools (Haledon): 2 students
- Mahwah Public Schools: 2 students
- Montville Public Schools: 1 student
- Ramapo Indian Hills Regional HS: 1 student
- Ramsey Public Schools: 1 student
- Verona Public Schools: 2 students
- West Essex: 1 Student
- Westwood: 1 Student

**22. Approval / 2023-2024 Substitute Teachers**

The Superintendent recommended the approval of the following substitute teachers at the per diem substitute rate for the 2023-2024 school year. Start date pending receipt of issued substitute certificate, criminal history and tb test.

- Lauren Manzi
- Luisa VanEss
- Ruthellen Gaita

**23. Approval / Lunch Detention Monitors**

Superintendent recommended the approval of the following staff members to serve as Lunch Detention monitors for the 23-24 school year. Rate is \$28.08/hour.

N. Colon	J. Feinstein	D. Leidig	M. Salvatore	M. Couden
C. Costello	J. Holsworth	R. Mulcahy	B. Kapral	T. Deeney

### **Education Committee**

**24. Approval / Passaic Valley HS Varsity Baseball Trip to Florida March 20-24, 2024**

WHEREAS the Athletic Director and the PVHS Varsity Baseball Coach wish to have no more than 25 students attend the PVHS Varsity Baseball trip to the **Florida Gulf Coast Spring Training Facility located in Fort Pierce, Florida.**

WHEREAS Passaic Valley HS BOE Approved coaches will be attending the trip to ensure safety and instruction are at the highest level of importance. Each day will feature 1 game and 1 practice for all players.

WHEREAS the travel to the airport for the departure flight on March 20, 2024 will be provided by Passaic Valley HS (54) passenger bus. Travel home from the airport on March 24, 2024 will be the responsibility of the parents of each PVHS Student-Athlete. Travel while in Florida will be by way of rented economy vans driven by PVHS BOE approved coaches.

WHEREAS the cost for each Passaic Valley Baseball Player will be covered by the Baseball Parents.

WHEREAS the only costs of the trip to the PVHS BOE will be (2) Substitute teachers for Coach Tiseo & Coach Smith and the trip to the airport using our PVHS (54) Passenger Bus and PVHS Driver.

WHEREAS this trip will be in accordance with board policy 2431 – Athletic Competition; board regulation 2431.1 – Emergency procedures for Athletic Practices and Competition; board regulation 2431.2 – Medical Examination to Determine Fitness for Participation in Athletics; and board policy and regulation 2431.4 Concussions and Head Injuries;

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School, upon the recommendation of the Superintendent, approve the qualifying student athletes and Baseball team coaches to attend **Florida Gulf Coast Spring Training Facility located in Fort Pierce, Florida.** This trip will begin Wednesday evening March 20, 2024, and end Sunday March 24, 2024 at a cost not to exceed 2 Substitute Teachers, the PVHS (54) passenger bus trip to the airport, and the cost of a PVHS bus driver. This trip along with all PVHS employees & students will adhere to all BOE policies & regulations.

**25. Approval / Part-time ABA Paraprofessional/Bus Aid**

The Superintendent recommended approval of the following persons for the position of part time ABA Paraprofessional and Bus Aide, at \$23.00 per hour, not to exceed 29.5 hours per week. Start date pending receipt of paperwork and criminal history clearance.

- Mr. Noah Abdul-Hakim
- Ms. Tala Issa

**Education Committee**

**26. Approval / Fundraiser(s)**

The Superintendent recommended approval of the following fundraiser(s):

	<b>Department</b>	<b>Teacher/ Advisor</b>	<b>Event</b>	<b>Date/Time/Location</b>	<b>Purpose</b>
1	Class of 2026	Kurtishi	Car Magnet Sale	Oct 25,2023/ PV Open House	Raise funds for class of 2026

**27. Approval / NJ QSAC DIP 2023of the NJ QSAC DIP 22-23 (Action Plan)**

The Superintendent recommended approval of the NJQSAC DIP 22-23 (Action Plan).

Dr. Cathcart made a motion to approve Finance items 1 – 27; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati – Yes  
Mr. Casasnovas – Yes  
Dr. Cathcart – Yes  
Mr. D’Ambrosio – Yes

Mr. Damiano - Yes  
Mr. D’Angelo – Yes  
Mr. DeLuca – Yes  
Mr. DeMarco - Yes  
Dr. Varcadipane -Yes

**XI. FINANCE COMMITTEE**

**28. Approval of Monthly Bill List**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provided Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and WHEREAS the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
10/18/2023	Pending	\$1,224,293.09

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and BE IT FURTHER RESOLVED that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

**29. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of August 2023**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending August 31, 2023, for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending August 31, 2023; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation.

### **Finance Committee**

- 30. Approval of Line-Item Budget Transfers – August 2023**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line-item transfers to include administrative cost budget transfers for the month of August 2023 as presented.
- 31. Acceptance of Financial Status Report – August 2023**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the Board accept the Financial Status Report for the month of August 2023, as presented.
- 32. Acceptance of Revenue Report – August 2023**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of August 2023, as presented.
- 33. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of September 2023**  
WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending September 30, 2023, for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending September 30, 2023; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation.
- 34. Approval of Line-Item Budget Transfers – September 2023**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line-item transfers to include administrative cost budget transfers for the month of September 2023 as presented.
- 35. Acceptance of Financial Status Report – September 2023**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the Board accept the Financial Status Report for the month of September 2023, as presented.

**Finance Committee**

**36. Acceptance of Revenue Report – September 2023**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of September 2023, as presented.

**37. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
NRESC	23-24 Nutrition Ad	1350	\$ 90.00
Pomptonian	Inv#671091523	1351	\$ 17,117.14
Pomptonian	Inv#671092223	1352	\$ 20,449.90
Pomptonain	Inv#671092923	1353	\$ 20,489.54
Solution Tex	Walk-in Refrigeration Renovation	1354	\$ 10,770.42
A.Priore & Sons	Painting Kitchen	1355	\$ 4,200.00
Pay Schools	Cash Drawers	1356	\$ 2,295.00
Jay Hill Repairs	Ice Machine Repairs	1357	\$ 1,394.00
NJ Dept of Agriculture	Administrative Fees	1358	\$ 1,357.50
Pay Schools	Cash Drawers	1359	\$ 1,292.00



**Finance Committee**

**38. Approval / Northern Region Educational Services Commission for Transportation**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended approval to enter into an agreement with the Northern Region Educational Services Commission for the 2023-2024 school year as follows (Revised - Route 2978 added 9/20/2023):

Route#	School (s)	Contractor	No. of Students	Estimated Cost Per Route (incl. surcharge)	Date
2094	Hohokus School of Trade	Joshua Tours	6	21,623.40 + 648.70	9/5/23 – June 2024
2621	Windsor School - PL	Jersey Kids Transportation	1	39,667.50 + 1,586.70	9/7/23 – June 2024
2923	Lakeview Learning Center	Tasneem Transportation	2	14,299.00 + 571.96	9/7/23 – June 2024
2955	Newmark High School	Jersey Kids Transportation	1	73,800.00 + 2,952.00	9/7/23 – June 2024
2959	New Bridges BCSS	Jersey Kids Transportation	1	57,600.00 + 2,304.00	9/7/23 – June 2024
2973	South Bergen Jointure – Lodi	Tasneem Transportation	1	18,540.00 + 741.60	9/7/23 – June 2024
2974	Sage Day School – Rochelle Park	Castro School Transportation	1	18,000.00 + 720.00	9/5/23 – June 2024
2978	Shepard Prep – Morristown	Jersey Kids Transportation	1	13,420.00 + 536.80	8/31/23 – June 2024
3057	Norman Bleshman - BCSS	Jersey Kids Transportation	1	54,900.00 + 2,196.00	9/7/23 – June 2024

**39. Re-Appointment / Insurance Brokerage Services – Dental Benefits**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve Fairview Insurance Agency Associates, Inc., Verona, New Jersey, as the insurance broker for the Districts’ dental benefits from November 1, 2023 through October 31, 2024.

**40. Approval / Renew Dental Carrier – Delta Dental**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the renewal of Delta Dental from November 1, 2023, to October 31, 2024.

**41. Approval of E-Rate Management Service Agreement**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the E-Rate management service agreement with E-Rate Consulting Inc. for the 2023-2024 school year.

Dr. Varcadipane made a motion to approve Finance items 28 – 41; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati – Yes

Mr. Casasnovas – Yes

Dr. Cathcart – Yes

Mr. D’Ambrosio - Yes

Mr. Damiano - Yes

Mr. D’Angelo – Yes

Mr. DeLuca – Yes

Mr. DeMarco - Yes

Dr. Varcadipane -Yes

**XII. OPERATIONS COMMITTEE**

**42. Approval / Employee #4775 Administrative Leave with Pay**

The Superintendent recommended approval of administrative leave with pay for employee #4775 from September 14, 2023, through September 29, 2023 (last day of employment).

**43. Approval / Use of Facilities**

The Superintendent recommended the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

<b>Group</b>	<b>Date</b>	<b>Facilities/ Area Request</b>	<b>Other</b>
Future Medical Professionals	11/15/23	Farrell Gym	Supervised by Dr. Iobst
Car Wash	5/19/24	Custodial shed area & parking lot	Supervised by Mr. Tiseo and baseball parent's association
Unified Track Program, LFAC	9/26/23-10/25/23 Tues&Thurs 6-7pm Sun 9-11am	Perimeter trail, track & turf	Tyler Passero, LF Rec Director
Rec Basketball LFAC	12/1/23-2/29/24 Tues, Thurs 6-9:30pm	Basketball court Practice sessions	Tyler Passero, LF Rec Director
Jr Hornets Wrestling Program	11/14/23-3/14/24 Tues, Thurs, Fri 6-9pm 2 Sat meets TBD	Wrestling gym, wrestling mats. Hold practice and meets	William Ormsby, President JRWP
Rec Basketball Woodland Park Rec	12/1/23-2/29/24 Mon, Wed 6-9:30pm	Basketball court Practice Sessions	Tom DiSiervo, WP Rec Director
Operation Graduation 24	11/5/23 9am-2:30pm	Clothing Drive	Tracey Schultz Co-President OpGrad24
Operation Graduation 24	2/4/2024 8am-4pm	Cafeteria Tables & Chairs Purse Brunch Bingo Fundraiser	Tracey Schultz Co-President OpGrad24

**44. Approval of School Physician**

The Superintendent recommended Gregory S. Gallick, MD as an approved physician in the capacity of an independent contractor, retroactive to October 16, 2023 for the 2023-2024 school year.

**Operations Committee**

**45. Approval / Emergency Exit Drills**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended authorization to conduct Emergency Exit Drills with First Student for all Passaic Valley High School bus routes. Also, to include Passaic Valley Busses and buses from various boards of education participating in the PV/ABA Program. Drills will be scheduled in accordance with NJAC:6:21-11.4 at dates in October to be determined based on weather conditions.

**46. Approval Fall 2023 Stipends**

The Superintendent, in consultation with the School Business Administrator recommended the Board approve the following stipends:

Mike Yesenosky	Fall Play Sound Technician	\$1,500.00
Nick Marmo	Fall Play Lighting Designer	\$1,500.00

**47. Approval of Shared Service Agreement – Little Falls Township Purchase of Gasoline**

The Superintendent, and the School Business Administrator/Board Secretary, recommended the Board approve the shared service with Little Falls Township for the purchase of gasoline.

**48. Approval of Auditorium Projector – ESSER II**

The Superintendent, and the School Business Administrator/Board Secretary, recommended the Board retroactively approve the purchase and installation of an auditorium projector in the amount of \$19,175.00 to Keyboard Consultants, HCES-CAT-23-07 & EDS Bid #10437. These funds were budgeted in ESSER II.

**49. Approval / Kathy Hill, Full Time Administrative Assistant**

The Superintendent recommended approval of Kathy Hill as a full-time administrative assistant for the 2023-2024 school year. Start date October 23, 2023. Salary prorated Step 1 \$39,265.00.

**50. Approval / Use of Facilities**

The Superintendent recommended the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

Group	Date	Facilities/ Area Request	Other
Little Falls PBA 346	12/16/23	Cafeteria & Kitchen 8am-12pm	Annual pancake breakfast Approx 150 guests. Contact: Cpl Vanak

**Operations Committee**

Mr. D'Ambrosio made a motion to approve Finance items 42 – 50; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati – Yes  
Mr. Casasnovas – Yes  
Dr. Cathcart – Yes  
Mr. D'Ambrosio - Yes

Mr. Damiano - Yes  
Mr. D'Angelo – Yes  
Mr. DeLuca – Yes  
Mr. DeMarco - Yes  
Dr. Varcadipane -Yes

### **XIII. POLICY COMMITTEE**

#### **51. Approval / Policy Adoption**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval and adoption of the following policies:

P 1524	School Leadership Councils (Abolished)
P & R 1642.01	Sick Leave (New)
P 2270	Religion in the Schools (Revised)
P & R	2419 School Threat Assessment Teams (M) (New)
P 3161	Examination for Cause (Revised)
P & R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)
P & R 3432	Sick Leave (Abolished)
P 4161	Examination for Cause (Revised)
P & R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P & R 4432	Sick Leave (Abolished)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5116	Education of Homeless Children and Youths (Revised)
P & R 5460.02	Bridge Year Pilot Program (M) (Abolished)
P 6361	Relations With Vendors for Abbott Districts (Abolished)
P 8500	Food Services (M) (Revised)
P 8540	School Nutrition Programs (M) (Abolished)
P 8550	Meal Charges/Outstanding Food Service Bill (M)(Abolished)

Mr. D'Angelo made a motion to approve Finance item 51; seconded by Mr. D'Ambrosio.

#### Roll Call:

Ms. Brigati – Yes  
Mr. Casasnovas – Yes  
Dr. Cathcart – Yes  
Mr. D'Ambrosio – Yes

Mr. Damiano - Yes  
Mr. D'Angelo – Yes  
Mr. DeLuca – Yes  
Mr. DeMarco - Yes  
Dr. Varcadipane -Yes

**XIV. TECHNOLOGY COMMITTEE**

**52. Approval of Disaster Recovery Service - ESSER II Revised**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary and System Network Technology Coordinator recommended the Board approve the revised CDI Managed Services in the amount of \$1,865.00 for disaster recovery services retroactive from April 1, 2023 – September 30, 2023 to include an additional \$1,865.00 set up fee. These monies have been approved through the school district’s ESSER II grant, Account # 20-483-400-720-007600-050.

Mr. D’Angelo made a motion to approve Finance item 52; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati – Yes

Mr. Casasnovas – Yes

Dr. Cathcart – Yes

Mr. D’Ambrosio - Yes

Mr. Damiano - Yes

Mr. D’Angelo – Yes

Mr. DeLuca – Yes

Mr. DeMarco - Yes

Dr. Varcadipane -Yes

**XV. COMMITTEE REPORTS**

Ms. Brigati discussed:

1. Phone System – 911 Inform
2. Student Overnight trips: Baseball to Florida and World Language to Europe
3. WP Stigma Free Task Force

**Attorney’s Report**

None

**Passaic County School Board’s Association – Report of Delegate**

None

**New Jersey School Board’s Association – Report of Delegate**

None

**Old Business**

None

**New Business**

None

**XVI. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

Mr. D'Ambrosio asked for a motion to open the floor to the public.  
No one responded.  
Ms. Brigati made a motion to close the meeting to the public.

**XVII. EXECUTIVE SESSION**

Mr. Monahan stated there is one (1) personnel item for Executive Session which should take approximately 10 minutes. No action will be taken.

Roll Call:


Ms. Brigati – Yes  
Mr. Casasnovas – Yes  
Dr. Cathcart – Yes  
Mr. D'Ambrosio - Yes

Mr. Damiano - Yes  
Mr. D'Angelo – Yes  
Mr. DeLuca – Yes  
Mr. DeMarco - Yes  
Dr. Varcadipane -Yes

**XVIII. ADJOURNMENT**

Mr. D'Ambrosio asked for a motion to adjourn. Ms. Brigati made a motion to adjourn; seconded by Mr. D'Angelo

Respectfully submitted,



Colin Monahan



**Next Meeting**

Regular Meeting:  
Tuesday, November 14, 2023, 7:00 pm  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street  
Little Falls, New Jersey