

**Passaic Valley Regional High School
District #1**

MINUTES

**Regular Meeting of the Board of Education
Tuesday, December 7, 2021**

ORDER OF BUSINESS

**The Board of Education of the Passaic Valley Regional High School
In the County of Passaic, New Jersey**

**Minutes of the Special Meeting of the Board of Education
Tuesday, December 7, 2021**

The minutes for the regular meeting of the Passaic Valley Regional High School District #1 in the County of Passaic on Tuesday, December 7, 2021, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

I. CALL TO ORDER BY MR. YODICE, BOARD PRESIDENT

Roll Call:

Ms. Brigati - Absent
Dr. Cathcart - Yes
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo - Absent
Mr. Doell - Yes
Mrs. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

Also Present:

Mr. Bracken Healy, Superintendent
Colin Monahan, Business Administrator/Board Secretary
Raymond Reddin, Esq., Board Attorney

II. PLEDGE OF ALLEGIANCE

III. READING OF ANNOUNCEMENT

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 7, 2021, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On September 30, 2021, a revised board meeting notice was advertised in the North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

IV. STUDENTS OF THE MONTH

Mr. Healy presented the Students of the Month:

- Academic Ava Mania
- Athletic Katharine Cottone
- Character Haifa Mustafa and Amean Hamdan

Mr. Yodice congratulated the Students of the Month and wished everyone Happy Holidays.

V. PRESIDENT'S REPORT

Mr. Yodice thanked the Board of Education for working hard and stated together a lot was accomplished this past year. He stated the district is in a good place moving forward and wants to wish whoever takes the presidency the best of luck on the path going forward. He wished the Board Members, Administration and all the staff at Passaic Valley a wonderful holiday season and a Happy New Year for 2022.

Mr. D'Ambrosio thanked President Yodice and Vice-president Luker for doing a great job this past year.

VI. ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

Mr. Monahan stated correspondence was received from Ms. Nancy Helbourg to Superintendent Healy and the Board of Education. He read the correspondence for the record.

Mr. Yodice thanked Ms. Helbourg for the pins and wished her well.

Mr. Monahan stated he received correspondence from a staff member on a personnel matter. He stated he will email the correspondence to the Board Members tomorrow and if it is decided further discussion is needed on the

correspondence, the employee will receive a Rice letter for the next Passaic Valley Board of Education meeting.

VII. APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Yodice asked for a motion to approve the Regular and Executive Board of Education meeting minutes of November 16, 2021.

Mr. D’Ambrosio made a motion to approve the Regular and Executive Board of Education meeting minutes of November 16, 2021; seconded by Dr. Varcadipane.

Roll Call:

Ms. Brigati - Absent
Dr. Cathcart – Yes
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Absent
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

VIII. REPORT OF THE SUPERINTENDENT

Mr. Healy spoke about the Superintendent Ambassadors program and congratulated the students.

Superintendent Ambassadors:

Grade 12: Jenna Anevski; Chyna Sinclair; Jessier Soriano

Grade 11: Katharine Cottone; Sophia Guarente; Leith Matari

Grade 10: Damian Kribs; Kaiden Rodriguez; Ali Stefanelli

Grade 9: Kacey DiPasquale; Ayden Mulroony; A’Meire Simpson

IX. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

Mr. Yodice asked if there were any members of the public to heard.

There were no members of the public to be heard.

Mr. Yodice asked for a motion to close the Public Session.

Mr. D’Ambrosio made a motion to close the Public Session; seconded by Ms. Luker.

X. EDUCATION COMMITTEE

1. Report of HIB

The Superintendent reported and requested approval of the following HIB investigation(s):

Incident #	Location	Consequences	Intervention	Other Action	Determination
2122-06	Classroom	None	Counseling	None	Not HIB
2122-07	Social Media	None	Counseling	Counseling	Not HIB

2. Approval / Home Instruction 2021-2022

The Superintendent recommended approval of the following Home Instruction:

ID	
HI14-2122	Home Instruction
HI15-2122	Facility – Aspire \$600.00/per week min 8 weeks
HI16-2122	Facility – New Pathways

3. Approval / Claire Domicolo Resignation

The Superintendent recommended approval of the resignation of Claire Domicolo as a paraprofessional/bus aide as of November 22, 2021.

