

**Passaic Valley Regional High School
District #1**

MINUTES

**Organization & Regular Meeting of the Board of Education
Tuesday, May 25, 2021**

ORDER OF BUSINESS

**The Board of Education of the Passaic Valley Regional High School
In the County of Passaic, New Jersey**

**Minutes of the Special Meeting of the Board of Education
Tuesday, May 25, 2021**

The minutes for the regular meeting of the Passaic Valley Regional High School District #1 in the County of Passaic on Tuesday, May 25, 2021, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

I. CALL TO ORDER BY MR. YODICE, BOARD PRESIDENT AT 6:00 P.M.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Absent
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

Mr. Yodice stated Dr. Cathcart is absent because he is attending his daughter’s induction into the National Honor Society. He congratulated Dr. Cathcart and his family.

Also Present:

Dr. JoAnn Cardillo, Superintendent
Colin Monahan, Business Administrator/Board Secretary
Raymond Reddin, Esq., Board Attorney

II. PLEDGE OF ALLEGIANCE

III. READING OF ANNOUNCEMENT

Mr. Monahan read the following announcement:

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 7, 2021, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On February 19, 2021 a revised board meeting notice was advertised in the The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

Mr. Monahan stated Notice of the time change for this meeting was sent to the North Jersey Herald and the Record newspapers and sent to the Township and Borough clerks and administrators last week.

IV. PRESIDENT'S REPORT

Mr. Yodice announced that in accordance with all the mask requirements that have been lifted, it is exciting to be able to have a traditional graduation ceremony for the Class of 2021.

Dr. Cardillo stated the information for a traditional graduation ceremony for the Class of 2021 is on social media, sent out by email and a Blackboard message went out at 3:00 P.M. today.

V. ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

Mr. Monahan read correspondence from the Class of 2021 and their advisors thanking the Passaic Valley Board of Education for their generous contribution to the Senior Celebration taking place at Yogi Berra Stadium.

Dr. Cardillo stated she appreciated the staff supporting the students of the Class of 2021 Senior Celebration by purchasing lunch from the food truck, Taco Affair. She further stated the parents of Operation Graduation and the Board of Education have been very gracious with regard to supporting this event.

VI. APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Yodice asked for a motion to approve the May 11, 2021 Regular meeting minutes.

Mr. D’Ambrosio made a motion to approve the May 11, 2021 Regular meeting minutes; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Absent
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

VII. REPORT OF THE SUPERINTENDENT

Dr. Cardillo spoke about the tremendous year Passaic Valley has had in athletics during this challenging school year of 2020-2021. She spoke about the great success of all the teams that won championships and the coaches who were named Coach of the Year. Dr. Cardillo spoke about the students and the colleges they are committed to for sports. Dr. Cardillo stated she appreciates the coaches and Mr. Benvenuti’s hard work.

Mr. Yodice congratulated the softball team on winning the County Championship.

Mr. Yodice stated the coaches at Passaic Valley work hard and the Board is going to try to do more for them.

Dr. Cardillo stated the Blood Drive for Mrs. Helbourg will be held June 8th from 2:30 P.M. through 8:30 P.M. Dr. Cardillo gave an update on Mrs. Helbourg. She further stated she received an email from Mrs. Helbourg thanking the Board, Leadership Team, the staff and anyone who contributed in any way to her and her family.

VIII. STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

No student representatives were present.

IX. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

Mr. Yodice asked for a motion to open the Public Session.

Ms. Brigati made a motion to open the Public Session; seconded by Mr. D’Ambrosio.

Mr. Monahan stated there are no emails or correspondence and no one from the public wishes to be heard.

Mr. Yodice asked for a motion to close the Public Session.

Mr. D’Ambrosio made a motion to close the Public Session; seconded by Ms. Brigati.

X. ORGANIZATION

1. Permitted Pupil Records (NJAC 6A:32-7)

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, upon the recommendation of the Superintendent of Schools, authorized the collection and maintenance of permitted pupil records, which are collected in order to promote the educational welfare of the pupil.

