



**PASSAIC VALLEY
REGIONAL HIGH SCHOOL**

Agenda

**Regular Meeting of the Board of Education
Tuesday, December 10, 2024**

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Order of Business

Roll Call of Members

Pledge of Allegiance

Reading of Announcement

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 10, 2024, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

President's Report

Acknowledgment of Correspondence To The Board Of Education

Approval of Minutes of Previous Meeting

The minutes of the November 18, 2024 Regular and Executive meeting will be presented for review and approval.

Report of the Superintendent

Student Representatives Report

Call For Members of the Public To Be Heard

Regular Order of Business

Committee Reports

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call For Members of The Public To Be Heard

Executive Session

Adjournment

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Education Committee

1. Report of HIB

The Superintendent reports and requests approval of the following HIB investigation(s):

| Incident # | Location | Determination |
|-------------------|-----------------|----------------------|
| 2425-01 | PV/Social Media | not HIB |
| 2425-02 | PV/Social Media | not HIB |
| 2425-03 | PV/Social Media | not HIB |
| 2425-04 | Social Media | not HIB |
| 2425-05 | Classroom | HIB |
| 2425-06 | Social Media | HIB |
| 2425-07 | Classroom | not HIB |

2. Approval / November 2024 Suspensions

The Superintendent reports and requests the approval of suspensions for November 2024. Att E-1.

3. Approval / 6th Period Assignment - Algebra I

The Superintendent recommends the approval of a prorated 6th period assignment for Heather Goethe for one section of Algebra I. Retroactive from 11/1/24 - 6/20/25.

4. Approval / Partnership - PV/Bergen ABA Program and Planet Fitness

The Superintendent recommends a partnership between the PV/Bergen ABA program and Planet Fitness. Funding will be allocated through the ABA student activity fund.

5. Approval / Home Instruction

The Superintendent recommends the approval of home instruction for the following student(s)

| ID | Date on | Probable Duration | Instructor or Program |
|-----------|----------------|--------------------------|------------------------------|
| 938514 | 11/26/24 | Approx. 1 week | Learnwell |

6. Approval / 2024-2025 Out of District Contracts

The Superintendent recommends the Board of Education approve the following out of district contracts(s):

| Student ID | Location | Duration | Cost |
|-------------------|---|---------------------|----------------------|
| 938414 | Chancellor Academy 7 Industrial Road, Unit 203-A Pequannock, NJ 07440 | 12/09/24 - 06/20/25 | Tuition: \$54,638.85 |
| 2003111 | Chancellor Academy 7 Industrial Road, Unit 203-A Pequannock, NJ 07440 | 12/09/24 - 06/20/25 | Tuition: \$54,638.85 |

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7. Approval / November Student Attendance

The Superintendent recommends the approval of the November 2024 student attendance.

| | |
|--|-----------|
| Possible number of days school has been open | 16 |
| Possible number of days attendance | 17,396.00 |
| Days absent | 890.00 |
| Percent of attendance | 94.90% |
| Average daily Enrollment | 1,087.00 |

8. Approval / Field Trip

The Superintendent recommends the approval of the following field trips:

| Department | Teacher/ Advisor | Event | Date/Time/Location | Purpose | Cost to BOE / Student |
|------------|---------------------------------------|--------------------------------|--|---|--------------------------|
| SLE Class | Kurtishi | Understanding Finance Topics | 12/9/24 9:00-10:30am Valley National Bank, Little Falls, NJ | Learn about savings and checking accounts, and opening up a credit card. | 1 - Sub 1 - PV Bus |
| Drama Club | Shue McMahon Surace Deluccia | Buck's County Theater Festival | 4/10/25 7:00am-9:00pm 70 S. Main St New Hope, PA | Annual Student Theater Festival Workshop and Competition | 3 - Subs |
| Drama Club | Shue McMahon Surace Deluccia | Urinetown Musical | 02/13/25 9:00am-2:00pm NYC Center NY, 10019 | Attending the Urinetown show and meeting the cast to inspire our own cast in preparing for Urinetown as the Spring Musical. | 3 - Subs |

9. Approval / Fundraiser(s)

The Superintendent recommends the approval of the following fundraiser(s):

| Department | Teacher/ Advisor | Event | Date/Time/Location | Purpose |
|----------------------------|-----------------------|---------------------------------------|---|---|
| National Art Honor Society | Ingraham | Holiday Card Sale | 12/9/24 6:00pm Holiday Show 4 Tables in Center Hall | Raise money for Induction Ceremony |
| Class of 2026 | Kurtishi / Goethe | Panera Fundraiser | 12/18/24 4:00-8:00pm Willowbrook Blvd, Wayne, NJ | Raise money for Cotillion and Senior Event |
| Track & Field | Getz | Holiday Chocolate & Candy Online Sale | 12/02/24 - 12/16/24 Online Store | Raise money for senior gifts and new record board |
| Class of 2026 | Kurtishi / Goethe | Can Shake Shoprite Little falls | 5/4/2025 Shoprite Little Falls, NJ | Raise money for Cotillion and Senior Event |
| Class of 2027 | Joseph / Feinstein | Online Apparel Sale | 12/10/24-01/03/25 Online Store | Raise money for Class of 2027 events and activities |
| Wrestling | J.Wassel | Snap Raise Online Crowdfunding | 12/11/24-12/30/24 Online Store | Raise money for end of season dinner and volunteers |
| Boys Basketball | Rosser | Snap Raise Online Crowdfunding | 12/11/24-12/30/24 Online Store | Raise money for end of season dinner and volunteers |

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10. Approval /Professional Day

The Superintendent recommends the approval of the following staff professional days:

| Staff | Dates | Event/Destination | Purpose | Cost |
|--------------|---------------------|--|---|------|
| Pasquariello | 11/22/24 | Ramapo College, Mahwah, NJ | Learn about Student Success Initiatives for Diverse Populations | N/A |
| Morris | 12/6/24 ½ day AM | Passaic County SAC Networking Meeting William Paterson University, Wayne, NJ | Information on Renfrew Program, SAC Networking | N/A |

11. Approval / Rescind Appointment - Leave Replacement Teacher of English

The Superintendent recommends rescinding the appointment of Gay Boyle as Leave Replacement Teacher of English for employee #4621. Anticipated 1/2/2025 - 3/26/2025 at the rate of \$125.00/day, no benefits.

12. Approval / 2024-2025 Substitute Teachers

The Superintendent recommends the approval of the following substitute teachers at the per diem substitute rate for the 2024-2025 school year. Start date pending receipt of issued substitute certificate, criminal history and tb test.

- John Rich
- Erik Getz

13. Approval / Part-time ABA Paraprofessional

The Superintendent recommends the approval of the following persons for the position of part time ABA Paraprofessional and Bus Aide, at \$23.00 per hour, not to exceed 29.5/hr per week.

- Alexandra Domaleski

14. Approval / Employee #4621 Leave of Absence

The Superintendent recommends the Board of Education approve the following leave of absence for employee # 4621.

| Dates | Coverage | Amount of Time |
|---------------------|---|----------------|
| 01/02/25 - 01/03/25 | Paid Personal/Vacation/ Sick Leave | 2 days |
| 01/06/25 - 03/28/25 | Federal Medical Leave Act | 12 weeks |
| | NJ Family Leave Act | |
| | Unpaid Leave | |

15. Approval / 6th Period Stipend - English

The Superintendent recommends approval of prorated 6th period assignments for internal coverage for employee #4621. Anticipated 1/2/25-3/28/25.

- Hurta
- McMahan, A.
- Miele
- Picarelli

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16. Approval / Employee #4191 Administrative Leave

The Superintendent recommends employee #4191 be placed on administrative leave, with pay, effective November 21, 2024.

17. Approval / 6th Period Stipend - Science

The Superintendent recommends approval of prorated 6th period assignments for internal coverage for employee #4191.

- Haimowitz
- S. Iobst
- Phillian
- Kornitzer

18. Approval / 2024-2025 Reporting

The Superintendent recommends approval of the following state reports:

- Title I Comparability Report
- Title I Performance Report

19. Approval / Travel Expense - 2025 NJASA Techspo Annual Workshop

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the travel expenses for the 2025 NJASA Techspo Annual Workshop in Atlantic City for Mr. Clementi and Dr. Healy.

Finance Committee

1. Approval of December Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provided Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and
WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

| <u>Date</u> | <u>Check Numbers</u> | <u>Total Amount</u> |
|-------------|----------------------|---------------------|
| 12/11/24 | Pending | \$898,658.45 |

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and
BE IT FURTHER RESOLVED that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. Att F-1

2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of October

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending October 31, 2024, for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending October 31, 2024; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation. Att F-2

3. Approval of Line-Item Budget Transfers – October 2024

The Superintendent, in consultation with the School Business Administrator, recommends the approval of the following line-item transfers to include administrative cost budget transfers for the month of October 2024 as presented.
Att F-3

4. Acceptance of Financial Status Report – October 2024

The Superintendent, in consultation with the School Business Administrator, recommends the acceptance of the Financial Status Report for the month of October 2024, as presented. Att F-4

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5. Acceptance of Revenue Report – October 2024

The Superintendent, in consultation with the School Business Administrator, recommends the acceptance of the Revenue Report for the month of October 2024, as presented. Att F-5

6. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommended the Board approve payment of the following cafeteria invoices:

| Vendor | Description | Check # | Amount |
|--------------|----------------------|---------|-------------|
| Pomptonian | Inv#671111524 | 1456 | \$20,518.62 |
| Pomptonian | Inv#671112224 | 1457 | \$17,692.93 |
| Solution Tek | Refrigerator Repairs | 1458 | \$ 510.00 |
| Hubert | Food Cart | 1459 | \$ 246.51 |
| Hubert | Food Cart Shipping | 1460 | \$ 41.52 |

7. Approval of Northern Region Educational Services Commission for Transportation

The Superintendent, in consultation with the School Business Administrator, recommends retroactive approval to enter into an agreement with the Northern Region Educational Services Commission for the 2024-2025 school year as follows.

| Route# | School (s) | Contractor | No. of Students | Estimated Cost Per Route (incl. surcharge) | Date |
|--------|--------------------------------|---------------------|-----------------|--|-----------------|
| 3134 | High Point School of Bergen Co | Omar Transportation | 1 | \$1,103.33 + 66.20 | 7/8/24 - 8/7/24 |

8. Approval of Budget Calendar - 2025-2026

The Superintendent, in consultation with the Business Administrator, recommends the approval of the 2024-2025 budget calendar. Att F-6

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Operations Committee

1. Approval / Use of Facilities

The Superintendent recommends the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

| # | Department | Requested by | Area | Equipment | Date/time | Purpose |
|---|-------------------------------------|---------------|-------------|-----------|---|-------------------------------|
| 1 | Woodland Park Recreation Department | Joe Benvenuti | Farrell Gym | N/A | Available weeknights 12/11/24 - 2/24/25 6:30-9:30pm | Travel Basketball Program |
| 2 | PASCO Soccer Club | Dave Vivino | Turf Field | N/A | Every Tuesday 3/18/25 - 6/17/25 6:30-9:30pm | Spring League Soccer Practice |

2. Approval / Rae Alex, Confidential Administrative Assistant to the Superintendent Resignation

The Superintendent recommends the approval of the resignation of Ms. Rae Alex, Confidential Administrative Assistant to the Superintendent. Effective 12/31/24.

3. Approval / Health & Safety Evaluation of School Buildings Checklist

The Superintendent, in consultation with the Business Administrator & Supervisor of Buildings & Grounds, recommends the approval of the Annual Health & Safety Evaluation of School Buildings Checklist for the 2024-2025 school year.

4. Approval / to Sell or Dispose

The Superintendent, in consultation with the School Business Administrator and Supervisor of Building and Grounds recommends the approval to sell on NJ Gov Deals or dispose of the following vehicles:

- 12 Chairs
- Small Safe

5. Approval / Wall Pads

The Superintendent, in consultation with the School Business Administrator and Supervisor of Buildings and Grounds recommends the approval to purchase and install wall pads for the Wrestling Gym in the amount of \$27,499.62 from Lee Distributors, Ed Data Bid #12288. Monies are budgeted in 2024-2025 Capital Outlay.

Athletics and Students Activities Committee

1. Approval / Revised Girls' Show Practice Site 2024-2025

The Superintendent recommends the approval of Girls' Show practice sites for the 2024-2025 school year. Proof of insurance will be filed with the Business office.

Att A-1

Next Meeting

Re-organization / Regular Meeting:
Tuesday, January 7, 2025, 7:00pm
Adra Suchorsky Library
Passaic Valley High School
100 East Main Street
Little Falls, New Jersey