4. Approval / Fundraiser(s)

The Superintendent recommended approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Baseball	Tiseo	Snapraise	March-April 2022/ Online	Raise funds for Senior gifts, awards, volunteer coach gifts & program enhancements.
2	Spanish Club	Ropero/Arici	Jewelry Sale	Dec. 8, 2021/ In and out of school	Raise funds for club activities as well as support mothers and children in the country of origin (Honduras).
3	Spanish Club	Ropero/Arici	Holiday Gift Catalog Sale	Dec. 8, 2021/ In and out of school	Raise funds for club activities and field trips.
4	Future Educators of America	S. Iobst	Magnet Sale	Dec. 13-23, 2021/ In School	Raise funds to defray membership costs.
5	Boys Basketball	Tuohey	Clothing Sale	Dec. 13, 2021- Jan. 13, 2022/ Online/ D&R Promotions	Raise funds for program enhancements: off season training, leagues, senior awards.
6	Boys Basketball	Tuohey	Snapraise	Dec. 13, 2021- Jan. 13, 2022/ Online/	Raise funds for program enhancements: off season training, leagues, senior awards.

Education Committee

5. Approval / Overnight Field Trip

The Superintendent recommended approval of the following overnight field trip:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Music	DeLuccia	Music in the Parks	April 22-24, 2022/ Hershey Park, PA	Participate in the event and receive critique from professional musicians. Cost to BOE: none Approx. 50-60 students +4 staff. Approx. \$500.00/per student.

6. Approval / Field Trip

The Superintendent recommended approval of the following field trip:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Spanish Club	Ropero/Arici	Cultural Restaurant	Dec. 18, 2021/ 12-2:30pm/ TBD	Experience traditional food, music, culture and language immersion. No cost to BOE. Students responsible for transportation.

7. Approval / In School Event

The Superintendent recommended approval of the following in school event:

	Department	Teacher/ Advisor	Event	Date/Time/Location
1	Criminal Justice Club	Robertazzi/ Colon	State Police Explorer Program	November 22, 2021/ After School/ Cafeteria or Auditorium.

8. Approval / ABA Paraprofessional / Bus Aide

The Superintendent recommended approval of the following ABA paraprofessionals/ bus aides. Start date pending receipt of criminal history, TB test and Sexual misconduct review forms. Rate \$18.00/per hour up to 29 hours per week, no benefits.

- Danielle Burden
- Chris Agnes

9. Approval / 2022-2023 Program of Studies

The Superintendent recommended approval of the 2022-2023 Program of Studies.

Education Committee

10. Approval / IBPF Virtual Trade Show

The Superintendent recommended approval of students' participation in Virtual Enterprises International 2021-2022 National Online Trade Show on Thursday, December 9, 2021. The virtual event is part of Passaic Valley's International Business Practice Firm course. No additional cost to the district.

11. Approval / Supplemental Instruction

The Superintendent recommended approval of supplemental instruction for student #20543 for two (2) hours per week by Ms. Pam Kole.

12. Approval / November 2021 Student Attendance

The Superintendent reported the following attendance for November 2021:

Possible number of days school has been open	18.00
Possible number of days attendance	18,103.00
Days absent	858.00
Percent of attendance	95.3%
Average daily attendance	958.06
Average daily enrollment	1,005.72

13. Report of Suspensions

The Superintendent reported and requested approval of suspensions for November 2021.

14. Approval / Structured Learning Experience Placements

The Superintendent recommended retroactive approval of the following worksite placements for students enrolled in Structured Learning Experience for 2021-2022 school year:

- American Eagle, 2025 Willowbrook Mall, Wayne, NJ
- Falls Kitchen, 90 Main Street, Little Falls, NJ
- Funtime Junction, 400 Fairfield Road, Fairfield, NJ
- Starbuck's, 1730 Rt. 46 West, Woodland Park, NJ
- Walgreen's, 228 Browertown Road, Woodland Park, NJ
- Walgreen's, 321 Valley Road, Wayne, NJ
- UPS Store, 163 East Main Street, Little Falls, NJ

15. Approval / Sixth Period Assignments

The Superintendent recommended approval of the following staff for a prorated 6th period stipend retroactive to Dec. 6, 2021, through TBD. Coverage is for staff member #4527.

Period 2
Mulcahy

Period 3
Francis

Period 5
Garofalo

Period 6
Hall

Period 8
McMaster

Education Committee

16. Approval / Olivia Pantale, Substitute Teacher

The Superintendent recommended approval of Olivia Pantale as a substitute teacher at Passaic Valley Regional High School as of December 7, 2021, through June 2022. Rate \$115.00 per diem, no benefits.

17. Approval / Part-Time Bus Aides

The Superintendent recommended approval of the following part-time bus aides as of December 7, 2021, through June 2022. Rate \$16.00/per hour, no benefits up to 29 hours per week.

- Olivia Pantale
- Joseph Santoro
- Cassandra Skidmore

18. Approval / Sixth Period Assignments

The Superintendent recommended approval of the following staff member, Joseph Feinstien, for a prorated 6th period stipend retroactive to Nov. 8, 2021, through June 24, 2021. Coverage is for former staff member #4174.

Ms. Luker made a motion to approve Education Committee items #1-18; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati - Absent
Dr. Cathcart – Yes
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Absent
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XI. FINANCE COMMITTEE

19. Approval of Monthly Bill List - December

WHEREAS N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides the Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS the following bill lists are drawn from the Authorization checking account and were presented to the Board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
12/08/21	Pending	\$ 832,575.42

WHEREAS each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

20. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Invoice # 671102921	1238	\$46,705.30
Pomptonian	Invoice # 671110521	1239	\$5,844.73
Pomptonian	Invoice # 671111221	1240	\$15,015.19
Heerema Company	Freezer Condensing Unit Replacement	1241	\$5,995.00

Finance Committee

21. Approval of Membership Participation in a Cooperative Pricing Agreement

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following resolution to participate in the ACES Cooperative Pricing System #E8801-ACESCPS.

WHEREAS "The Electric Discount and Energy Competition Act," P.L. 1999, c.23 authorized the New Jersey School Boards' Association (hereinafter NJSBA) to obtain electricity and other energy-related services for individual local boards of education on an aggregated basis; and

WHEREAS N.J.S.A. 18A:18A-11 and 40A:11-10 authorized local district boards of education to enter into cooperative pricing agreements with local government units Passaic Valley Regional High School Board of Education; and

WHEREAS NJSBA has offered voluntary participation in a cooperative pricing system for the group purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis; and

WHEREAS the Passaic Valley Regional High School Board of Education in the county of Passaic, State of New Jersey, desires to participate in NJSBA's Cooperative Pricing System;

NOW THEREFORE BE IT RESOLVED on December 7, 2021, by the Passaic Valley Regional High School Board of Education in the county of Passaic, State of New Jersey, as follows:

TITLE

This RESOLUTION shall be known and may be cited as the "ACES Cooperative Pricing Resolution of the Passaic Valley Regional High School Board of Education."

AUTHORITY

Pursuant to the provisions of N.J.S.A. 18A:18A-11 and 40A:11-10, the School Business Administrator is hereby authorized to enter into NJSBA's ACES Cooperative Pricing System Agreement.

Finance Committee

CONTRACTING UNIT

The New Jersey School Boards Association shall be responsible for complying with the "Public School Contracts Law," N.J.S.A. 18A:18A-1 *et seq.* all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with NJSBA's ACES Cooperative Pricing System.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

22. Approval of School Development Authority Funding – Capital Maintenance Needs

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the certification from the School Development Authority (SDA) Funding for capital maintenance needs in the amount of \$32,427.00.

Dr. Varcadipane made a motion to approve Finance Committee items #19-22; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Absent
Dr. Cathcart - Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Absent
Mr. Doell - Yes
Mrs. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XII. OPERATIONS COMMITTEE

23. Approval of Athletic Field Improvement Bid

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following resolution for Athletic Field Improvements Bid.

WHEREAS the Passaic Valley Regional High School Board of Education issued a request for bids for Athletic Field Improvements; and

WHEREAS on November 10, 2021, the Board of Education conducted a bid opening with four (4) bids having been received, with the apparent low bidder being Athletic Fields of America in the Total Base Bid and Alternate A1, A2, A3 amount of \$974,089.00; and

WHEREAS the Board, in consultation with the Passaic Valley Regional High School Board of Education Consulting Engineer, Suburban Consulting Engineers Inc. and the Board of Education Attorney, has determined that apparent low bidder Athletic Fields of America bid is responsive and recommended award to same; and

NOW, THEREFORE, BE IT RESOLVED by the Passaic Valley Regional High School in the County of Passaic, State of New Jersey, that it hereby awards a contract to Athletic Fields of America for the construction the Athletic Field Improvements, in the amount of \$974,089.00, consistent with the foregoing and hereby authorizes and directs the Business Administrator to execute the same.

24. Approval of Cooperative Purchasing Program (ESCNJ) Revised Field Turf USA Inc.

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following revised resolution for the cooperative purchasing program (ESCNJ).

WHEREAS at its June 22, 2021 meeting, the Passaic Valley Regional High School Board of Education awarded a contract to Field Turf USA Inc. for athletic field synthetic turf resurfacing application under the Educational Service Cooperative of New Jersey contract #18/19-55); and

WHEREAS the Board has now received definitive pricing for the contract in the amount of \$504,930.00 and wishes to amend the prior resolution.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby amends its June 22, 2021, resolution awarding a contract to Field Turf USA Inc. to include the contract cost of \$504,930.00.

Operations Committee

Mr. Damiano made a motion to approve Operations Committee items #23-24; seconded by Mr. D'Ambrosio.

Mr. Yodice stated the turf field has been approved through the Operation Resolutions and will be moving forward.

Mr. Monahan stated the turf field was also finalized today with the lowest bidder, Lakeland Bank.

Roll Call:

Ms. Brigati - Absent
Dr. Cathcart - Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Absent
Mr. Doell - Yes
Mrs. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XIII. TECHNOLOGY COMMITTEE

25. Approval of Emergency Connectivity Funding – NJSBA Cooperative Pricing System # E8801 - ACESCPS

The Superintendent, in consultation with the School Business Administrator/Board Secretary, System Network Technology Coordinator recommended the Board approve SHI, NJSBA Cooperative Pricing System # E8801 – ACESCPS in the amount of \$117,916.65 for the purchase of 335 Dell Pro Chromebooks for students. The Chromebooks will be paid through the Emergency Connectivity Funding.

26. Approval of Chromebooks – ARP ESSER

The Superintendent, in consultation with the School Business Administrator/Board Secretary, System Network Technology Coordinator recommended the Board approve SHI, NJSBA Cooperative Pricing System # E8801 – ACESCPS in the amount of \$174,939.03. for the purchase of 497 Dell Pro Chromebooks for students. The purchase of these Chromebooks is contingent of the approval of ARP ESSER funds, account # 20-487-100-600-007600-050.

Mr. Doell made a motion to approve Technology Committee items #25-26; seconded by Mr. D’Ambrosio.

Roll Call:

Ms. Brigati - Absent
Dr. Cathcart – Yes
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Absent
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XIV. COMMITTEE REPORTS

Education Committee

None

Operations Committee

None

Finance Committee

None

Athletic/Student Activities Committee

None

Negotiations Committee

None

Public Relations/Student Welfare Committee

None

Policy Committee

None

Technology Committee

None

Ad Hoc Committee

None

Attorney's Report

None

Passaic County School Board's Association – Report of Delegate

None

New Jersey School Board's Association – Report of Delegate

None

Old Business

None

New Business

Mr. Yodice thanked the custodial staff for the hard work on the holiday float; and the choir, band and anyone who prepared and/or participated in the Totowa/Woodland Park Holiday Parade. He also thanked Mr. Healy for driving the pickup truck.

Mr. Healy congratulated our band and float who won second place in the Totow/Woodland Park Holiday Parade.

XV. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

Mr. Yodice asked if there were any members of the public to heard.

There were no members of the public to be heard.

Mr. Yodice asked for a motion to close the Public Session.

Mr. D’Ambosio made a motion to close the Public Session; seconded by Ms. Luker.

XVI. EXECUTIVE SESSION

None

XVII. ADJOURNMENT

Mr. Yodice wished everyone a Merry Christmas, Happy Hannukah and Happy Holidays.

Mr. D’Ambrosio made a motion to adjourn; seconded by Dr. Varcadipane.

Next Meeting

Organization / Regular Meeting:
Tuesday, January 4, 2022, 7:00 p.m.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey