

**Passaic Valley Regional High School
District #1**

MINUTES

**Organization & Regular Meetings of the Board of Education
Tuesday, May 24, 2022**

ORDER OF BUSINESS

The Board of Education of the Passaic Valley Regional High School In the County of Passaic, New Jersey

Minutes of the Regular Meeting of the Board of Education Tuesday, May 24, 2022

The minutes for the regular meeting of the Passaic Valley Regional High School District #1 in the County of Passaic on Tuesday, May 24, 2022, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

I. CALL TO ORDER BY DR. VARCADIPANE, BOARD PRESIDENT, AT 7:00 P.M.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Yes
Mr. Doell - Yes
Mrs. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

Also Present:

Bracken Healy, Superintendent of Schools
Colin Monahan, Business Administrator/Board Secretary
Raymond Reddin, Esq., Board Attorney

II. PLEDGE OF ALLEGIANCE

III. MOMENT OF SILENCE

Dr. Varcadipane asked for a moment of silence in respect for the lives lost in the school shooting in Uvalde, Texas.

IV. READING OF ANNOUNCEMENT

Mr. Monahan read the Public Notice.

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2022, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

V. PRESIDENT'S REPORT

None

VI. ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

None

VII. APPROVAL OF MINUTES OF PREVIOUS MEETING

Dr. Varcadipane asked for a motion to approve the minutes of the May 10, 2022, Regular and Executive meetings of the Passaic Valley Regional High School District #1 Board of Education.

Mr. Damiano made a motion to approve the minutes of the May 10, 2022, Regular and Executive meetings of the Passaic Valley Regional High School District #1 Board of Education; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Yes
Mr. Doell - Yes
Mrs. Luker - Abstain
Dr. Varcadipane - Yes
Mr. Yodice - Abstain

VIII. REPORT OF THE SUPERINTENDENT

Dr. Healy spoke about the following events happening at Passaic Valley: Art Show; PV Honor Society; World Language Honor Society; Art Honor Society; Math Honor Society and National Honor Society. He stated a highlight post will be completed of all the students and staff. Dr. Healy congratulated all the Honor Students.

Dr. Healy spoke about the musical, Chicago, which was performed by the Passaic Valley students. He also spoke about upgrading the auditorium for the Fine and Performing Arts program.

Dr. Healy spoke about the tragic school shooting which occurred in Uvalde, Texas.

Dr. Healy thanked the Board for protecting our students and staff with the presence of three (3) armed security guards on the district premises.

IX. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

None

X. REPORT OF THE SUPERINTENDENT

None

XI. EXECUTIVE SESSION

Dr. Varcadipane asked for a motion to enter Executive Session.

Mr. D'Ambrosio made a motion to enter Executive Session; seconded by Mr. D'Angelo.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Yes
Mr. Doell - Yes
Mrs. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

Return from Executive Session at 7:30 P.M.:

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Yes
Mr. Doell - Yes
Mrs. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XII. ORGANIZATION

1. Permitted Pupil Records (NJAC 6A:32-7)

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1, upon the recommendation of the Superintendent of Schools, authorized the collection and maintenance of permitted pupil records which are collected in order to promote the educational welfare of the pupil.

2. Authorize Purchases of Textbook & Supplies

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 in compliance with N.J.S.A. 18A:18A-5 allows boards of education to purchase textbooks, copyrighted materials and other library and educational goods and services which exceeds the bid threshold by resolution at a public meeting without public advertising for bids and 18A:18A-10 allows the purchase of any materials, supplies, goods, etc., from state contracted vendors; and

BE IT FURTHER RESOLVED: that the Board of Education of the Passaic Valley Regional High School District #1 approved the purchase of curricular materials, textbooks, library media resources, subscriptions and other instructional supplies.

3. Implement 2022-2023 Budget and Uniform Minimum Chart of Accounts

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 authorized the Superintendent and the School Business Administrator/Board Secretary to implement the 2022-2023 budget pursuant to local and state policies and regulations;

BE IT FURTHER RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 authorized the use and level of accounts from the Uniform Minimum Chart of Accounts for New Jersey Public Schools to be used for the 2022-2023 School Year.

4. Adoption of Textbook & Curricula

BE IT RESOLVED in compliance with N.J.S.A. 18A:33-1 and 18A:35 that the Board of Education of the Passaic Valley Regional High School District #1 confirmed the adoption of the existing textbooks and curricula resources in the District's schools and that no course of study shall be altered except by the recorded roll call majority.

