

**Passaic Valley Regional High School
District #1**

MINUTES

**Regular Meeting of the Board of Education
Tuesday, March 23, 2021**

ORDER OF BUSINESS

**The Board of Education of the Passaic Valley Regional High School
In the County of Passaic, New Jersey**

**Minutes of the Special Meeting of the Board of Education
Tuesday, March 23, 2021**

The minutes for the regular meeting of the Passaic Valley Regional High School District #1 in the County of Passaic on Tuesday, March 23, 2021, held in the Adra Suchorsky Library at the Passaic Valley High School located at East Main Street, Little Falls, New Jersey, 07424.

I. CALL TO ORDER BY MR. YODICE, BOARD PRESIDENT AT 7:00 P.M.

Roll Call:

Ms. Brigati - Yes

Dr. Cathcart – Yes

Mr. D’Ambrosio - Yes

Mr. Damiano - Yes

Mr. D’Angelo – Yes

Mr. Doell – Yes

Mrs. Luker – Absent

Dr. Varcadipane – Yes

Mr. Yodice – Yes

Also Present:

Dr. JoAnn Cardillo, Superintendent

Colin Monahan, Business Administrator/Board Secretary

Raymond Reddin, Esq., Board Attorney

Lia Trehwella, Student Representative

II. PLEDGE OF ALLEGIANCE

III. READING OF ANNOUNCEMENT

Mr. Monahan read the following announcements:

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 7, 2021, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On February 11, 2021 a revised board meeting notice was advertised in the The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

Notice is hereby given that the Passaic Valley Regional High School District #1 Board of Education regular meeting scheduled for March 23rd will be open to the public for remote or telephonic attendance. Members of the public may access the meetings by dialing 1-646-558-8656. Instructions for remote online access and a link to the meeting can be found on the district website at www.pvhs.k12.nj.us. Copies of the agenda are made available to the public on the District website. Comments from the public for use during Public Commentary may be submitted in advance of the meeting to Colin Monahan, Board Secretary, Passaic Valley Regional High School Board of Education, 100 E Main Street, Little Falls, NJ 07424 or via email monahanc@pvhs.k12.nj.us; or at the time of the public commentary portion of the meeting via the Zoom meeting link on our website.

IV. PRESIDENT'S REPORT

Mr. Yodice stated the Superintendent Search is ongoing. He thanked all the candidates who have applied and showed interest in Passaic Valley.

V. ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

Mr. Yodice read correspondence from Mr. Sweeney regarding the resolution of the COVID-19 vaccine.

VI. APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Yodice asked for a motion to approve the minutes of the March 9, 2021, March 10, 2021 and March 18, 2021, Regular/Special meeting(s) and Executive Session minutes.

Ms. Brigati made the motion to approve the Regular, Special and Executive Session minutes for March 9, 2021, March 10, 2021 and March 18, 2021; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati – Yes

Dr. Cathcart – Yes

Mr. D'Ambrosio – Yes - March 9 & 18, 2021; Abstain – March 10, 2021

Mr. Damiano – Yes

Mr. D'Angelo – Yes - March 9 & 18, 2021; Abstain – March 10, 2021

Mr. Doell – Yes

Ms. Luker – Absent

Dr. Varcadipane – Yes

Mr. Yodice - Yes

VII. REPORT OF THE SUPERINTENDENT

Dr. Cardillo spoke about the 4th marking period survey with regard to the families and student interest in returning to campus for the 4th marking period. She stated a hybrid model will continue to run on campus. Dr. Cardillo further stated the return date from Spring break is April 12th which will be all virtual; starting April 19th according to the survey over 400 students will begin the hybrid model for five (5) days a week.

Dr. Cardillo stated the PV Winter Track Boys team took 1st place again this weekend. She further stated Mr. Benvenuti, Director of Athletics and Student Activities, reported that this makes it back-to-back weekends for championships for the Boys Track Team. Dr. Cardillo congratulated the team and coaches for their dedication as coaches and the perseverance of our student players.

Dr. Cardillo spoke about Passaic Valley partnering with PCEA and Walgreens to become a vaccination site for the upcoming weekend.

Mr. Yodice asked if the vaccinations are open to teachers and educational support staff only.

Dr. Cardillo responded yes, for teachers and support staff that live in Passaic County.

Dr. Cardillo thanked ShopRite of Little Falls for helping Passaic Valley teachers get vaccinated as quickly as possible. She stated Mr. John Biegel, our local health officer, has been working with Passaic Valley and Little Falls to make appointments for our staff.

Dr. Cardillo thanked the Passaic Valley nurses who have gone above and beyond for all staff members during the pandemic.

VIII. STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

No Report

IX. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

Mr. Yodice asked for a motion to open the Public Session.

Mr. D'Ambrosio made a motion to open the Public Session; seconded by Ms. Brigati.

Mr. Monahan stated there are no emails or correspondence and no one from the public wished to be heard.

Mr. Yodice asked for a motion to close the Public Session.

Ms. Brigati made a motion to close the Public Session; seconded by Mr. D'Ambrosio.

X. EDUCATION COMMITTEE

1. Report of Suspensions – March 1, 2021 through March 23, 2021

Suspension	Grade	Date	Reason	Days/Return
S06-2021	11	3/16/21	Off Campus Offense	1 / March 18, 2021

2. Approval/Fundraiser(s)

The Superintendent recommended approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Softball	Hill	Snap raise	April 1- May 1, 2021 Online	To raise funds for program enhancements and end of year awards dinner.

3. Approval / Substitute Teacher

The Superintendent recommended the following as a substitute for the 2020-2021 school year pending receipt of sub certificate

- Deborah Korreis \$100.00/per diem

4. Approval / Site Survey for CTE Broadcasting Program and Mechanical Drafting/Engineering Program

The Superintendent recommended the approval of Ms. Stephanie Roberts and Ms. Arianna Robeson to visit Kennedy Events Services, Lebanon, NJ (kennedyeventservices.com) and complete a site analysis/evaluation prior to scheduling a field trip and required for a NJDOE work-based learning experience. Dates: March 31, 2021; Faculty: Ms. Stephanie Roberts and Ms. Arianna Robeson; Dates: March 31, 2021.

5. Approval / Field Trip for CTE Broadcasting Program and Mechanical Drafting/Engineering Program

The Superintendent recommended the approval of a field trip to Kennedy Events Services, Lebanon, NJ (kennedyeventservices.com) for students enrolled in Passaic Valley's CTE Broadcasting Program of Study and Mechanical Drafting/Engineering Program. The purpose of the field trip is to provide a site tour/visit and to collect video footage for an NJDOE work-based learning experience. Dates: To be determined; Faculty: Ms. Stephanie Roberts and Ms. Arianna Robeson; Cost to district: None

6. Approval / Work Based Learning Experience

The Superintendent recommended the approval of a work-based learning experience with Kennedy Event Services (kennedyeventservices.com) for students enrolled in Passaic Valley's CTE Broadcasting Program of Study and Mechanical Drafting/Engineering Program. The Work-Based Learning Experience will include a community service project for Passaic Valley's 80th Anniversary Celebration.

Education Committee

7. Approval / 2020-2021 Academic Calendar Revision

The Superintendent recommended approval to revise the 2020-2021 calendar to reflect snow days not used moved to May 13, 27, 28 and June 4, 2021.

8. Approval / Revise Chemistry Sixth Period Assignments

The Superintendent recommended the Board of Education to approve the revision of the sixth period assignments to cover Ms. Kennedy’s Chemistry Classes. Coverage through 6/18/2021 for the staff listed below. Rate remains the same at \$7,500 prorated.

- Mr. Joseph Feinstein
- Mr. William Phillian
- Mr. Randall Sanders

9. Approval / Revise Ms. Lori Quail, Sixth Period Assignment

The Superintendent recommended the Board of Education to approve the revision of the sixth period assignments for Ms. Lori Quail cover Ms. Kennedy’s Physics Essentials Class through 6/18/2021. Rate remains the same at \$7,500 prorated.

Mr. Doell made a motion to approve Education Agenda Items 1 – 9; seconded by Mr. D’Ambrosio.

Ms. Brigati asked about Education Agenda Item 7; why is the school district closed May 13th, it is a Thursday. Dr. Cardillo responded May 13th is the Holiday of Eid and the Junior Cotillion.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Absent
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XI. FINANCE COMMITTEE

10. Approval of Monthly Bill List - March

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
3/24/21	Pending	\$ 826,820.86

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claim.

11. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of February 2021

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending February 28, 2021 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending February 28, 2021; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

Finance Committee

12. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Pomptonian	Invoice #671-020521	1200	\$4,630.60
Pomptonian	Invoice #671-021921	1201	\$1,527.35
Pomptonian	Invoice #671-022621	1202	\$448.64

13. Approval of Line Item Budget Transfers – February 2021

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board approve the following line item transfers to include administrative cost budget transfers for the month of February 2021 as presented.

14. Acceptance of Financial Status Report – February 2021

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Financial Status Report for the month of February 2021, as presented.

15. Acceptance of Revenue Report – February 2021

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board accept the Revenue Report for the month of February 2021 presented.

Dr. Varcadipane made a motion to approve Finance Agenda Items 10 – 15; seconded by Mr. Doell.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Absent
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XII. OPERATIONS COMMITTEE

16. Approval / Emergency Exit Drills

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended authorization to conduct Emergency Exit Drills with Laidlaw Transit/First Student, School Transportation Service and Trans-Ed for all Passaic Valley High School bus routes and We Care School Transportation, Omar Transportation, A.F.M. Transportation, Castro Transportation, K & H Transport and Nutley Board for students from various boards of education participating in the PV/ABA Program. Drills will be scheduled in accordance with NJAC:6:21-11.4 at dates in March or April to be determined.

17. Approval of Sgobba Monument Works – Donation of Time Capsule Marker

The Superintendent recommended approval of Sgobba Monument Works donation of a marker for the time capsule being planned to commemorate the 80th anniversary of Passaic Valley Regional High School.

18. Approval of Kennedy Events – Donation of Time Capsule

The Superintendent recommended the approval of Kennedy Events donation of the time capsule planned to be buried commemorating the 80th anniversary of Passaic Valley Regional High School.

19. Approval /Use of Facilities

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval of the following use of facilities:

- Little Falls Athletic Club. The LFAC Youth Track Program would like to use the PVHS Track on Sunday mornings from 9am to 11am for an introductory track program. This program will run on 8 Sundays from April 11 – June 13, 2021

20. Approval /Use of Facilities

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval of the following use of facilities:

- Passaic Valley Regional High School to be used as a vaccination site. This is in partnership with the Governor's Office, NJ Department of Education and Walgreens. The dates are Saturday, March 27, 2021 and Saturday, April 17, 2021. Time for both dates are 9am – 6pm. Awaiting insurance from Walgreens.

Ms. Brigati made a motion to approve Operations Agenda Items 16 – 20; seconded by Mr. D'Ambrosio.

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Mr. Yodice asked if a location has been chosen for the time capsule. Dr. Cardillo stated the location is in the front of the school by the two (2) pine trees, near the bench, close to the auditorium.

Mr. Damiano asked when will the time capsule event be held. Dr. Cardillo responded the event is scheduled for June 11th at 10:00 A.M. She will be sending out Save the Date invitations.

Mr. Yodice asked if the Board will have an opportunity to know what is being placed in the time capsule. Dr. Cardillo responded yes, the Board will have an opportunity to be involved in that process.

Dr. Varcadipane asked when the time capsule will be opened. Dr. Cardillo responded in 20 years for the 100th Anniversary of Passaic Valley.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Yes
Mr. Doell - Yes
Mrs. Luker - Absent
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XIII. POLICY COMMITTEE

21. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended approval and adoption of the following policies:

- R 1400 Job Description School Business Administrator/Board Secretary
- P 8561 Procurement Procedures for School Nutrition Programs
- P 6470.01 Electronic Funds Transfer and Claimant Certification

Mr. Doell made a motion to approve Policy Agenda Item 21; seconded by Mr. D'Ambrosio.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart - Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo - Yes
Mr. Doell - Yes
Mrs. Luker - Absent
Dr. Varcadipane - Yes
Mr. Yodice - Yes

XIV.ATHLETIC/ STUDENT ACTIVITIES COMMITTEE

22. Approval / PVEA Side Bar Agreement

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommended the approval of the school Side Bar Agreement between the Passaic Valley Education Association and the Passaic Valley Board of Education regarding the Spring Sports D stipends inclusive of Girls' Show Schedule B.

23. Approval / Volunteer Coaches for 2021 NJSIAA Seasons 3 & 4

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommended the approval of Volunteer Coaches for the 2021 NJSIAA seasons 3 & 4. These approvals are pending all paperwork, fingerprinting and background checks through the NJ criminal history report.

- Jennifer Kostroski – Girls Volleyball
- David Fletcher – Softball
- Lachelle Rouse – Softball

24. Approval / Girls' Show 2021 Schedule B Stipend

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommended the approval of the following Schedule B Girls' Show stipends for Spring 2021:

- | | |
|---------------------------------------|------------|
| • Kathleen Dellanno, Director/Advisor | \$4,246.00 |
| • Jamie Picarelli, Assistant | \$3,121.00 |
| • Suzanne Benvenuti, Assistant | \$3,121.00 |
| • Amy Pellegrini, Assistant | \$3,121.00 |

Mr. D'Ambrosio made a motion to approve Athletic/Student Activities Agenda Items 22 - 24; seconded by Mr. Damiano.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D'Ambrosio - Yes
Mr. Damiano - Yes

Mr. D'Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Absent
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XV. COMMITTEE REPORTS

Education Committee

None

Operations Committee

Ms. Brigati stated there was an Operations Committee meeting prior to tonight's board meeting. She further stated discussion was held on the status of the engineering for the potential turf field project.

Finance Committee

None

Athletic/Student Activities Committee

None

Negotiations Committee

Mr. Damiano stated the Negotiations Committee had two (2) meetings tonight. The first meeting was with the Negotiations Committee was to discuss the superintendent search. The second meeting was held with the PVEA regarding their contract.

Public Relations/Student Welfare Committee

None

Policy Committee

None

Technology Committee

None

Ad Hoc Committee

None

Attorney's Report

Mr. Reddin stated he has one litigation matter to discuss in Executive Session.

Passaic County School Board's Association – Report of Delegate

None

New Jersey School Board's Association – Report of Delegate

None

Old Business

- Dr. Cardillo conducted a presentation on Social Media and Communications Data.

New Business

Mr. D’Ambrosio asked Dr. Cardillo and Mr. Monahan to begin to disseminate the turf field information on social media. Dr. Cardillo said she will start discussing the project at an upcoming communications meeting.

XVI. CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

Mr. Yodice asked for a motion to open the Public Session.

Ms. Brigati made a motion to open the Public Session; seconded by Mr. D’Ambrosio.

Mr. Monahan stated there are no emails or correspondence and no one from the public wished to be heard.

Mr. Yodice asked for a motion to close the Public Session.

Mr. D’Ambrosio made a motion to close the Public Session; seconded by Ms. Brigati.

XVII. EXECUTIVE SESSION

Mr. Yodice stated there is one (1) personnel matter/superintendent search and one (1) legal matter for discussion in Executive Session.

Mr. Reddin stated Executive Session will be approximately 30 minutes and there may be a Resolution for the approval on the legal matter for the Public Session.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Absent
Dr. Varcadipane – Yes
Mr. Yodice – Yes

Return from Executive Session:

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Absent
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XVIII. APPROVAL / RESOLUTION

Mr. Yodice stated there is one action item and asked for a motion to approve the following Resolution:

BE IT RESOLVED, that the Board approves the Settlement Agreement and General Release filed in Superior Court of the State of New Jersey, Passaic County, Law Division, Docket No. PAS-L-001667-18, in accordance with the terms and conditions thereof.

Dr. Varcaipane made a motion to approve the Resolution; seconded by Ms. Brigati.

Roll Call:

Ms. Brigati - Yes
Dr. Cathcart – Yes
Mr. D’Ambrosio - Yes
Mr. Damiano - Yes

Mr. D’Angelo – Yes
Mr. Doell – Yes
Mrs. Luker – Absent
Dr. Varcadipane – Yes
Mr. Yodice – Yes

XIX. ADJOURNMENT

Mr. Yodice asked for a motion to adjourn.

Mr. D’Angelo made a motion to adjourn; seconded by Mr. D’Ambrosio.

Next Meeting

Regular Meeting:
Tuesday, April 27, 2021, 7:00 P.M.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey