

**Passaic Valley Regional High School
District**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, March 19, 2024**

Order of Business

Roll Call of Members

Pledge of Allegiance

Reading of Announcement

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 10, 2024, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

President's Report

Acknowledgment of Correspondence To The Board Of Education

Approval of Minutes of Previous Meeting

The minutes of the February 27, 2024 Regular meeting will be presented for review and approval.

Report of the Superintendent

Student Representatives Report

Call For Members of the Public To Be Heard

Regular Order of Business

Committee Reports

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call For Members of The Public To Be Heard

Executive Session

Adjournment

Education Committee

1. Report of HIB

The Superintendent reports and requests approval of the following HIB investigation(s):

Incident #	Location	Determination
2324-18	Classroom/Outside school	Not HIB
2324-19	Cafeteria	Not HIB
2324-20	Cafeteria	Not HIB
2324-21	Locker room	Not HIB

2. Approval / February 2024 Suspensions

The Superintendent reports and requests approval of suspensions for February 2024. Att E-1

3. Approval/ Field Trip(s)

The Superintendent recommends approval of the for the following field trip(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Sports & American Society	DeSalvo	Metlife Stadium-Jets Business Day	Apr 16, 2024/ 8:00am-2:35pm/ MetLife Stadium, Rutherford, NJ	Learn about jobs and opportunities within a professional sports organization. Approx 15 students, 2 staff Cost to BOE: 2 substitutes
2	Spanish III	Trejo	Show and lunch	Apr 14, 2024/ 9:00am-2:30pm/ Felician University Lodi; Rumba Cubana, Guttenberg	Support of curriculum. Approx 45 students, 4 staff Cost to BOE: 4 substitutes
3	STEM	Kurtishi	STEM Exploration	May 15, 2024/ 8:00am-2:00pm Sloomoo Institute, NY	STEM exploration 2 staff Cost to BOE 2 substitutes
4	Honors Portfolio& Painting	Ingraham & Chelel	High Line Sculpture Garden	May 30, 2024/ 8:00am-1:30pm/ The High Line, NY	Observational sketching program in preparation for final exam. Approx 22 students 2 staff Cost to BOE 2 substitutes

4. Approval / Home Instruction

The Superintendent recommends the approval of home instruction for the following student(s)

ID	Date On	Instructor or Program
20593	3/4/24	Silvergate prep
32448	3/5/24	Aspire
20455	3/18/24	Pam Kole
2002332	3/18/24	Ana Radice

Education Committee

5. Approval / 2023-2024 Substitute Teacher(s)

The Superintendent recommends the approval of the following substitute teacher(s) at the per diem substitute rate for the 2023-2024 school year. Start date pending receipt of issued substitute certificate, criminal history and tb test.

- Julia Pellicane

6. Approval / Professional Day

The Superintendent recommends the board approve the following staff professional days:

Staff	Dates	Event/Destination	Purpose	Cost
Czepiel	Mar 15, 2025 (retroactive)	Journeys of Inclusion/ Kean University	Attend workshops and panel discussions to inspire today's inclusive classrooms.	Substitute teacher
Radice	Apr 18, 2024	Understanding Dyslexia seminar/ Zoom interactive webinar	To help identify understand, and treat and prepare accommodations	Fee: \$99.00

7. Approval/ Fundraisers

The Superintendent recommends approval of the following fundraisers:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	ABA/PV	Victoria Hunt	Autism Walk	Apr 14, 2024/ 9am-12pm / Track	Raise funds for ABA program – trips, dances, technology devices
2	Class 2024	Francis/ Van Ess	Can Shake	Apr 13, 2024/ Shop Rite Little Falls	Raise funds for prom
3	Dance Program	McMahon	Candy/ Refreshment Sale	Mar 20, 2024/ PV center hall during the showcase	Raise funds for PV dance program
4	Softball	Hill	Snap Raise	March 27, 2024/ Online	Raise funds for end of year gifts, dinner
5	Track & Field	Getz	Snack sale	May 3, 2024/ PV Snack Stand	Raise funds for senior gifts and dinner

8. Approval / February Student Attendance

The Superintendent recommends approval of the February 2024 student attendance.

Possible number of days school has been open	18.00
Possible number of days attendance	19,026.00
Days absent	779.00
Percent of attendance	95.9%
Average daily Enrollment	1,057.00

Education Committee

- 9. Approval / Glenn Smith, Part Time PV Paraprofessional**
The Superintendent recommends approval of Glenn Smith as a PV Paraprofessional and Bus Aide starting on or about March 18, 2024 through the remainder of the 2023-2024 school year. *Start date pending receipt of criminal history*; not to exceed 29 hours, \$20.00/hour, no benefits.
- 10. Approval / Tania Mercado, Part Time PV ABA Paraprofessional**
The Superintendent recommends approval of Tania Mercado as a PV ABA Paraprofessional and Bus Aide starting on or about March 18, 2024 through the remainder of the 2023-2024 school year. *Start date pending receipt of criminal history*; not to exceed 29 hours, \$23.00/hour, no benefits.
- 11. Approval / Termination from Employment**
The Superintendent recommends the approval of the termination of Noah Abdul-Hakeem, PV ABA Paraprofessional. Last day of employment 3/05/2024.
- 12. Approval / Sebastian Canizzo , PV ABA Paraprofessional Resignation**
The Superintendent recommends the approval of the resignation of Sebastian Canizzo, PV ABA Paraprofessional. Last day of employment 3/19/2024.
- 13. Approval /Summer ESY Hours**
The Superintendent recommends the approval of the ABA programs ESY hours Monday through Thursday, 8:30am to 1:30pm June 24, 2024, through August 1, 2024 (Closed July 4th).
- 14. Approval /2023-2024 ESEA Amendment**
The Superintendent recommends the approval of the Submission of 23-24 ESEA Amendment. Approved by NJDOE OGM 3/11/24.
- 15. Approval /2024-2025 SAT at PV Dates**
The Superintendent recommends the approval to administer the College Board SAT at Passaic Valley on Saturday, October 5, 2024, and Saturday March 8, 2025, from 7:30am-1:30pm. The dates are set by College Board.

Finance Committee

1. Approval of Monthly Bill List – March

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

Date	Check Numbers	Total Amount
03/20/24	Pending	\$ 1,173,723.46

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. Att F-1

2. Approval of Adoption and Submission of 2024-2025 Tentative School Budget to the Executive County Superintendent of Schools

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended the Board adopt and submit the 2024-2025 tentative School Budget.

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year using the 2024-2025 State Aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2024-2025 Total Expenditures	36,866,212	577,038	623,018	38,066,268
Less: Anticipated Revenues	7,861,031	577,038	211,826	8,649,895
Taxes to be Raised	29,005,181	0	411,192	29,416,373

And to advertise said tentative budget in the North Jersey Herald News in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing be held in the Adra Suchorsky Library of the Passaic Valley Regional High School, located on East Main Street, Little Falls, New Jersey on April 30, 2024 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

Finance Committee

3. Approval of Maximum Travel & Expense Reimbursement

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the following approval for travel and expense reimbursement.

WHEREAS the Passaic Valley Regional High School District Policy # 6471 and NJAC 6A:23B-1.2 (b) provided that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2023-2024 school year.

WHEREAS the Passaic Valley Regional High School District appropriated \$20,250.00 for travel during the 2023-2024 school year and has spent \$3,722.02 as of February 28, 2024.

NOW, THEREFORE BE IT RESOLVED that the Passaic Valley Regional High School Board of Education hereby established the school district travel maximum for the 2024-2025 school year at the sum of \$24,500.00; and

BE IT FURTHER RESOLVED that the school business administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

4. Approval of Legal Costs

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board approve and acknowledge the school district exceeds 130% of the statewide average for legal costs. The school district will implement internal controls for the reduction of costs or to provide evidence that such procedures would not result in a reduction of costs.

5. Approval of Capital Reserve Withdrawal for the 2024-2025 Budget

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the following approval for Capital Reserve withdrawal for the 2024-2025 budget.

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$720,000.00 for Other Capital Project costs which represents expenditures for construction elements or projects.

6. Approval of Line-Item Budget Transfers – February 2024

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line-item transfers to include administrative cost budget transfers as of February 1, 2024, as presented. Att F-2

Finance Committee

7. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Kathleen Kerwin	Lunch Balance Refund	1384	\$ 50.80
Pomptonian	Inv #671022924	1385	\$15,904.30

8. Acceptance of Judicial Decision - OAL Dkt. No. 01309-22

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the judicial decision for OAL Dkt, No. 01309-22 and authorize a retroactive payment to the employee.

Operations Committee

1. Approval / Use of Facilities

The Superintendent recommends the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

	Group	Date/Time	Facilities/ Area Request	Other
1	PASCO	See Attached O-1	Turf Field	Revised dates
2	Evo LAX	See Attached O-1	Turf Field	Revised dates
3	PVBBA	Mar 30, 2024 11:00am	Cafeteria	Baseball kick off lunch
4	OpGrad 2024	Apr 14, 2024	Rear parking lot 9am-2:30pm	Need cones to designate drop off area
5	PV Youth Track	Thursdays 6-9pm	Track & lights	Scheduled with Getz & Benvenuti
6	PV Youth Track Scrimmages	Saturday afternoons TBD	Turf and track	Scheduled with Getz & Benvenuti
7	LF Rec track (k-2)	TBD 10:30am-12:30pm	Turf and track	Scheduled with Getz & Benvenuti
8	Passaic Valley Football Club	Sunday mornings (3/31, 4/7, 4/21, 4/28/5/12)8-10am	Turf	

2. Approval / Emergency Exit Drills

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends authorization to conduct Emergency Exit Drills with First Student for all Passaic Valley High School bus routes. Also, to include Passaic Valley Busses and buses from various boards of education participating in the PV/ABA Program. Drills will be scheduled in accordance with NJAC:6:21-11.4 at dates in April to be determined based on weather conditions.

3. Approval of Lightpath Service Agreement

The Superintendent, in consultation with the School Business Administrator/Board Secretary and technology coordinator recommends the approval of the 2024-2027 service agreement with Lightpath Inc. for dedicated internet access – 2Gb at a cost of \$2,350.39 per month. ESCNJ 23/24-19

Operations Committee

4. Approval of Energy Auction / Transparent Energy

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the following approval of an energy auction through Transparent Energy.

WHEREAS, the NJ Department of Community Affairs, Division of Local Government Services, permits public schools to purchase energy supplies through online bidding/reverse auction programs approved by the Division.

WHEREAS, Premiere Energy Auctions D/B/A Transparent Energy is an approved program.

WHEREAS, an online reverse auction conducted by Transparent Energy will be held on March 19, 2024 to provide natural gas supply for an 25 month term for the properties owned and operated by the Passaic Valley High School Board of Education.

THEREFORE, BE IT RESOLVED, the Passaic Valley High School Board of Education awards contract to the lowest responsible bidder, with All-In Fixed pricing not to exceed \$0.7800/therm for Natural Gas Supply. The contracted term for Natural Gas will be for a length of 25 Months.

5. Approval / Robert Davenport, Custodian Retirement

The Superintendent recommends the Board of Education accept and approve the retirement of Mr. Robert Davenport, Custodian. Last day of employment May 31, 2024.

6. Approval Employee #4721 Leave of Absence

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve a 6 month leave of absence without pay for employee #4721 as of March 14, 2024. Employee pays full cost of insurance to the district.

Policy Committee

1. First Reading / New and or Revised Policies and Regulations

The Superintendent recommends a first reading of the following policies and regulations:

- P 0164 Conduct of Board Meeting (Revised)
- P 1140 Educational Equity Policies/Affirmative Action (M) (Revised)
- P 1523 Comprehensive Equity Plan (M) (Revised)
- P 1530 Equal Employment Opportunities (M) (Revised)
- R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
- P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- R 2200 Curriculum Content (M) (Revised)
- P 2260 Equity in School and Classroom Practices (M) (Revised)
- R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised)
- P 2411 Guidance Counseling (M) (Revised)
- P 3211 Code of Ethics (Revised)
- R 5440 Honoring Student Achievement (Revised)
- P 5570 Sportsmanship (Revised)
- P 5750 Equitable Educational Opportunity (M) (Revised)
- P 5755 Equity in Educational Programs and Services (M) (Abolished)
- P 5841 Secret Societies (Revised)
- P 5842 Equal Access of Student Organizations (Revised)
- P 7610 Vandalism (Revised)
- R 7610 Vandalism (Revised)
- P 9323 Notification of Juvenile Offender Case Disposition (Revised)
- P 2423 Bilingual Education (M) (Revised)
- R 2423 Bilingual Education (M) (Revised)
- P 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)

Next Meeting

Regular Meeting:
Tuesday, April 30, 2024, 7:00 PM
Adra Suchorsky Library
Passaic Valley High School
East Main Street
Little Falls, New Jersey 07424