2. Authorize Purchases of Textbook & Supplies

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1 in compliance with N.J.S.A. 18A:18A-5 allows boards of education to purchase textbooks, copyrighted materials, and other library and educational goods and services which exceeds the bid threshold by resolution at a public meeting without public advertising for bids, and 18A:18A-10 allows the purchase of any materials, supplies, goods, etc. from state contracted vendors; and

BE IT FURTHER RESOLVED: that the Board of Education of the Passaic Valley Regional High School District #1, approved for the purchase of curricular materials, textbooks, library media resources, subscriptions and other instructional supplies.

3. Implement 2021-2022 Budget and Uniform Minimum Chart of Accounts

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, authorized the Superintendent and the School Business Administrator/Board Secretary to implement the 2021-2022 budget pursuant to local and state policies and regulations;

BE IT FURTHER RESOLVED: that the Board of Education of the Passaic Valley Regional High School District #1 authorized the use and level of accounts from the Uniform Minimum Chart of Accounts for New Jersey Public Schools to be used for the 2021-2022 School Year.

4. Adoption of Textbook & Curricula

BE IT RESOLVED, in compliance with N.J.S.A. 18A:33-1 and 18A:35 that the Board of Education of the Passaic Valley Regional High School District #1 confirmed the adoption of the existing textbooks and curricula resources in the district's schools and that no course of study shall be altered except by the recorded roll call majority.

Organization

5. Cash Reconciler - Designation Other than the Chief School Administrator to Prepare the Monthly Reconciliation of Bank Account Statements

WHEREAS, Chapter 39, P.L.2010 makes the position of Treasurer of School Moneys optional; and

WHEREAS, it is the desire of the Board of Education of the Passaic Valley Regional High School District #1 to not appoint a Treasurer of School Moneys; and

WHEREAS, N.J.S.18A:17-9 states that the Chief School Administrator or Board Designee other than the Board Secretary shall prepare the monthly reconciliation of bank account statements and in conjunction with the Board Secretary take any steps necessary to bring the cash record balance and reconciled bank balance into agreement prior to completion of the Secretary's monthly report; and

WHEREAS, the Board chooses to designate someone other than the Chief School Administrator to prepare the monthly reconciliation of bank account statements in conjunction with the Board Secretary and take any steps necessary to bring the cash record balance and reconciled bank balance into agreement prior to completion of the Secretary's monthly report; and

WHEREAS, the Board appointed Joseph V. Auteri to the position of Cash Reconciler, at a monthly stipend of \$615.00 to perform monthly bank reconciliations through June 30, 2022 inclusive of June's bank reconciliation; and

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Passaic Valley Regional High School District #1 approved the reappointment of Joseph V. Auteri to the position of Cash Reconciler, at a monthly stipend of \$615.00, an amount to be processed through payroll after the completion of the bank reconciliations each month and the submission of the Cash Reconciler's Report to the Board Secretary for the months of July 2021 through June of 2022.

6. Appointment Board Secretary

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, hereby appointed Colin Monahan as Board Secretary for the period of July 1, 2021 through June 30, 2022.

7. Appointment - Acting Board Secretary for Emergency Purposes

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, hereby appointed Ms. Janet Russo as Acting Board Secretary for emergency purposes for the period July 1, 2021 through June 30, 2022.

Organization

8. Appointment - Auditor

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, hereby appointed the firm of Lerch, Vinci, and Higgins of Fair Lawn as School Auditors for the period of July 1, 2021 through June 30, 2022.

9. Appointment - Attorney

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, hereby appointed Raymond B. Reddin as School Board Attorney for the period of July 1, 2021 through June 30, 2022.

10. Negotiator

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, hereby appointed/approved Raymond B. Reddin as negotiator.

11. Approval of Architectural Services

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, hereby approved Alaimo Group Consulting Engineers for Architectural Services for the period of July 1, 2021 through June 30, 2022.

12. Appointment - Investment Officer

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, appointed Colin Monahan as Investment Officer for the 2021-2022 Academic Year.

13. Approval of Petty Cash Funds

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, approved the following Petty Cash Accounts:

<u>Petty Cash Custodian</u>	<u>Amount</u>	<u>Designated Person Responsible for Disposition of Fund</u>	<u>Maximum Single Expenditure</u>
Superintendent	\$100.00	Janet Russo	\$50.00
Business Administrator	\$1,500.00	Andrea LaRose	\$100.00
Supervisor of Bldg & Grds	\$100.00	Mario Gaita	\$50.00
Principal	\$100.00	Gail Sliker	\$50.00
Director of Guidance	\$100.00	Annamaria Sole	\$50.00

Organization

14. Representative - Passaic County Educational Services Commission

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, appointed Mr. Bracken Healy as a Board Representative to the Passaic County Educational Service Commission.

15. Approval of Qualified Purchasing Agent

WHEREAS, the Public School Contract Law 18A:18A-3 permits a board of education the ability to increase and maintain their bid threshold up to \$44,000 and its quotation threshold to \$6,600; and

WHEREAS, N.J.S.A. 18A:18A-3a permits an increase in the bid threshold of a Qualified Purchasing Agent appointed, as well as, granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent, and

WHEREAS, the Passaic Valley Regional High School Board of Education desires to continue the bid threshold as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Passaic Valley Regional High School Board of Education, in the County of Passaic, in the State of New Jersey, hereby continue in its bid threshold of \$44,000 and its quotation threshold of \$6,600 for the 2021-2022 school year authorizing the School Business Administrator/Board Secretary to award contracts up to the bid threshold; and

BE IT FURTHER RESOLVED, that the Superintendent appointed Colin Monahan, School Business Administrator/Board Secretary, as the Qualified Purchasing Agent for the 2021-2022 fiscal year to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Board of Education and sign contracts on behalf of the Board of Education.

16. Pay Rates – 2021/2022 Academic Year

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1 approved the following per diem, hourly and substitute rates of pay for the 2021-2022 Academic Year.

Organization

17. Approval of Tax Shelter Annuities

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1 approved the following tax shelter annuities:

- Valic
- Axa Equitable
- Metropolitan Life
- Lincoln Investment
- Vanguard

18. Approval of Insurance Broker/Risk Manager – General Liabilities

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1 appointed the firm of Polaris Galaxy Insurance, LLC as the Risk Manager and the Insurance Broker for the District's General Liability for the period of July 1, 2021 through June 30, 2022.

19. Renewal of Flexible Spending Account

WHEREAS, requirements of NJPL 2011 Chapter 78 were made regarding Pension and Health which requires school boards to provide employees with a 125 Cafeteria Plan and a Flexible Spending Account; and

WHEREAS, a Flexible Spending Account allows an employee to voluntarily set aside a portion of his or her earnings to pay for qualified medical expenses; and

WHEREAS, AmeriFlex can provide a Flexible Spending Account plan to the District at no cost to the Board; and

WHEREAS, AmeriFlex has currently been providing this service with no known complications;

THEREFORE, BE IT RESOLVED, the District will use AmeriFlex to provide and administer a Flexible Spending Account for employees or their dependents medical expenses up to a maximum of \$2,750.00 for health services, \$5,000.00 Dependent Care for married filing joint or single parent and \$2,500.00 Dependent Care for married and separate filing in a plan year. The plan year will run July 1, 2021 through June 30, 2022.

20. Approval of School Physicians

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, appointed the following individuals as the District's School Physicians in the capacity of independent contractors, for the 2021-2022 school year:

- Dr. Vincent McInerney – Sports Physician
- Dr. Joseph Vitale – General Practitioner

Organization

21. Appointment of Policy Service Provider

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1 utilize the services of Strauss Esmay for the District's Policies for the 2021-2022 school year.

22. Approval of Professional Service – Municipal Continuing Disclosure Agent

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1 utilize the services of Phoenix Advisors, LLC in the amount of \$1,000.00 to complete the Municipalities Continuing Disclosure Cooperation compliance for the 2021-2022 school year.

23. Approval Cooperative Pricing Agreements

WHEREAS, the Board of Education of the Passaic Valley Regional High School District #1, authorized administration to enter into cooperative pricing agreements with:

- The Hunterdon County Educational Services
- Educational Services Commission of New Jersey (ESCNJ)
- WSCA-NASPO
- National Cooperative Purchasing Alliance (NCPA)
- Keystone Purchasing Network
- Sourcewell

WHEREAS, these agencies conduct a certain function relating to the purchase of work materials and supplies for their respective jurisdictions during the 2021-2022 school year; and

WHEREAS, the Board of Education of the Passaic Valley Regional High School District #1 encourages the use of shared services through State approved cooperative entities; and

WHEREAS, the Board of Education of the Passaic Valley Regional High School District #1 encourages open public bidding for goods and services; and

WHEREAS, the Board of Education of the Passaic Valley Regional High School District #1 recognized the need for obtaining the most competitive and responsive bid for goods and/or services; and

WHEREAS, the agencies is a Service Cooperative to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power at no cost; and

WHEREAS, this resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Board of Education of the Passaic Valley Regional High School District #1; and

Organization

23. Continued

WHEREAS, the agencies entering into contracts on behalf of the Board of Education of the Passaic Valley Regional High School District #1 shall be responsible for complying with the provision of the Local Public Contracts Law (N.J. S. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, pursuant to the provisions of N.J.S. 40A:11-11(5) the Board of Education of the Passaic Valley Regional High School District #1 is hereby authorized to enter into a Cooperative Pricing Agreement with the listed agencies for the purchase of work materials and supplies, as needed; and

THEREFORE, BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1 has hereby authorized the Purchasing Agent to enter into a cooperative pricing agreement with the following agencies for the purchase of work materials, supplies and services, for the 2021-2022 school year, as needed:

- The Hunterdon County Educational Services
- Educational Services Commission of New Jersey (ESCNJ)
- WSCA-NASPO
- National Cooperative Purchasing Alliance (NCPA)
- Keystone Purchasing Network
- Sourcewell

24. Grant Application and Report Submission

WHEREAS, prompt submission of grant applications, as well as, various financial reports relating to the grants is often time sensitive; and

WHEREAS, the District might lose an opportunity to apply for grants or file mandated reports in between Board Meetings; and

WHEREAS, it is in the Districts' best interest to submit grant applications, as well as, the various financial reports to avoid losing an opportunity for receipt of the funding;

NOW, THEREFORE BE IT RESOLVED, that the Superintendent and School Business Administrator/Board Secretary are authorized to sign grant applications, as well as, various financial reports between Board meetings;

BE IT FURTHER RESOLVED, that all grant applications, as well as, various financial reports relating to the grants will continue to be reviewed by the grant manager or other appropriate District staff, the respective committees of the Board and subsequently ratified by the Board.

Organization

25. Personnel Appointments, Transfers, Removals, Renewals and Non-Renewal

WHEREAS, NJSA 18A:27-4.1 governs the appointment, transfer, removal, renewal and non-renewal of all certified and certain non-certified personnel; and

WHEREAS, it is in the District's best interests to effectuate the prompt employment of staff in certain programs;

NOW, THEREFORE BE IT RESOLVED, that the Superintendent of Schools is authorized to make critical employment decisions, subject to ratification by the Board of Education of the Passaic Valley Regional High School District #1 at the next subsequent Board meeting.

26. Authorization of Payment of Bills between Board Meetings

WHEREAS, prompt payment to vendors for goods and/or services rendered leads to more effective competitive bidding and provision of services; and

WHEREAS, it is in the District's best interest to take advantage of discounts and to avoid the payment of late fees;

NOW, THEREFORE BE IT RESOLVED, that the School Business Administrator/Board Secretary is authorized to make payments between Board meetings for all claims that have been duly audited under the provisions of 18A:19-3 & 4; and

BE IT FURTHER RESOLVED, the School Business Administrator/Board Secretary shall present a listing of all bills paid under this provision for ratifications to the Board at its next regular meeting.

27. Authority for Transferring of Funds

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent or designee, be designated to approve such line item budget transfers as are necessary between board meetings, and that such transfers shall be reported to the Passaic Valley Regional High School District #1, ratified and duly recorded in the minutes at the next regular board meeting.

28. Special Education

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, approve the attendance, tuition, tuition contracts (upon review by Board Counsel) and the transportation necessary, as recommended by the Superintendent of Schools, to provide an appropriate educational program at public, private or appropriate educational program at public, private or residential schools for pupils classified as handicapped by the district's Child Study Team in accordance with Title 18A, Chapter 46, New Jersey Statutes Annotated.

Organization

29. Approval of Requisition of Taxes Schedule for FY 2021-2022

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, approved the Requisition of Taxes Schedule for the Fiscal Year 2021-2022.

REQUISITION FOR TAXES – T1
 (Other than Debt Service)
 2021-2022

Month of Request	Township of Little Falls	Borough of Totowa	Borough of Woodland Park
July 2021	\$649,442.34	\$874,540.92	\$753,702.50
August 2021	\$649,442.34	\$874,540.92	\$753,702.50
September 2021	\$649,442.34	\$874,540.92	\$753,702.50
October 2021	\$649,442.34	\$874,540.92	\$753,702.50
November 2021	\$649,442.34	\$874,540.92	\$753,702.50
December 2021	\$649,442.34	\$874,540.92	\$753,702.50
January 2022	\$649,442.34	\$874,540.92	\$753,702.50
February 2022	\$649,442.34	\$874,540.92	\$753,702.50
March 2022	\$649,442.34	\$874,540.92	\$753,702.50
April 2022	\$649,442.34	\$874,540.92	\$753,702.50
May 2022	\$649,442.34	\$874,540.92	\$753,702.50
June 2022	<u>\$649,442.26</u>	<u>\$874,540.88</u>	<u>\$753,702.50</u>
	<u>\$7,793,308.00</u>	<u>\$10,494,491.00</u>	<u>\$9,044,430.00</u>

30. Approval of Requisition of Tax Schedule – Debt Service for FY 2021-2022

BE IT RESOLVED, that the Board of Education of the Passaic Valley Regional High School District #1, approved the Requisition of Taxes Schedule — Debt Service for the Fiscal Year 2021-2022:

REQUISITION FOR TAXES
 Debt Service
 2021-2022

Month of Request	Township of Little Falls	Borough of Totowa	Borough of Woodland Park
July 2021	\$119,857.00	\$157,048.00	\$136,383.00
July 2021	\$13,023.00	\$17,065.00	\$14,820.00
January 2022	<u>\$5,636.00</u>	<u>\$12,413.00</u>	<u>\$9,550.00</u>
	<u>\$138,516.00</u>	<u>\$186,526.00</u>	<u>\$160,753.00</u>

Organization

Mr. Yodice asked for a motion to move Organization Agenda Items #1-30.

Mr. D'Ambrosio made a motion to approve Organization Items #1-30; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Absent
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Yes
Mr. Doell - Yes
Mrs. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XI. EDUCATION COMMITTEE

31. Approval / Continued English Coverage

The Superintendent recommended the following continued coverage for the English department from June 7, 2021 through June 18, 2021:

- Yvonne Migliaccio, Class 1 Step 1 to cover Ms. Niosi, Teacher of English.

32. Approval / Bergen Community College Dual Enrollment Agreement

The Superintendent recommended approval of the following dual enrollment courses for the 2021-2022 school year with Bergen Community College:

- Television Production
- Advanced Television Production

33. Approval / VHS, Inc Contract 2021-2022

The Superintendent recommended approval of the contract for student-only participation between VHS, Inc. and Passaic Valley Regional High School district for the 2021-2022 school year.

34. Approval / Partnership West Bergen Mental Health Healthcare, Inc. and PVHS 2021-2022

The Superintendent recommended approval of the contract between West Bergen Mental Health Healthcare, Inc. and PVHS for the 2021-2022 school year. Partial payment through ESSER II funding.

35. Approval Extended School Year 2021-2022

The Superintendent recommended approval of the following ESY placements. All ESY are per IEP requirements to keep students at current level of instruction. Funding source for specific students will be through ESSER II.

Student	Program
2001519, 1700591,2001047, 33001, 180069,19001,19003, 2001988, 20159, 20934, 2001030, 12,15121, 20840, 31372, 1500287, 16030, 20997, 937549, 2001101, 32074, 937062, 937533, 1801013, 937243, 93621, 19018, 20021, 937651	PV/ABA ESY June 28-Aug 5, 2021 (off 7/5/21) Mon-Thurs 8:30-1:30
3289027153, 8840571296	Felician School 260 South Main Street Lodi, NJ July 1-30, 2021 off 7/5/21 8:30-1:30 M-F
4023982236	Springboard 321 E. Ridgewood Ave Paramus, NJ June 28-July 30, 2021 off 7/5/21 8:30-1:30 M-F
2001524, 9109818649	Chancellor Academy 157 W. Parkway POB 338 Pompton Plains, NJ July 1-30, 2021 off 7/5/21 8:00-12:30 M-F

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Tuesday, May 25, 2021

21284, 1346235191,	Banyan High School 471 Main Street Little Falls, NJ July 1-30, 2021 off 7/5/21 8:15-12:15 M-F
31873	Benway School 620 Valley Rd Wayne, NJ July 6- Aug 16, 2021 8:45-1:15 M-F
7844256682	Celebrate the Children 230 Diamond Spring Rd Denville, NJ July 7- Aug 6, 2021 9:00-1:00 M-F
937643	Lakeview Learning Center POB 4500 Wayne, NJ July 1- Aug 12, 2012 (off 7/5/21) 8:20-12:45 M-F
1901008	New Beginnings 28 Dwight Place Fairfield, NJ 07004 July 6-Aug 16, 2021 8:45-2:45 M-F
937121	NJ Elks Disability Agency 15 Union Ave Clifton, NJ July 1- Aug 4, 2021 (off 7/5/21) 8:35-2:45 M-F
2504185096, 5924056421	New Bridges High School 296 E. Ridgewood Ave Paramus, NJ June 28- Aug 6, 2021(off 7/5/21) 8:15-1:15 M-F
2232306410	Sage Day School 295 Rochelle Ave Rochelle Park, NJ June 28- July 30, 2021 (off 7/5/21) 9:00-12:00 M-F
1400728, 1500939, 4425369961	Spectrum 360 6 Regent Street Livingston, NJ July 6-Aug 4, 2021 8:55-3:15 M-F
1901005	Windsor School 226 Wanaque Ave Pompton Lake, NJ July 6-Aug 16, 2021 8:00-2:00pm M-F
2001261	Newmark High School 1000 Cellar Ave Scotch Plains, NJ July 6-30, 2021 8:20-2:05 M-Th, 8:20-12:30 Fr
2001535, 51857495999	Chancellor Academy 157 West Parkway Pompton Plains, NJ July 1-30 (off 7/5/21) 8:00-12:30 M-F

Education Committee

36. Approval Out of District Placements Contracts for 2021-2022 School Year

The Superintendent recommended approval of the following out of district placement contracts for the 2021-2022 school year:

Student ID	Placement	Cost
1901008	New Beginnings 28 Dwight Place Fairfield, NJ 07004	ESY : \$12,80.40 tuition \$6,600 Extraordinary Services School Year \$73,287.76 Tuition \$40,040 Extraordinary Services
19010005	Windsor School 226 Wanaque Ave Pompton Lake, NJ	ESY : \$12,900.00 tuition \$5,250.00 Extraordinary Services School Year \$77,400.00 Tuition \$31,500.00 Extraordinary Services
2001524, 16096, 2001535	Chancellor Academy 157 West Parkway Pompton Plains, NJ	ESY : \$8,380.00 tuition School Year \$76,677.00
937326	Chancellor Academy 157 West Parkway Pompton Plains, NJ	School Year \$85,057.00
1600773	Sage Day School 295 Rochelle Ave Rochelle Park, NJ	ESY Only \$3,977.00

37. Approval / Therapy Contracts 2021-2022 School Year

The Superintendent recommended approval of the following therapy contracts for the 2021-2022 school year.

- Next Step Physical Therapy 151 Summit Ave, Summit, NJ \$80/hour
- Creative Speech Solutions (Occupational Therapy) 151 Summit Ave, Summit, NJ \$93/hour

38. Approval / PV / Bergen ABA Elopement Policy

The Superintendent recommended approval of the PV / Bergen ABA Elopement Policy (aka "Road Runner").

39. Approval / Cheryle Kolek, Part-time ABA Paraprofessional June 1, 2021

The Superintendent recommended approval of Cheryle Kolek as a part-time ABA paraprofessional at the rate of \$18 an hour not to exceed 29 hours, no benefits, from June 1, 2021 through the remainder of the 2021 school year.

Education Committee

40. Approval / Fundraiser(s)

The Superintendent recommended approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Class of 2023	Dr. Iobst / Ms. Quail	Panera Dine & Donate	June 17, 2021 Wayne, NJ	To raise funds for programs affiliated with the Class of 2024.

41. Approval / Substitute Teacher

The Superintendent recommended approval of Ms. Rebecca Russo as a substitute teacher for the remainder of the 2020-2021 school year. Rate \$70/per diem.

42. Approval / Lauren Manzi, Part-Time ABA Bus Aide

The Superintendent recommended approval of Ms. Lauren Manzi as a part-time ABA Bus Aide for the remainder of the 2021 school year. Rate \$18.00/hour; no benefits.

43. Approval / Daria Leidig Additional Hours

The Superintendent recommended approval of up to 25 summer hours for Ms. Daria Leidig to assist in the preparation of 2021-2022 instructional tech plan and to prepare the library for September 2021 reopening. Rate \$35.62

44. Report of Suspensions – May 1, 2021 through May 20, 2021

Suspension	Grade	Date	Reason	Days/Return
S08-2021	11	5/18/21	Disrespect to staff	1/May 20, 2021

Ms. Luker made a motion to approve Education Items #31-44; seconded by Mr. D’Ambrosio

Roll Call:

Ms. Brigati - Yes
 Dr. Cathcart – Absent
 Mr. D’Ambrosio - Yes
 Mr. Damiano - Yes

Mr. D’Angelo – Yes
 Mr. Doell – Yes
 Mrs. Luker – Yes
 Dr. Varcadipane – Yes
 Mr. Yodice – Yes

XII. FINANCE COMMITTEE

45. Approval of Monthly Bill List - May

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
5/26/21	Pending	\$ 625,987.79

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

46. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of April 2021

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending April 30, 2021 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending April 30, 2021; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

Finance Committee

47. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Pomptonian	Invoice 671041621	1214	\$4,775.47
Pomptonian	Invoice 671042321	1215	\$1,897.21
Pomptonian	Invoice 671043021	1216	\$2,603.47
Jay-Hill Repairs	Ice Machine Repairs	1217	\$1,047.50
Heerema	Walk-In Freezer Repairs	1218	\$231.68

48. Approval of Line Item Budget Transfers – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line item transfers to include administrative cost budget transfers for the months of April 2021 as presented.

49. Acceptance of Financial Status Report – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommended the Board accept the Financial Status Report for the month of April 2021, as presented.

50. Acceptance of Revenue Report – April

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of April 2021, as presented.

51. Approval of Food Service 2021-2022 / Management Fee and Guarantee Language

Be it resolved that the Passaic Valley Board of Education "SFA" approves the renewal of the Food Service Management contract with The Pomptonian, Inc. "FSMC" for the food service operation for 2021-2022. The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$32,497.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$3,249.70 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC. As a result of the uncertainties during the public health emergency, there is no guaranteed operating result for the 2021-2022 school year.

Finance Committee

52. Approval of Cafeteria Meals Price List

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the 2021-2022 Cafeteria Meals Price List.

53. Approval to Transfer Funds – Student Activity to Athletic Fundraising

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the transfer of funds in the amount of \$43,905.76 from the school district’s Student Activity Account to Athletic Fundraiser Account.

Dr. Varcadipane made a motion to approve Finance Items #45-53; seconded by Mr. D’Ambrosio

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Absent
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XIII. OPERATIONS COMMITTEE

54. Approval of State of New Jersey Health Benefits Program

The Superintendent, in consultation with the Business Administrator, recommended the Board approve the Passaic Valley Regional High School participate in the State of New Jersey Health Benefits program for the 2021-2022 school year.

55. Approval / School Security Grant Application

The Superintendent, in consultation with the Business Administrator, recommended the Board approve the following resolution:

WHEREAS the Board of Education of the Passaic Valley Regional High School in the County of Passaic affirms the district’s application of the “School Security Grant” to the State of New Jersey, Department of Education.

NOW, THEREFORE, BE IT RESOLVED the Board of Education of the Passaic Valley Regional High School in the County of Passaic affirmed local funds are available in the event the total estimated costs of the proposed work exceed the Passaic Valley Regional High School in the County of Passaic’s grant allocation of \$75,738.00.

56. Approval to Resend Grant Application – New Jersey Department of Community Affairs

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approved to resend the application for the New Jersey Department of Community Affairs Grant for Local Recreation on Improvements for Recreational Facilities.

57. Approval Use of Facilities

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following use of facilities:

- Little Falls recreation to use PVHS as part of their annual “5k Run Little Falls”. Date Sunday 10/3/21 starting at 6:30am. All event accommodations and necessary paperwork including, but not limited to, insurance, police, EMT, DPW, volunteers, road closures will be secured by the township.

