

**Passaic Valley Regional High School
District #1**

MINUTES

**Regular Meeting of the Board of Education
Tuesday, April 26, 2022**

ORDER OF BUSINESS

**The Board of Education of the Passaic Valley Regional High School
In the County of Passaic, New Jersey**

**Minutes of the Regular Meeting of the Board of Education
Tuesday, April 26, 2022**

The minutes for the regular meeting of the Passaic Valley Regional High School District #1 in the County of Passaic on Tuesday, April 26, 2022, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

I. CALL TO ORDER BY DR. VARCADIPANE, BOARD PRESIDENT AT 7:00 P.M.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D’Ambrosio - Absent
Mr. Damiano - Yes

Mr. D’Angelo - Yes
Mr. Doell - Yes
Mrs. Luker - Absent
Dr. Varcadipane - Yes
Mr. Yodice - Yes

Also Present:

Bracken Healy, Superintendent of Schools
Colin Monahan, Business Administrator/Board Secretary
Raymond Reddin, Esq., Board Attorney

II. PLEDGE OF ALLEGIANCE

III. READING OF ANNOUNCEMENT

Mr. Monahan read the Public Notice.

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2022, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

IV. PRESIDENT’S REPORT

None

V. ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

None

VI. APPROVAL OF MINUTES OF PREVIOUS MEETING

Dr. Varcadipane asked for a motion to approve the minutes of the March 22, 2022, Regular meeting of the Passaic Valley Regional High School District #1 Board of Education.

Mr. Damiano made a motion to approve the minutes of the March 22, 2022, Regular meetings of the Passaic Valley Regional High School District #1 Board of Education; seconded by Ms. Brigati.

Roll Call:

Mrs. Brigati – Yes	Mr. D’Angelo Yes
Dr. Cathcart – Yes	Mr. Doell – Yes
Mr. D’Ambrosio – Absent	Ms. Luker – Absent
Mr. Damiano – Yes	Dr. Varcadipane – Yes
	Mr. Yodice – Yes

Dr. Varcadipane asked for a motion to approve the minutes of the March 29, 2022, Special meeting of the Passaic Valley Regional High School District #1 Board of Education.

Ms. Brigati made a motion to approve the minutes of the March 29, 2022, Special meeting of the Passaic Valley Regional High School District #1 Board of Education; seconded by Mr. Doell.

Roll Call:

Mrs. Brigati – Yes	Mr. D’Angelo Yes
Dr. Cathcart – Yes	Mr. Doell – Yes
Mr. D’Ambrosio – Absent	Ms. Luker – Absent
Mr. Damiano – Yes	Dr. Varcadipane – Yes
	Mr. Yodice – Yes

Minutes of the Regular Meeting of the Board of Education
Tuesday, April 26, 2022

Dr. Varcadipane asked for a motion to approve the Executive minutes of the March 22 and 29, 2022, meeting of the Passaic Valley Regional High School District #1 Board of Education.

Ms. Brigati made a motion to approve the minutes of the March 22 and 29, 2022, Executive meetings of the Passaic Valley Regional High School District #1 Board of Education; seconded by Mr. Doell.

Roll Call:

Mrs. Brigati – Yes

Dr. Cathcart – Yes

Mr. D’Ambrosio – Absent

Mr. Damiano – Yes

Mr. D’Angelo Yes

Mr. Doell – Yes

Ms. Luker – Absent

Dr. Varcadipane – Yes

Mr. Yodice – Yes

VII. REPORT OF THE SUPERINTENDENT

None

VIII. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

None

IX. REPORT OF THE SUPERINTENDENT

Mr. Monahan conducted the 2022–2023 Budget presentation.

Mr. Yodice complimented Dr. Healy, Mr. Monahan and staff on preparing the budget. He complimented the Board and all the committees and stated they discussed all the items encompassed in the budget.

X. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

None

Ms. Luker entered the meeting at 7:25 P.M.

XI. EDUCATION COMMITTEE

1. Report of HIB

The Superintendent reported and requested approval of the following HIB investigation(s):

Incident #	Location	Consequences	Intervention	Other Action	Determination
2122-18	Classroom	Detention	Counseling with Mrs. Cruz		Not HIB
2122-19	Athletic Field Area	Detention	Follow up meetings with Mr. Burke, Mr. Settembre and coaches.		Not HIB

2. Approval / Home Instruction 2021-2022

The Superintendent recommended approval of the following Home Instruction:

ID	
HI26-2122	Home instruction for remainder of the 21-22 school year

3. Approval / Field Trips

The Superintendent recommended approval of the following field trip(s):

	Group	Faculty	Destination	Location / Dates	Purpose
1	Painting & Portfolio Honors	Chelel / Ingraham	Turtle Back Zoo	West Orange, NJ/ April 29, 2022 (RD May 2, 2022) 9:30am-2:00pm	Students will do observational sketches of animals in preparation for cubist & surrealist style lesson. Approx 14 students 2 staff Cost to district: 2 substitutes
2	Culinary Arts	Geleta	NYC – Walking Tour	Start at 75 9 th Ave NY, NY End 100 5 th Ave, NY, NY/ May 20, 2022, 8:00am-2:00pm	Explore variety of food establishments and foster the appreciation of food culinary arts. Approx 12 students 1 staff Cost to district: 1 substitute
3	French	Lions	Painting & food experience	Pinot’s Palette 351 Bloomfield Ave, Montclair Le French Dad Boulangerie 10 Church Street, Montclair NJ / June 1, 2022, 9:00am-2:00pm	Students will learn French impressionists painting techniques and experience an authentic food experience. Approx 20 students 1 staff. Cost to BOE 1 Substitute

Education Committee

4. Approval / Fundraiser(s)

The Superintendent recommended approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Spanish Club	Ropero/Arici	T-Shirt Sale	April-May, 2022	Raise funds for club activities

5. Approval / 2022-2023 Shared Time Program

The Superintendent recommended the Board of Education approve the following shared time program(s):

	Student ID	Location	Terms	Cost
1	2001028	HoHoKus School 634 Market Street Paterson, NJ	M-F 11:30am-2:00pm Starting 9/6/22	\$9,900.00
2	31729	HoHoKus School 634 Market Street Paterson, NJ	M-F 11:30am-2:00pm Starting 9/6/22	\$9,900.00
3	1800999	HoHoKus School 634 Market Street Paterson, NJ	M-F 11:30am-2:00pm Starting 9/6/22	\$9,900.00

6. Approval / March 2022 Student Attendance

The Superintendent reported the following attendance for March 2022:

Possible number of days school has been open	23.00
Possible number of days attendance	22,343.00
Days absent	1,164.00
Percent of attendance	95.3%
Average daily attendance	920.83
Average daily enrollment	1,005.72

7. Approval / Vernisha Henry, Part-Time Paraprofessional

The Superintendent recommended approval of the Vernisha Henry part time paraprofessionals at the rates: ABA Bus Supervision \$18.00/hour, Paraprofessional \$16.00/hour, ABA Paraprofessional \$18.00/hour. Start date pending receipt of criminal history, TB test and Sexual misconduct review forms. Up to 29 hours per week, no benefits.

Education Committee

8. Approval / 2022-2023 Out of District Placement

The Superintendent recommended the Board of Education approve the following out of district placement(s):

	Student ID	Location
1	937393	DCF- Cherry Hill Campus School 30 Evesham Rd West Cherry Hill, NJ (DYFS placement)
2	31391	Windsor Prep 60 Midland Ave Paramus, NJ

9. Approval / Michael Paternoster, Director of Special Education Retirement

The Superintendent recommended the Board of Education accept the retirement of Mr. Michael Paternoster, Director of Special Education. Last day of employment, after serving 25 years at Passaic Valley Regional High School, June 30, 2022.

10. Approval / 2022-2023 Physical Therapy Contract

The Superintendent recommended the Board of Education approve the following for physical therapy services for the 2022-2023 school year. Rate \$93.00/hour

Next Step Pediatric Therapy
151 Summit Ave, First Floor
Summit, NJ

11. Approval / 2022-2023 Home Instructors

The Superintendent recommended the Board of Education approve the following home instructions for the 2022-2023 school year at the rate of \$35.62

- Pam Kole
- Kathleen Wilson
- Jeani Agosta
- Karen Paulison

12. Approval / 2022-2023 Doctors

The Superintendent recommended the Board of Education approve the following doctors:

- Dr. Norman Ladov, Psychiatrist – 933 Route 23 Pompton Plains NJ
- Dr. Poorvi Patel, Neurologist – 75 Willowbrook Blvd Wayne, NJ
- Dr. Daniel Adler, Neurologist -200 Grand Ave Englewood, NJ
- Speech & Hearing Associates – 60 Notch Road Woodland Park, NJ

Education Committee

13. Approval / 2022-2023 Clinical Placements

The Superintendent recommended the Board of Education approve the following clinical placements for the 2022-2023 school year. All required paperwork, including criminal history will be provided before starting clinicals.

- William Paterson University Luis Batelli Physical Education, Mr. Andriani Fall '22
- William Paterson University Patrick Mazo Physical Education, Mr. Kapral Fall '22

14. Approval / Kelly O'Brien, PVRHS Supervisor of Special Services

The Superintendent recommended Kelly O'Brien be appointed as Supervisor of Special Services, salary \$125,000.00 with a start date of July 1, 2022, pending paperwork and completion of background check.

15. Approval / Retroactive 6th Period Coverage for Ms. Weisbrod

The Superintendent recommended approval of the retroactive following 6th Period coverage for Ms. Weisbrod of 4/25/2022 through TBD

- Period 2 Biology – Joe Feinstein
- Period 4 Biology – Daria Leidig
- Period 5 Biology – Christopher Canning
- Period 7 Allied Health/Sport Science – Vincent Marotto
- Period 8 Biology – Susanne Iobst

16. Approval / Christopher Clementi, Part-Time Technology Support

The Superintendent recommended approval of Mr. Christopher Clementi, Technology Support, part-time, no benefits at the hourly rate of \$35.62/hour as needed from 5/1/22 through on or about 6/1/22.

17. Approval / Revised 2021-2022 Academic Calendar

The Superintendent recommended the following revisions to the 2021-2022 academic calendar.

- May 26, 2022 Early dismissal
- May 27, 2022 Closed
- May 31, 2022 Closed

18. Approval / Kathy Hill, Permanent Substitute

The Superintendent recommended approval of Ms. Kathy Hill as a permanent substitute at the rate of \$125.00 per diem starting April 26, 2022, through June 24, 2022.

19. Approval / March 2022 Suspensions

The Superintendent recommended approval the March 2022 suspensions.

Education Committee

Ms. Luker made a motion to approve Education agenda items 1 - 19; seconded by Mr. Yodice.

Roll Call:

Mrs. Brigati – Yes

Dr. Cathcart – Yes

Mr. D’Ambrosio – Absent

Mr. Damiano – Yes

Mr. D’Angelo Yes

Mr. Doell – Yes

Ms. Luker – Yes

Dr. Varcadipane – Yes

Mr. Yodice – Yes

XII. FINANCE COMMITTEE

20. Adoption of the 2022-2023 School Budget

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the Board adopt the 2022-2023 School Budget as presented.

BE IT RESOLVED, by the Passaic Valley Board of Education, County of Passaic, that the 2022-2023 school district budget be approved as follows:

BE IT FURTHER RESOLVED that the following GENERAL FUND AND DEBT SERVICE tax levies be approved to support the 2022-2023 budget:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2022-2023 Total Expenditures	\$33,423,832.00	\$1,763,309.00	\$686,491.00	\$35,873,632.00
Less: Anticipated Revenues	\$5,544,958.00	\$1,763,309.00	\$222,309.00	\$7,530,576.00
Taxes to be Raised	\$27,878,874.00	\$0.00	\$464,182.00	\$28,343,056.00

21. Approval of Monthly Bill List - April

WHEREAS N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provided the Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
4/27/22	Pending	\$ 1,327,514.09

WHEREAS each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between Board meetings if it is determined that a need arises prior to the next Board meeting in accordance with Policy 6470 – Payment of Claims.

Finance Committee

22. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of March 2022

WHEREAS, N.J.A.C. 6A:23A-16.10 required the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and
WHEREAS, attached are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending March 31, 2022 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending March 31, 2022; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

23. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Pomptonian	Invoice #671-031122	1260	\$26,625.90
Pomptonian	Invoice #671-031822	1261	\$10,099.76
Pomptonian	Invoice #671-032522	1262	\$11,828.85
Pomptonian	Invoice #671-033122	1263	\$22,756.26
Jay-Hill Repairs	Fryer Repairs	1264	\$280.00

24. Approval of Line Item Budget Transfers – March 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line item transfers for the month of March 2022 as presented.

25. Acceptance of Financial Status Report – March 2022

The Superintendent, in consultation with the School Business Administrator/Board secretary recommended the Board accept the Financial Status Report for the month of March 2022, as presented.

Finance Committee

26. Acceptance of Revenue Report – March 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of March 2022, as presented.

27. Approval to Cancel Capital Projects Transfer to Capital Reserve – Electrical Upgrades

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve to cancel the remaining capital project fund balance in the amount of \$40,000.00 for electrical upgrades. This project has been completed and the monies will be transferred back to the Capital Reserve Account.

Mr. Yodice made a motion to approve Finance agenda items 20 27; seconded by Ms. Brigati.

Roll Call:

Mrs. Brigati – Yes

Dr. Cathcart – Yes

Mr. D’Ambrosio – Absent

Mr. Damiano – Yes

Mr. D’Angelo Yes

Mr. Doell – Yes

Ms. Luker – Yes

Dr. Varcadipane – Yes

Mr. Yodice – Yes

XIII. OPERATIONS COMMITTEE

28. Approval / Use of Facilities

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the following use of facilities:

- OpGrad 2022 requested to use the parking lot on Saturday, April 30, 2022 for a clothing drive.
- Woodland Park Rec 18U Basketball team to practice 1 night a week in the Griswold Gymnasium from 7-9 starting 4/13-6/17/22. The night each week will be approved by the athletics and activities office to avoid any conflict PVHS events.
- Future Doctors of America, supervised by Dr. Iobst, to host a Blood Drive (retroactive) to April 8, 2022 in the Farrell Gym

29. Approval to Auction Equipment

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve to auction the following items through Govdeals.com. Monies received will be deposited into the General Fund as miscellaneous revenues.

- Seven (7) Imacs
- Two (2) Fire King Fire Proof Filing Cabinets
- Ten (10) Fuyl Tower LocknCharge Stations

30. Request for Proposals – Insurance Broker

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve the Request for Proposals for Risk Management Property and Casualty Insurance Broker.

31. Approval Of Donation – Passaic County Community College (PCCC)

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the donation from Passaic County Community College (PCCC) in the amount of \$25,818.55. These monies will be used for high tech video conferencing upgrades. PCCC will purchase the equipment through Tele-Measurements, Inc. NJ State Contract #T1466 and donate the equipment to the school.

32. Approval of State Contract Auditorium Renovations – ARP ESSER III

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the Auditorium Renovations in the amount of \$199,544.65 to Nickerson Corporation. This pricing is based off the Educational Services Commission of New Jersey Cooperative Pricing Systems ESCNJ Bid #20-21-01. The monies will be charged to ARP ESSER Acct # 20-487-400-720-007600-050.

Operations Committee

33. Approval of State Contract for Club Car Transporter – ESSER II

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the purchase of a Club Car Transporter in the amount of \$22,946.00 from Vic Gerad Golf Cars. This pricing is based off the Educational Services Commission of New Jersey Cooperative Pricing Systems ESCNJ Bid #18/19-25. The monies will be charged to ESSER II Acct # 20-483-400-732-007600-050.

34. Approval to Install Fence – Softball Field Backstop

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the installation of a 20’ high black chain link backstop with a 4’ overhang fencing for the softball field in the amount of \$19,120.00 to Challenger Fence. This pricing is based off the lowest received quote.

35. Approval of Lighting Retrofit Contract - ESIP

The Superintendent, in consultation with the School Business Administrator/Board Secretary and Alaimo Engineering/DCO Energy, recommended the Board approve the lighting Retrofit Contract with CM3 Building Solutions, Inc. in the amount of \$610,430.00. This pricing is based off the Camden County Educational Services Commission Co-Op # 66CCEPS RFP#FY21-3/1/21-01. The lighting retrofit will be paid through the Energy Savings Improvement Program lease financing.

36. Approval of Fence Repairs

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve Jan Fence for fence repairs near the practice football field needed due to the September 1, 2021, flood in the amount of \$8,344.00. The monies for these repairs will be reimbursed from the school district’s insurance.

Mr. Damiano Luker made a motion to approve Operation agenda items 28 - 36; seconded by Mr. Yodice.

Roll Call:

Mrs. Brigati – Yes

Dr. Cathcart – Yes

Mr. D’Ambrosio – Absent

Mr. Damiano – Yes

Mr. D’Angelo Yes

Mr. Doell – Yes

Ms. Luker – Yes

Dr. Varcadipane – Yes

Mr. Yodice – Yes

XIV. COMMITTEE REPORT

None

XV. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

None

XVI. EXECUTIVE SESSION

None

XVII. ADJOURNMENT

Dr. Varcadipane asked for a motion to adjourn.

Mr. Yodice made a motion to adjourn; seconded by Ms. Brigati.

Next Meeting

Regular Meeting:
Tuesday, May 10, 2022, 7:00 pm
Adra Suchorsky Library
Passaic Valley High School
East Main Street
Little Falls, New Jersey 07424