Organization

5. Cash Reconciler - Designation Other than the Chief School Administrator to Prepare the Monthly Reconciliation of Bank Account Statements

WHEREAS Chapter 39, P.L.2010 makes the position of Treasurer of School Moneys optional; and

WHEREAS it is the desire of the Board of Education of the Passaic Valley Regional High School District #1 to not appoint a Treasurer of School Moneys; and

WHEREAS N.J.S.18A:17-9 states that the Chief School Administrator or Board Designee other than the Board Secretary shall prepare the monthly reconciliation of bank account statements and in conjunction with the Board Secretary take any steps necessary to bring the cash record balance and reconciled bank balance into agreement prior to completion of the Secretary's monthly report; and

WHEREAS the Board chooses to designate someone other than the Chief School Administrator to prepare the monthly reconciliation of bank account statements in conjunction with the Board Secretary and take any steps necessary to bring the cash record balance and reconciled bank balance into agreement prior to completion of the Secretary's monthly report; and

WHEREAS the Board appointed Joseph V. Auteri to the position of Cash Reconciler, at a monthly stipend of \$625.00 to perform monthly bank reconciliations through June 30, 2023, inclusive of June's bank reconciliation; and

NOW THEREFORE BE IT RESOLVED upon the recommendation of the Superintendent of Schools, the Board of Education of the Passaic Valley Regional High School District #1 approved the reappointment of Joseph V. Auteri to the position of Cash Reconciler at a monthly stipend of \$625.00, an amount to be processed through payroll after the completion of the bank reconciliations each month and the submission of the Cash Reconciler's Report to the Board Secretary for the months of July 2022 through June of 2023.

6. Appointment Board Secretary

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 hereby appointed Colin Monahan as Board Secretary for the period of July 1, 2022 through June 30, 2023.

7. Appointment - Acting Board Secretary for Emergency Purposes

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 hereby appointed Ms. Janet Russo as Acting Board Secretary for emergency purposes for the period July 1, 2022 through June 30, 2023.

Organization

8. Appointment - Auditor

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 hereby appointed the firm of Lerch, Vinci, and Higgins of Fair Lawn as School Auditors for the period of July 1, 2022 through June 30, 2023.

9. Appointment - Special Counsel

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1, hereby appointed Scarinci Hollenbeck as Special Counsel to the Passaic Valley Regional High School District #1 for the period of July 1, 2022 through June 30, 2023.

10. Appointment - Attorney

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 hereby appointed Raymond B. Reddin, Esq. as School Board Attorney for the period of July 1, 2022 through June 30, 2023.

11. Appointment - Negotiator

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 hereby appointed Raymond B. Reddin, Esq. as negotiator for the period of July 1, 2022 through June 30, 2023.

12. Approval of Architectural Services

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 hereby approved Alaimo Group Consulting Engineers for Architectural Services for the period of July 1, 2022 through June 30, 2023.

13. Appointment - Investment Officer

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 appointed Colin Monahan as Investment Officer for the period of July 1, 2022 through June 30, 2023.

14. Approval of Petty Cash Funds

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 approved the following Petty Cash Accounts:

<u>Petty Cash Custodian</u>	<u>Amount</u>	<u>Designated Person</u> <u>Responsible for</u> <u>Disposition of Fund</u>	<u>Maximum Single</u> <u>Expenditure</u>
Superintendent	\$100.00	Janet Russo	\$50.00
Business Administrator	\$1,500.00	Andrea LaRose	\$100.00
Supervisor of Bldg & Grds	\$100.00	Mario Gaita	\$50.00
Vice Principal	\$100.00	Gail Sliker	\$50.00
Director of Guidance	\$100.00	Annamaria Sole	\$50.00

Organization

15. Representative - Passaic County Educational Services Commission

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 appointed Dr. Bracken Healy as a board representative to the Passaic County Educational Service Commission.

16. Alternate Representative - Passaic County Educational Services Commission

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 appointed Ms. Krista Voorhis as an alternate board representative to the Passaic County Educational Service Commission.

17. Approval of Qualified Purchasing Agent

WHEREAS the Public School Contract Law 18A:18A-3 permits a board of education the ability to increase and maintain their bid threshold up to \$44,000 and its quotation threshold to \$6,600; and

WHEREAS N.J.S.A. 18A:18A-3a permits an increase in the bid threshold of a Qualified Purchasing Agent is appointed, as well as, granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS N.J.A.C. 5:34-5 et seq. established the criteria for qualifying as a Qualified Purchasing Agent, and

WHEREAS the Passaic Valley Regional High School Board of Education desires to continue the bid threshold as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Passaic Valley Regional High School Board of Education, in the County of Passaic, in the State of New Jersey, hereby continue in its bid threshold of \$44,000 and its quotation threshold of \$6,600 for the 2022-2023 school year authorizing the School Business Administrator/Board Secretary to award contracts up to the bid threshold; and

BE IT FURTHER RESOLVED that the Superintendent appointed Colin Monahan, School Business Administrator/Board Secretary, as the Qualified Purchasing Agent for the 2022-2023 fiscal year to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Board of Education and sign contracts on behalf of the Board of Education.

Organization

18. Approval of Tax Shelter Annuities

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 approved the following tax shelter annuities:

- Valic
- Axa Equitable
- Metropolitan Life
- Lincoln Investment
- Vanguard

19. Approval of Insurance Broker / Risk Manager

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 appointed the firm of Polaris Galaxy Group as the Risk Manager and the Insurance Broker for the period of July 1, 2022 through June 30, 2023.

20. Renewal of Flexible Spending Account

WHEREAS requirements of NJPL 2011 Chapter 78 were made regarding Pension and Health which requires school boards to provide employees with a 125 Cafeteria Plan and a Flexible Spending Account; and

WHEREAS a Flexible Spending Account allows an employee to voluntarily set aside a portion of his or her earnings to pay for qualified medical expenses; and

WHEREAS AmeriFlex can provide a Flexible Spending Account plan to the District at no cost to the Board; and

WHEREAS AmeriFlex has currently been providing this service with no known complications;

THEREFORE, BE IT RESOLVED the District will use AmeriFlex to provide and administer a Flexible Spending Account for employees or their dependents medical expenses up to a maximum of \$2,850.00 for health services, \$5,000.00 Dependent Care for married filing joint or single parent and \$2,500.00 Dependent Care for married and separate filing in a plan year. The plan year will run July 1, 2022 through June 30, 2023.

21. Approval of School Physicians

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 appointed the following individuals as the District's School Physicians in the capacity of independent contractors for the 2022-2023 school year:

- Dr. Vincent McInerney – Sports Physician
- Dr. Joseph Vitale – General Practitioner

Organization

22. Appointment of Policy Service Provider

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 utilize the services of Strauss Esmay for the District's policies for the 2022-2023 school year.

23. Approval of Professional Service – Municipal Continuing Disclosure Agent

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 utilize the services of Phoenix Advisors, LLC in the amount of \$1,000.00 to complete the Municipalities Continuing Disclosure Cooperation compliance for the 2022-2023 school year.

24. Approval Cooperative Pricing Agreements

WHEREAS the Board of Education of the Passaic Valley Regional High School District #1 authorized administration to enter into cooperative pricing agreements with:

- The Hunterdon County Educational Services
- Educational Services Commission of New Jersey (ESCNJ)
- WSCA-NASPO
- National Cooperative Purchasing Alliance (NCPA)
- Keystone Purchasing Network
- Sourcewell
- Camden County Educational Services Commission.
- Northern Region Educational Service Commission

WHEREAS these agencies conduct a certain function relating to the purchase of work materials and supplies for their respective jurisdictions during the 2022-2023 school year; and

WHEREAS the Board of Education of the Passaic Valley Regional High School District #1 encourages the use of shared services through State approved cooperative entities; and

WHEREAS the Board of Education of the Passaic Valley Regional High School District #1 encourages open public bidding for goods and services; and

WHEREAS the Board of Education of the Passaic Valley Regional High School District #1 recognized the need for obtaining the most competitive and responsive bid for goods and/or services; and

WHEREAS the agencies are a Service Cooperative to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power at no cost; and

WHEREAS this resolution shall be known and may be cited as the Cooperative Pricing resolution of the Board of Education of the Passaic Valley Regional High School District #1; and

Organization

24 Continued

WHEREAS the agencies entering into contracts on behalf of the Board of Education of the Passaic Valley Regional High School District #1 shall be responsible for complying with the provision of the Local Public Contracts Law (N.J. S. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS pursuant to the provisions of N.J.S. 40A:11-11(5) the Board of Education of the Passaic Valley Regional High School District #1 is hereby authorized to enter into a Cooperative Pricing Agreement with the listed agencies for the purchase of work materials and supplies, as needed; and

THEREFORE, BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 is hereby authorizing the Purchasing Agent to enter into a cooperative pricing agreement with the following agencies for the purchase of work materials, supplies and services for the 2022-2023 school year, as needed:

- The Hunterdon County Educational Services
- Educational Services Commission of New Jersey (ESCNJ)
- WSCA-NASPO
- National Cooperative Purchasing Alliance (NCPA)
- Keystone Purchasing Network
- Sourcewell
- Camden County Educational Services Commission
- Northern Region Educational Service Commission

25. Grant Application and Report Submission

WHEREAS prompt submission of grant applications, as well as, various financial reports relating to the grants is often time sensitive; and

WHEREAS the District might lose an opportunity to apply for grants or file mandated reports in between board meetings; and

WHEREAS it is in the Districts' best interest to submit grant applications, as well as, the various financial reports to avoid losing an opportunity for receipt of the funding;

NOW, THEREFORE BE IT RESOLVED that the Superintendent and School Business Administrator/Board Secretary are authorized to sign grant applications, as well as, various financial reports between board meetings;

BE IT FURTHER RESOLVED that all grant applications, as well as, various financial reports relating to the grants will continue to be reviewed by the grant manager or other appropriate district staff, the respective committees of the Board and subsequently ratified by the Board.

Organization

26. Personnel Appointments, Transfers, Removals, Renewals and Non-Renewal

WHEREAS, NJSA 18A:27-4.1 governs the appointment, transfer, removal, renewal and non-renewal of all certified and certain non-certified personnel; and

WHEREAS, it is in the District's best interests to effectuate the prompt employment of staff in certain programs;

NOW, THEREFORE BE IT RESOLVED, that the Superintendent of Schools is authorized to make critical employment decisions, subject to ratification by the Board of Education of the Passaic Valley Regional High School District #1 at the next subsequent Board meeting.

27. Authorization of Payment of Bills between Board Meetings

WHEREAS prompt payment to vendors for goods and/or services render leads to more effective competitive bidding and provision of services; and

WHEREAS it is in the District's best interest to take advantage of discounts and to avoid the payment of late fees;

NOW, THEREFORE BE IT RESOLVED that the School Business Administrator/Board Secretary is authorized to make payments between board meetings for all claims that have been duly audited under the provisions of 18A:19-3 & 4; and

BE IT FURTHER RESOLVED the School Business Administrator/Board Secretary shall present a listing of all bills paid under this provision for ratifications to the Board at its' next regular meeting.

28. Authority for Transferring of Funds

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent or designee, be designated to approve such line item budget transfers as are necessary between board meetings and that such transfers shall be reported to the Passaic Valley Regional High School District #1 ratified and duly recorded in the minutes at the next regular board meeting.

29. Special Education

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 approved the attendance, tuition, tuition contracts (upon review by Board Counsel) and the transportation necessary, as recommended by the Superintendent of Schools, to provide an appropriate educational program at public, private or appropriate educational program at public, private or residential schools for pupils classified as handicapped by the District's Child Study Team in accordance with Title 18A, Chapter 46, New Jersey Statutes Annotated.

Organization

30. Approval of Requisition of Taxes Schedule for FY 2022-2023

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 approved the Requisition of Taxes Schedule for the Fiscal Year 2022-2023:

REQUISITION FOR TAXES – T1 (Other than Debt Service) 2022-2023

Month of Request	Township of Little Falls	Borough of Totowa	Borough of Woodland Park
July 2022	\$736,139.25	\$870,764.84	\$716,335.42
August 2022	\$736,139.25	\$870,764.84	\$716,335.42
September 2022	\$736,139.25	\$870,764.84	\$716,335.42
October 2022	\$736,139.25	\$870,764.84	\$716,335.42
November 2022	\$736,139.25	\$870,764.84	\$716,335.42
December 2022	\$736,139.25	\$870,764.84	\$716,335.42
January 2023	\$736,139.25	\$870,764.84	\$716,335.42
February 2023	\$736,139.25	\$870,764.84	\$716,335.42
March 2023	\$736,139.25	\$870,764.84	\$716,335.42
April 2023	\$736,139.25	\$870,764.84	\$716,335.42
May 2023	\$736,139.25	\$870,764.80	\$716,335.40
June 2023	<u>\$736,139.25</u>	<u>\$870,764.80</u>	<u>\$716,335.40</u>
	<u>\$8,833,671.00</u>	<u>\$10,449,178.00</u>	<u>\$8,596,025.00</u>

31. Approval of Requisition of Tax Schedule – Debt Service for FY 2022-2023

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 approved the Requisition of Taxes Schedule — Debt Service for the Fiscal Year 2022-2023:

REQUISITION FOR TAXES Debt Service 2022-2023

Month of Request	Township of Little Falls	Borough of Totowa	Borough of Woodland Park
July 2022	\$145,603.29	\$172,238.00	\$141,683.89
July 2022	\$1,476.71	\$1,740.00	\$1,439.11
	<u>\$147,080.00</u>	<u>\$173,978.00</u>	<u>\$143,123.00</u>

Organization

Dr. Varcadipane asked for a motion to approve the Organization items 1-31.

Mr. D'Ambrosio made a motion to approve the Organization agenda items 1-31;
seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes

Dr. Cathcart – Yes

Mr. D'Ambrosio – Yes on all items,
No for #19.

Mr. Damiano - Yes on all items,
No for #19.

Mr. D'Angelo – Yes

Mr. Doell – Yes

Mrs. Luker – Yes

Dr. Varcadipane – Yes on all items,
No for #19.

Mr. Yodice – Yes

XIII. EDUCATION COMMITTEE

32. Approval of Shared Services Agreement Bergen County Special Services Addendum 2022-2023

WHEREAS the Passaic Valley Board of Education and Bergen County Special Services School District are parties to a shared services service agreement providing for BCSS's provisions of services for the BCSS/Passaic Valley Collaborative Program for pupils with similar intensive educational, behavioral and other needs related to their disabilities; and

WHEREAS the parties wish to continue the services of and renew the above-referenced Agreement through the 2022-2023 school year and seek to amend certain portions of the Agreement per the attached addendum.

NOW THEREFORE BE IT RESOLVED the Passaic Valley Board of Education ratified and approved the Addendum for the 2022-2023 school year.

BE IT FURTHER RESOLVED that the Business Administrator be and is hereby authorized to execute this Agreement on behalf of the Board of Education.

33. Approval / Real Time 2022-2023 Contract

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the contract with Realtime for their services for the 2022-2023 school year at the stated contractual rate of \$24,201.95.

34. Approval / Summer 2022 ESY Nurse

The Superintendent recommended approval of Ms. Joanne Bleuler, nurse, to accompany the ABA program on its' field trips during the ESY 2022 Summer program, up to 10 hours a week at the rate of \$60.00 per hour, no benefits.

35. Approval / Melissa Casillo, ABA Paraprofessional Termination of Contract

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval of the termination of the contract for Melissa Casillo, part-time paraprofessional. Last day of employment is May 26, 2022.

36. Approval / Roger Batraki, ABA Paraprofessional Termination of Contract

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval of the termination of the contract for Roger Batraki, part-time paraprofessional. Last day of employment is June 8, 2022.

Education Committee

37. Approval / 2022 Prom Nurse Coverage

The Superintendent recommended approval of Ms. Salluce to cover prom on June 9, 2022, compensation \$35.62/hour.

38. Approval / Summer 2022 Nurse Hours

The Superintendent recommended approval of up to 15 hours each for Ms. Salluce and Ms. Coyle during the summer to log in student physicals at the contracted rate of \$28.08 per hour.

39. Approval / 2022-2023 School Year Field Placement / Student Teacher:

The Superintendent recommended approval of the following placements for the 2022-2023 school year:

- a. Alicia Santamaria, Clinical II Placement, Caldwell University
General Music/Instrumental w/ Michael DeLuccia
September 2, 2022 - December 16, 2022 (5 days/week)
- b. Patrick Mazo, Clinical II, William Paterson University
Grades 9-12 PE/Health
Cooperating Teacher: Brian Kapral
September 1, 2022 – December 9, 2022 (4 or 5 days/week, depending on schedule developed w/ cooperating teacher)
- c. Louis Batelli, Clinical I, William Paterson University
Grades 9-12 PE/Health
Cooperating Teacher: Nicholas Andriani
September 5, 2022 – December 9, 2022 (1 day/week)

40. Approval / Home Instruction 2021-2022

The Superintendent recommended approval of the following Home Instruction:

ID	
HI27-2122	New Pathways
HI28-2122	Home Instruction
HI29-2122	New Pathways

Education Committee

41. Approval / 2022 Summer Hours - Guidance Department & CST

The Superintendent recommended approval of the following 2022 summer hours:

- a. Kenneth Burke, Erin Wilks, Rossana Cruz, Danielle Vigilante, Kristopher Kohler, Jennifer Shue and Diana Pasquariello:

June 28, 29, 30, 2022 (8-1 pm or 9-2pm) @ rate of 1/200th of their salary. If staff is not required to report for June 27 school counselors & CST may be paid for their time @ rate of 1/200th of their salary.

July 1 -August 23, 2022 up to 5 days each, 5 hours per day @ rate of \$37.00 per hour.

August 22, 23, 24, 2022 (8-1pm or 9-2pm) - to assist with Freshman Orientation @ rate of 1/200th of their salary. As per contract, may also work up to 2 additional days (total up to 5 days) prior to September 1st @ rate of 1/200th of their salary.

- b. Kelly Morris, SAC, for up to 15 summer hours @ rate of \$37.00 per hour to complete HIB reporting and necessary out-patient follow ups.

42. Approval / Field Trips

The Superintendent recommended approval of the following field trip(s):

	Group	Faculty	Destination	Location / Dates	Purpose
1	Spanish Club	Arici / Roperio	TBD	TBD / June 15, 2022 4:30pm-6:00pm	To promote and experience cultural awareness. No cost to district.
2	Marching Band	DeLuccia	Red Bull Stadium	Red Bull Stadium Harrison, NJ/ Sept 3, 2022 Time TBD	Marching band invited to perform at halftime during a Red Bulls game.

43. Approval / 2022-2023 Out of District Placement

The Superintendent recommended the Board of Education approve the following out of district placement(s):

	Student ID	Location	Cost
1	2001261	Newmark High School 1000 Cellar Avenue Scotch Plains, NJ	ESY tuition - \$6,222.06 Tuition - \$62,220.60 Total - \$68,442.66
2	20231	HoHokus School 63 Market Street Paterson, NJ	Tuition - \$9,900.00

Education Committee

44. Approval / Fundraiser(s)

The Superintendent recommended approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	ABA Program	Christina Johnson	Internship/ Work experience/ Fundraiser	May 20, 2022 / TBD / Bubbakoos Burrito's Totowa, NJ	Raise funds for ABA program and provide work experience education to students.
2	OpGrad 2022	Brigati/ Sweezy	Car Wash	June 5, 2022/ 8:00am-1:00pm/ PV Parking Lot	Raise funds for OpGrad 2022.
3	Volleyball	Robertazzi	Apparel sale	May 23, 2022 / Online through BSN	Raise funds for Gold Medal summer enrichment program. Senior awards.
4	Volleyball	Robertazzi	Can Shake	June 26, 2022 / Shop Rite Little Falls, NJ	Raise funds for Gold Medal summer enrichment program. Senior awards.

45. Approval / Substitute Teachers 2021-2022(s)

The Superintendent recommended approval of the following substitute teachers for the remainder of the 2021-2022 school year:

- Robert See Rate: \$100.00 per diem
- Yvette Crocco Rate: \$100.00 per diem
- Reem Eleshante Rate: \$100.00 per diem

46. Approval / Summer 2022 ESY Part-Time Paraprofessionals

The Superintendent recommended approval of the following as part-time paraprofessionals for the summer 2022 ESY program at Passaic Valley Regional High School. Rate \$18.00 per hour, up to 29 hours per week, no benefits. All persons must have completed criminal history and paperwork.

- Vernisha Henry
- Cristiana Colone
- Dan Cassini
- Destiny Walker
- Walter Bleuer

47. Approval / Partnership West Bergen Mental Health Healthcare, Inc and PVHS 2022-2023

The Superintendent recommended approval of the contract in the amount of \$92,000.00 between West Bergen Mental Healthcare, Inc. and PVHS for the 2022-2023 school year. Partial payment of \$88,501.00 paid through ARP-ESSER account 20-491-200-400-007600-050 with the remaining \$3,499.00 balance to be paid out of the operating budget.

Education Committee

48. Approval / Neil Van Ess, 2022 Spring Musical Coverage

The Superintendent recommended approval of Mr. Neil Van Ess for 20.5 hours for 2022 Spring Musical coverage at the rate of \$28.08.

49. Approval / Title Change

The Superintendent recommended approval to change the following titles:

- Mrs. Tara Torres From: Director of Student Personnel Services
 To: Director of School Counseling

No change in compensation or responsibilities.

- Mr. Joseph Benvenuti From: Supervisor of Athletics, Health and PE and
 Supervisor of Student Activities
 To: Director of Athletics

No change in compensation or responsibilities.

50. Approval / PVEA Side Bar Agreement

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommended the approval of the school Side Bar Agreement between the Passaic Valley Education Association and the Passaic Valley Board of Education regarding the Athletic Trainer.

Ms. Luker made a motion to approve the Education agenda items 32-50; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati – Yes on all; Abstain #13
Dr. Cathcart – Yes
Mr. D'Ambrosio – Yes
Mr. Damiano – Yes

Mr. D'Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XIV. FINANCE COMMITTEE

51. Approval of Monthly Bill List - May

WHEREAS N.J.S.A. 18A:19, Expenditure of Funds, Audit and Payment of Claims, provided the Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service; or when provided by resolution approval by a person designated by the Board, and

WHEREAS the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
5/25/22	Pending	\$1,860,388.22

WHEREAS each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account; and

BE IT FURTHER RESOLVED that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

52. Acceptance of the Board Secretary's Report, Cash Reconciler's Cash Report and the Board Secretary's Certification of Funds for the Month of April 2022

WHEREAS N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation; and WHEREAS N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary's Report and the Cash Reconciler's Cash report; and

WHEREAS attached are the Board Secretary's Report and the Cash Reconciler's Cash report for the month ending April 30, 2022 for the Board to accept;

NOW, THEREFORE BE IT RESOLVED the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the Board Secretary's Report and the Cash Reconciler's Cash report for the month ending April 30, 2022; and

BE IT FURTHER RESOLVED that the Board Secretary and the Board of Education certified that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

Finance Committee

53. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Pomptonian	Invoice 671040822	1265	\$13,884.64
Pomptonian	Invoice 671041522	1266	\$14,576.28
Pomptonian	Invoice 671042222	1267	\$3,625.85
Pomptonian	Invoice 671042922	1268	\$15,243.40
Pomptonian	Invoice 671050622	1269	\$9,057.60
Pomptonian	Invoice 671051322	1270	\$22,691.79
Jay-Hill Repairs	Oven Repairs	1271	\$1,037.00
Jay-Hill Repairs	Oven Repairs	1272	\$350.00

54. Approval of Line Item Budget Transfers – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line item transfers to include administrative cost budget transfers for the months of April 2022 as presented.

55. Acceptance of Financial Status Report – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Financial Status Report for the month of April 2022, as presented.

56. Acceptance of Revenue Report – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of April 2022, as presented.

57. Approval of Food Service 2022-2023 / Management Fee and Guarantee Language

BE IT RESOLVED that the Passaic Valley Board of Education "SFA" approved the renewal of the Food Service Management contract with The Pomptonian, Inc. "FSMC" for the food service operation for 2022-2023. The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$34,497.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$3,449.70 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

58. Approval of Cafeteria Meals Price List

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the 2022-2023 Cafeteria Meals Price List.

Finance Committee

59. Authorize Cooperative Pricing Agreement with Educational Data Services

BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 to be an authorized cooperative pricing agreement with the Educational Data Services, Inc., (Ed-Data), hereinafter referred to as the "lead agency" for the conduct of certain functions relating to the purchase of work materials and supplies for their respective jurisdictions; and

WHEREAS the Board of Education of the Passaic Valley Regional High School District #1 encourages the use of shared services through State approved cooperative entities; and

WHEREAS the Board of Education of the Passaic Valley Regional High School District #1 encourages open public bidding for goods and services; and

WHEREAS the Board of Education of the Passaic Valley Regional High School District #1 recognized the need for obtaining the most competitive and responsive bid for goods and/or services; and

WHEREAS the Educational Data Services, Inc., (Ed-Data), hereinafter referred to as the "lead agency", is a Service Cooperative to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power at a cost of \$4,110.00 for 2022-2023 for licensing and maintenance fee; and

WHEREAS this resolution shall be known and may be cited as The Educational Data Services, Inc., (Ed-Data), Cooperative Pricing resolution; and

WHEREAS the Lead Agency entering into contracts on behalf of the Board of Education of the Passaic Valley Regional High School District #1 shall be responsible for complying with the provision of the Local Public Contracts Law (N.J.S. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS pursuant to the provisions of N.J.S. 40A:11-11(5) Board of Education of the Passaic Valley Regional High School District #1 is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency for the purchase of work materials and supplies, as needed;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Passaic Valley Regional High School District #1 is hereby authorized to enter into a Cooperative Pricing agreement with Educational Services Inc. for the purchase of work materials and supplies, for the 2022-2023 school year, as needed, at a cost of \$4,110.00 respectively for the licensing and maintenance fee.

Finance Committee

60. Surplus Transfer to Capital Reserve

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board authorize a transfer of surplus funds to Capital Reserve in the amount up to \$1,000,000.00, should such funds be available.

61. Approval / Northern Region Educational Services Commission for Transportation

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the retroactive approval to enter into agreements with the Northern Region Educational Services Commission for the 2021-2022 school year as follows:

Route#	School (s)	Contractor	No. of Students	Estimated Cost Per Route (incl. surcharge)	Date
PCTVS69	PCTVS	First Student	54 Pass	\$11,700.00 + \$351.00	9/8/21 – 10/29/21

Mr. Yodice made a motion to approve the Finance agenda items 51-61; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D'Ambrosio – Yes
Mr. Damiano – Yes

Mr. D'Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XV. OPERATIONS COMMITTEE

62. Approval of State of New Jersey Health Benefits Program

The Superintendent, in consultation with the Business Administrator, recommended the Board approve the Passaic Valley Regional High School participate in the State of New Jersey Health Benefits program for the 2022-2023 school year.

63. Approval of Renewal Contract – Frontline Education

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the renewal of Frontline, Absence & Time Solution contract in the amount of \$11,571.56 for the 2022-2023 school year.

64. Approval / Staff Contracts

The Superintendent, in consultation with the Business Administrator, recommended the approval and issuance of contracts for the administrators and confidential assistants for the 2022-2023 school year.

65. Approval of Honeywell System - ESIP

The Superintendent, in consultation with the School Business Administrator/Board Secretary, Supervisor of Buildings and Grounds and Alaimo Engineering/DCO Energy, recommended the Board approve the Honeywell Open protocol Niagara 4 BMS System in the amount of \$490,000.00 to AME Inc. This pricing is based off the Co-Op #65MCESCCPS RFP #ESCNJ 20/21-50. The Honeywell System will be paid through the Energy Savings Improvement Program lease financing.

66. Approval of Combined Heat and Power Installation - ESIP

The Superintendent, in consultation with the School Business Administrator/Board Secretary, Supervisor of Buildings and Grounds and Alaimo Engineering/DCO Energy, recommended the Board approve to furnish and install combined heat and power equipment in the amount of \$394,135.00 to In-Line Heating and Air Conditioning Company. This pricing is based off the Co-Op #65MCESCCPS HVAC Bid # ESCNJ 19/20-13. The equipment and install will be paid through the Energy Savings Improvement Program lease financing.

Operations Committee

67. Approval Use of Facilities

The Superintendent recommended the following use of facilities requests:

- PVEF Summer Musical Theater Main Stage Production requested the use of the auditorium to be used for rehearsals and production of a musical. Dates TBD in June and July of 2022. PVEF to provide proof of insurance coverage.
- PVEF Summer Performing Arts Camp requested the use of the East Wing and Senior Cafeteria July 5 – 28, 2022 from 8:30am – 1:00pm. PVEF to provide proof of insurance coverage.
- PVEF Summer Junior Musical Production requested the use of the Senior Café and Auditorium June, July & Aug 5-6, 2022 1:30-4:00pm (evenings) for rehearsal and production of the junior musical. PVEF to provide proof of insurance coverage.
- Woodland Park Board of Education to use Griswold gym and parking lot in the event of rain for their 8th grade graduation on June 22, 2022. Hours from 1pm-8pm (graduation is at 6pm). Passaic Valley will be given 24 hour notice.

68. Approval of Security Locks Smart Cards– ESSER II

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the purchase of 600 smart cards for security door locks in the amount of \$2,610.00 to Open Systems Integrators Inc. This pricing is based off the Educational Services Commission of New Jersey Cooperative Pricing Systems Co-Op- 65MCESCCPS Bid #ESCNJ 19/20-38. The monies will be charged to ESSER II Acct # 20-483-400-720-007600-050.

Mr. Damiano made a motion to approve the Operation agenda items 62-68; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D'Ambrosio – Yes
Mr. Damiano – Yes

Mr. D'Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XVI. COMMITTEE REPORTS

Dr. Varcadipane asked if there are any Committee Reports.

There are no committee reports.

Mr. Monahan stated he will set up dates the Negotiations Committee for the Administrative Assistants..

Attorney's Report

None

Passaic County School Board's Association – Report of Delegate

None

New Jersey School Board's Association – Report of Delegate

None

Old Business

None

New Business

Mr. D'Ambrosio asked about putting community events on PVTv. Mr. Healy responded one employee is no longer with the district who had the sole responsibility, and the position has changed.

Mr. D'Ambrosio asked if someone is doing it now. Dr. Healy responded no one is doing it at this time.

Mr. Damiano asked if the community sends him information and Mr. D'Ambrosio responded yes; he spoke about parades and other information about the three (3) towns.

Mr. D'Ambrosio stated he asked Mr. Monahan if there was anything that could be done to put information on PVTv. He stated Mr. Monahan responded there is no one at this time that can complete the process of placing information on PVTv.

Mr. Damiano stated that the Board spoke about this previously and decided not to continue to put community information on PVTv.

Dr. Healy explained the process to prepare the information and the timeframe it takes to complete. Mr. D'Ambrosio reiterated that these are community events and the community sends their children to the school district.

Dr. Healy stated no one has spoken to him about this issue, PVTv Channel 77.

Dr. Healy stated the Board would have to approve a stipend for someone to put community events on PVTv.

Regular Meeting of the Board of Education

Tuesday, May 24, 2022

Mr. D'Angelo spoke about how the information comes in and how it needs to be prepared. He further stated more information is being disseminated through the district's social media.

Dr. Healy stated Mr. Dyer is the only tech person in the district. He spoke about his work schedule and extra time it would take to prepare the information.

Mr. Yodice said he does not feel PVTV should be the social media outlet for the community; maybe a community calendar could be created.

Dr. Healy stated it is difficult because the district is a regional school district and he receives numerous flyers at a time. He stated if all the flyers are sent out, the parents may unsubscribe because they are not school related. Then the parents would not get grades, school updates, etc.

Mr. D'Ambrosio stated PVTV has been around for many years.

Dr. Healy suggested these organizations should create a presence on social media and spoke about all the district's social media outlets.

Mr. D'Ambrosio thanked everyone for their responses.

Dr. Healy stated the June 7, 2022 Board of Education meeting will be cancelled.

XVII. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

None

XVIII. EXECUTIVE SESSION

None

XIX. ADJOURNMENT

Dr. Varcadipane asked for a motion to adjourn.

Mr. D'Ambrosio made a motion to adjourn; seconded by Mr. Yodice.

Next Meeting

Regular Meeting:
Tuesday, June 7, 2022, 7:00 pm
Adra Suchorsky Library
Passaic Valley High School
East Main Street
Little Falls, New Jersey