Operations Committee

Ms. Brigati made a motion to approve Operations Items #54-57; seconded by Mr. D'Ambrosio

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Absent
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

Dr. Cardillo stated before the approval of Athletics/Student Activities, the Board will see a list of donations to the Class of 2021 for the Senior Celebration. She further stated donations from Totowa and Woodland Park have been received and will be on the next agenda for approval. Dr. Cardillo stated all three (3) sending districts have made a contribution.

XIV. ATHLETICS/STUDENT ACTIVITIES COMMITTEE

58. Approval / Donations Class of 2021

The Superintendent recommended the Board approve the following donations made to the PV Class of 2021 for the Senior Celebration at Yogi Berra Stadium:

- Mrs. Kathleen Menake, Passaic Valley Faculty \$100
- L.S. PV Alumni \$75
- Mr. Matthew Picarelli, Class of 2008 & Ms. Erica Schwartz \$100
- Mrs. Julie Peters, Class of 1979 and Mr. Bill Peters \$100
- Visions Credit Union \$200
- Mazzo Jewelers \$25
- Mrs. Melissa Ragueseo \$100
- Mr. Robert Macauley \$300
- Mayor James Damiano for Little Falls \$100
- LCD Mortgage covering the cost of Gianni Palumbo Entertainment
- OpGrad \$1000 for the Ice Cream Sundae Bar
- Snellings Law, LLC \$100

Mr. D’Ambrosio made a motion to approve Athletic/Student Activities Item #58; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Absent
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XV. POLICY COMMITTEE

59. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval and adoption and or abolishment of the following policies:

P 1643	Family Leave (M) (New)
P 3431.1	Family Leave (M) (Abolished)
P 4431.1	Family Leave (M) (Abolished)
P 3431.3	New Jersey Family Leave Insurance Program (Abolished)
P 4431.3	New Jersey Family Leave Insurance Program (Abolished)

Mr. Doell made a motion to approve Policy Item #59; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Absent
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Yes
Mr. Doell - Yes
Mrs. Luker - Yes
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XVI. COMMITTEE REPORTS

Education Committee

None

Operations Committee

None

Finance Committee

None

Athletic/Student Activities Committee

Mr. D'Ambrosio asked Mr. Monahan if there are any updates on the turf field.

Mr. Monahan responded the permits have been sent to the State. He stated he would like to set up an Operations meeting in the near future to review further information and timelines.

Negotiations Committee

Mr. Yodice stated there was a PVEA Negotiations meeting held prior to the Board meeting and at this time both parties agree to mediation. He further stated there will be more information for the Board in Executive Session.

Public Relations/Student Welfare Committee

None

Policy Committee

None

Technology Committee

None

Ad Hoc Committee

None

Attorney's Report

Mr. Reddin stated he has one (1) legal item for Executive Session.

Passaic County School Board's Association – Report of Delegate

None

New Jersey School Board's Association – Report of Delegate

None

Old Business

None

New Business

None

XVII. CALL FOR MEMEBERS OF THE PUBLIC TO BE HEARD

Mr. Yodice asked for a motion to open the Public Session.

Ms. Brigati made a motion to open the Public Session; seconded by Mr. D’Ambrosio.

Mr. Monahan stated there are no emails or correspondence and no one from the public wishes to be heard.

Mr. Yodice asked for a motion to close the Public Session.

Mr. D’Ambrosio made a motion to close the Public Session; seconded by Ms. Brigati.

XVIII. EXECUTIVE SESSION

Mr. Yodice asked for a motion to move into Executive Session.

Mr. D’Ambrosio made a motion to move into Executive Session, seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Absent
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

Mr. Reddin stated there will be two (2) items for Executive Session, one legal item and one negotiation item which should take approximately 10 minutes.

Return from Executive Session.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Absent
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Yes
Dr. Varcadipane – Yes
Mr. Yodice – Yes

Mr. Yodice stated there was one update regarding a legal clarification and details on negotiations.

XIX. ADJOURNMENT

Mr. Yodice asked for a motion to adjourn.

Mr. D'Ambrosio made a motion to adjourn; seconded by Dr. Varcadipane.

Next Meeting

Regular Meeting:
Tuesday, June 8, 2021, 7:00 p.m.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey