AGENDA

Regular Meeting of the Board of Education
Tuesday, January 31, 2023
Order of Business

Roll Call of Members

Pledge of Allegiance

Reading of Announcement

Public Notice
In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 6, 2023, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

President’s Report

Acknowledgment of Correspondence To The Board Of Education

Approval of Minutes of Previous Meeting
The minutes of the January 3, 2023, Regular and Re-Organization meetings will be presented for review and approval.

Report of The Superintendent
- Mr. Cusumano Retirement
- Start Strong Results
- NJSLA DFG Comparison

Student Representatives Report

Call For Members of The Public To Be Heard

Regular Order of Business
Committee Reports

Attorney’s Report

Passaic County School Board’s Association – Report of Delegate

New Jersey School Board’s Association – Report of Delegate

Old Business

New Business

Call For Members of The Public To Be Heard

Executive Session

Adjournment
Education Committee

1. **Approval/Home Instruction 2022-2023**
   The Superintendent recommends approval of the following Home Instruction:

<table>
<thead>
<tr>
<th>ID</th>
<th>Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>2001626</td>
<td>Offsite instruction for winter season</td>
</tr>
<tr>
<td>937947</td>
<td>Pending Alt Placement</td>
</tr>
</tbody>
</table>

2. **Approval/Fundraiser(s)**
   The Superintendent recommends approval of the following fundraiser(s):

<table>
<thead>
<tr>
<th>Department</th>
<th>Teacher/Advisor</th>
<th>Event</th>
<th>Date/Time/Location</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Class of 2023</td>
<td>Iobst/Feo</td>
<td>Mr. Cupcakes Sale</td>
<td>Mar 1-17, 2023/In school and outside (order taking)</td>
<td>Raise funds for class of 2023 Prom.</td>
</tr>
<tr>
<td>2 Girls Basketball</td>
<td>Salvatore</td>
<td>Snap raise</td>
<td>Feb 1-Mar 1, 2023/Online</td>
<td>Raise funds for end of year dinner and senior gifts.</td>
</tr>
<tr>
<td>3 NAHS</td>
<td>Ingraham</td>
<td>Annual food drive</td>
<td>Jan 20-Feb 14, 2023/In school collection</td>
<td>Collect non-perishable food for “Heavens Harvest” food pantry.</td>
</tr>
<tr>
<td>4 Spanish Club</td>
<td>Arici/Ropero</td>
<td>Candy Sale</td>
<td>Jan 31- Feb 14, 2023/In school (before and after)</td>
<td>To raise funds for field trip and club activities.</td>
</tr>
<tr>
<td>5 Student Senate</td>
<td>Grande</td>
<td>Computer Matching Application</td>
<td>March – complete surveys in class Results TBD from company</td>
<td>Raise money for Student Senate.</td>
</tr>
<tr>
<td>6 Track and Field</td>
<td>Getz</td>
<td>Concession Stand</td>
<td>May 3, 2023/During Big North Championship meet</td>
<td>Raise funds for senior gifts and end of year awards.</td>
</tr>
<tr>
<td>7 Spring Track &amp; Field</td>
<td>Getz/Burke</td>
<td>Apparel Sale</td>
<td>Mar 20-Apr 3, 2023/On line apparel sale</td>
<td>Raise funds to support program.</td>
</tr>
<tr>
<td>8 Spring Track &amp; Field</td>
<td>Getz/Burke</td>
<td>Online crowd funding</td>
<td>Mar 20-April 10, 2023/Online fundraising</td>
<td>Raise funds to support program needs including senior awards &amp; end of year dinner.</td>
</tr>
</tbody>
</table>

3. **Approval/December 2022 Suspensions**
   The Superintendent recommends approval of December 2022 suspensions. Att E-2
Education Committee

4. **Approval/Field Trip**
   The Superintendent recommends approval of following field trip:

<table>
<thead>
<tr>
<th>Department</th>
<th>Teacher/Advisor</th>
<th>Event</th>
<th>Date/Time/Location</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drama Club</td>
<td>Shue</td>
<td>Broadway – A Beautiful Noise</td>
<td>Feb 2, 2023/ 2 -10pm / Broadhurst Theater, NY, NY</td>
<td>To attend a professional workshop and see the show A Beautiful Noise (Alumni Jess LeProtto is appearing) Approx 40 students, 4 staff. Cost to BOE - Substitutes</td>
</tr>
<tr>
<td>Classes CAD I &amp; II</td>
<td>Robeson</td>
<td>Berkley College – 3D program</td>
<td>Mar 3, 2023/ 8:40am -12:30pm/ Berkley College, Woodland Park, NJ</td>
<td>To attend a 3D Program with hands on activities. Cost to BOE: none</td>
</tr>
<tr>
<td>ABA</td>
<td>Dubil-Craig</td>
<td>Masonic Temple</td>
<td>Jan 27, 2023/ 9:45am-i:00pm/ Little Falls, NJ</td>
<td>Encourage social skills and interaction among the students. Cost to BOE: none</td>
</tr>
<tr>
<td>Holocaust &amp; Genocide Class</td>
<td>Donnelly</td>
<td>US Holocaust Memorial Museum</td>
<td>Apr 5, 2023/ 6:30am-9:30pm/ Washington, DC</td>
<td>Trip required for course. View museums exhibits. Aprox 30/40 Students Cost to BOE Students pay $50.00/per student , balance due paid by distict.</td>
</tr>
</tbody>
</table>

5. **Approval/Nursing Services Plan 2022-2023**
   The Superintendent recommends approval of the Nursing Services Plan for the 2022-2023 school year. Att E-1

6. **Approval/Doctors**
   The Superintendent recommends the following doctors as needed for the 2022-2023 school year:

   Mental Health Clinic of Passaic
   Dr. Pamela Williams
   111 Lexington Ave
   Passaic, NJ

   Esther Friedman, MD
   15 Eagle Street
   Englewood, NJ 07631

   Brian Fennelly, MD
   8 Shunpike Rd
   Madison, NJ
Education Committee

7. **Approval/ William Goodman Retirement**
The Superintendent recommends the acceptance of the retirement of Mr. William Goodman. Last day of employment June 30, 2023.

8. **Approval/ Cassandra Skidmore, Paraprofessional Retroactive Resignation**
The Superintendent recommends the acceptance of the retroactive resignation of Cassandra Skidmore, Paraprofessional. Last day of employment January 10, 2023.

9. **Approval/ Employee #4717 Medical Leave**
The Superintendent recommends the Board of Education approve the leave for employee #4717.

<table>
<thead>
<tr>
<th>Dates</th>
<th>Coverage</th>
<th>Amount of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/10/23-3/24/23</td>
<td>Paid Sick Leave/Personal Days</td>
<td>10 days</td>
</tr>
<tr>
<td>3/27/23-4/1/23</td>
<td></td>
<td>20 days</td>
</tr>
<tr>
<td>5/2/23-5/5/23</td>
<td></td>
<td>4 Days</td>
</tr>
<tr>
<td>5/8/23-9/29/23</td>
<td>Federal Medical Leave Act</td>
<td>12 weeks</td>
</tr>
<tr>
<td>10/2/23-3/22/24</td>
<td>NJ Family Leave Act</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Unpaid leave</td>
<td>25 Weeks</td>
</tr>
</tbody>
</table>

10. **Approval/ Rescind Clinical Placement of M. Bukachevsky, WPU**
The Superintendent recommends approval to rescind the clinical placement 1/23/23 - 5/8/23 of M. Bukachevsky, WPU (Salvatore supervising) as per J. Kochka, WPU Office of Field Experiences.

11. **Approval/ ABA Part Time Paraprofessionals**
The Superintendent recommends approval of the following as a part time ABA paraprofessional position / bus aide, at $22.00 per hour. Start dates pending receipt of criminal history, sexual misconduct forms and Mantoux test.
   - Samantha Rocco
   - Claire Domicolo

12. **Approval/ December 2022 Student Attendance**
The Superintendent recommends approval of the December 2022 student attendance.

| Possible number of days school has been open | 17.00         |
| Possible number of days attendance          | 17,590.00     |
| Days absent                                 | 1,049.00      |
| Percent of attendance                       | 94.4%         |
| Average daily Enrollment                    | 1,034.71      |
Education Committee

13. **Approval / Vincent Marotto, Teacher Professional Day**
The Superintendent recommends the Board approve Mr. Vincent Marotto for a professional day to attend a conference on “Oppositional, Defiant & Disruptive Children and Adolescents” at a cost of $219.99 (includes conference fees and travel costs). Additional cost of a substitute is required for the day.

14. **Approval/ Nicole Pirolo, Part Time Paraprofessional Rescind**
The Superintendent recommends approval to rescind the approval of Nicole Pirolo, Part-Time Paraprofessional for the 2022-2023 school year.

15. **Approval/ In School Events**
The Superintendent recommends approval of following in school events trip:

<table>
<thead>
<tr>
<th>Department</th>
<th>Teacher/ Advisor</th>
<th>Event</th>
<th>Date/Time</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 PVEF</td>
<td>C. Czepiel</td>
<td>Day in Clay with visiting artist Cliff Mendelson</td>
<td>February 8, 2023 8:00am - 2:15pm</td>
<td>Approximately 100 students over 2 sessions. Cost to students - $0; $1,625 total cost, funded in part by PVEF mini-grant; balance at expense of district</td>
</tr>
<tr>
<td>2 ABA</td>
<td>Dubil</td>
<td>Valentine's Day Sale</td>
<td>February 13, 2023</td>
<td>In support of the PVRHS Program cooperative internship with Holy Bones. All proceeds will be returned to the vendor upon collection</td>
</tr>
</tbody>
</table>

16. **Approval/ Lawrence D’Astolfo, BCSS Part Time Bus Aide Retroactive**
The Superintendent recommends the Board of Education approve Lawrence D'Astolfo, BCSS Aide as a part time PV bus aide. Up to 29 hours per week, no benefits, rate $25.00/hour. Retroactive to January 23, 2023.

17. **Approval / 2022-2023 Out of District Placement**
The Superintendent recommends the Board of Education approve the following revised out of district placement(s):

<table>
<thead>
<tr>
<th>Student ID</th>
<th>Location</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 937947</td>
<td>Venture Program 304 E. Midland Ave Paramus, NJ</td>
<td>Tuition: $44,233.00 (prorated) Resident Fee: $3,337.50 (prorated) Total: $47,570.50</td>
</tr>
</tbody>
</table>

18. **Approval/PVEA Side Bar Agreement**
The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the approval of the school Side Bar Agreement between the Passaic Valley Education Association and the Passaic Valley Board of Education regarding the implementation of a drop rotate schedule for the 2023-2024 school year. Att E-3
Finance Committee

1. Approval of Monthly Bill List – January

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<table>
<thead>
<tr>
<th>Date</th>
<th>Check Numbers</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/01/23</td>
<td>Pending</td>
<td>$1,542,107.80</td>
</tr>
</tbody>
</table>

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of December 2022

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-2) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending December 31, 2022 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending December 31, 2022; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.
Finance Committee

3. **Approval of Line-Item Budget Transfers – December 2022**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line-item transfers to include administrative cost budget transfers for the month of December 2022, as presented. (See Attachment F-3)

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of December 2022, as presented. (See Attachment F-4)

5. **Acceptance of Revenue Report – December 2022**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of December 2022, as presented. (See Attachment F-5)

6. **Approval of Payment of Cafeteria Invoices**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Description</th>
<th>Check #</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pomptonian</td>
<td>Inv#671121622</td>
<td>1307</td>
<td>$30,449.36</td>
</tr>
<tr>
<td>Pomptonian</td>
<td>Inv#671120922</td>
<td>1308</td>
<td>$12,286.58</td>
</tr>
<tr>
<td>Pomptonian</td>
<td>Inv#671011323</td>
<td>1309</td>
<td>$34,067.30</td>
</tr>
<tr>
<td>Pomptonian</td>
<td>Inv#671012023</td>
<td>1310</td>
<td>$8,614.95</td>
</tr>
</tbody>
</table>

7. **Approval of the Use of Extraordinary Aid**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the use of Extraordinary Aid in the amount of $108,891.00 for additional charter school enrollment costs.
Operations Committee

1. Approval of Use of Facilities
   The Superintendent recommends the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.
   - **Evolution Lax** via Sarah Burkarth is requesting the use of the field and lights on the dates below. Cost $150.00/per hour for field and $100.00/per hour for use of lights if needed. Proof of insurance must be on file with Passaic Valley Regional High School before date of the first event. Hourly rate per policy.

   - **PASCO Soccer Club** is requesting use of the field and lights on the dates below. Cost $150.00/per hour for field and $100.00/per hour for use of lights if needed. Proof of insurance must be on file with Passaic Valley Regional High School before date of the first event. Hourly rate per policy.

   - **The Borough of Woodland Park** requests to reserve the softball field on Hopson Ave. for their yearly softball tournament to support the family of a police officer. The event will take place on Saturday, June 3, 2023 with a rain date of Sunday, June 4, 2023. The field will be used if needed to support an overflow of games.
Operations Committee

2. **Approval/ Disposal of Items**
The Superintendent recommends approval to dispose:

- unreparable and outdated computer equipment to Sycamore International, West Grove, Pennsylvania. Sycamore will recycle this equipment and issue a check to the school district.
- the following list

<table>
<thead>
<tr>
<th>Item Location</th>
<th>Item Description/Title</th>
<th>ISBN (if applicable)</th>
<th>Quantity</th>
<th>Reason for Disposal (outdated, damaged beyond repair, obsolete, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room 105</td>
<td>Teachers Desk</td>
<td>N/A</td>
<td>1</td>
<td>Outdated, unreparable</td>
</tr>
<tr>
<td>Room 148</td>
<td>HP Deskjet 130 Plotter  Printer</td>
<td>N/A</td>
<td>1</td>
<td>Unrepairable</td>
</tr>
<tr>
<td>Room 024</td>
<td>Computer desk chairs</td>
<td>N/A</td>
<td>12</td>
<td>Unrepairable</td>
</tr>
</tbody>
</table>

3. **Approval / Emergency Repairs**
The Superintendent, in consultation with the School Business Administrator/Board Secretary and Supervisor of Buildings and Grounds, recommends the Board approve the following emergency repairs:

- IWeiss – Removal/demolition of all rigging equipment and installation of Dead Hung Rigging Set in the amount of $40,640.00.
- Monies in the amount of $27,666.00 from the School Development Authority (Pending SDA approval) and $12,974.00 from the General Fund Account # 11-00-261-420-006000-050 will be used for the emergency repairs.

Correspondence has been sent and acknowledged by the Passaic County Superintendent of Schools for the emergency repairs.

4. **Approval of School Development Authority Funding – Capital Maintenance Needs**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the use of the School Development Authority (SDA) Funding for capital maintenance needs in the amount of $27,666.00 (Pending SDA approval) for the emergency repairs to the theater rigging.

5. **Appointment /Operational Staff**
The Superintendent, in consultation with the School Business Administrator/Board Secretary and the Supervisor of Buildings and Grounds, recommends the Board appoint Mr. Anthony Galietti Jr. as an Operational Staff member for the 2022-2023 school year. Mr. Galietti will begin work on or about, March 1, 2023, at a prorated salary of Step-1 $41,865.00 of the contractual Operational Staff salary guide. Mr. Galietti will remain on the Step-1 salary for the 2023-2024 school year. Mr. Galietti employment is contingent on a successful criminal history review, receipt of Sexual Misconduct forms and TB test.
6. **Approval of NJSDA ROD Grant**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve to apply for New Jersey Schools Development Authority (NJSDA) Regular Operating District (ROD) Grant for renovations of bathrooms.

7. **Approval of Architectural/Engineering Services – ROD Grant**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve Dan Dressel, Architect, Moonachie, NJ for the Schematic/NJDOE Application Phase for the NJSDA ROD Grant in the amount of $5,500.00. The Application Phase includes updating the schools Long Range Facilities Plan, field measure and CAD drafts and prepare and submit NJDOE applications and schematic drawings for eight (8) bathrooms.
Athletics and Student Activities Committee

1. **Approval / Joseph Benvenuti to attend the 2023 DAANJ Conference.**
The Superintendent recommends approval for Mr. Joseph Benvenuti, Director of Athletics, to attend the Annual DAANJ Annual Conference at Hard Rock Casino, Atlantic City, NJ on March 13-17, 2023. Registration Fee: $610; travel fees, lodging, mileage, meals and fees.

2. **Approval / Attend NJSIAA Wrestling Tournament in Atlantic City March 1-5, 2023**
WHEREAS, the Athletic Director and the PVRHS Wrestling Coach wish to have multiple students that qualify and three coaches from the wrestling team participate in the **NJSIAA INDIVIDUAL WRESTLING TOURNAMENT** being held in Atlantic City on March 2, 3 and 4, 2023; and

WHEREAS, the district’s three wrestling team coaches, Athletic Director and Superintendent will all be attending the trip due to the fact that each student may be participating in a match all at the same time and would require at least one coach to participate at each mat according to NJSIAA/NHSCA rule and for school district administrative supervision; and

WHEREAS, the travel to and from this event will be made by means of four PVRHS teachers/coaches/administrative personal vehicles (J. Wassel, A. Greco, J. Benvenuti, B. Healy); and

WHEREAS, the cost of this event is estimated at:

- Travel cost $ 481.28
- Hotel costs $3,088.00
- Meal cost $1,755.00

WHEREAS, the total cost of the trip will not exceed $5,500.00;

WHEREAS, this trip will be in accordance with Board Policy 2431 – Athletic Competition; Board regulation 2431.1 – Emergency procedures for Athletic Practices and Competition; Board regulation 2431.2 – Medical Examination to Determine Fitness for Participation in Athletics; and Board Policy and Regulation 2431.4 Concussions and Head Injuries;

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School District, upon the recommendation of the Superintendent, approve the qualifying student athletes and the three wrestling team coaches to attend **NJSIAA INDIVIDUAL WRESTLING TOURNAMENT** in Atlantic City, leaving Wednesday evening March 1, 2023 and returning Sunday morning, March 5, 2023 at a cost not to exceed $5,500.00 in accordance with Board Policies and Regulations.
Athletics and Student Activities Committee

3. **Approval / Coaching Clinics and Fees**
The Superintendent recommends approval of the following clinics and associated fees for reimbursement.

- **Jason Tiseo (Head Baseball Coach)** - Registration fee to attend the 2023 ABCA Baseball Clinic and Convention (1/5/23 to 1/8/23). Cost = $90.00.
- **Max Wassel (Head Football Coach)** - Registration fee to attend the 2023 NJ Glazier Clinic (2/23/23 to 2/25/23) & online 1-year membership to the Glazier database of clinics & drills. Cost = $450.00.
- **Zachary Donovan (Head Girls Lacrosse Coach)** - Registration fee to attend the 2023 Monmouth University Girls Lacrosse Coaching Clinic (2/20/23). Cost = $120.00.

4. **Approval / Mike Yesenosky, Performance Assistant**
The Superintendent recommends the approval of Mike Yesenosky as assistant for the following performances:

- Variety Show Sound Editing - $300.00
- Girls Show Sound Editing - $300.00 per day for three (3) days
- Musical Audition Workshop - Not to exceed 5 hours @ $25/hour
- Spring Musical Auditions - Not to exceed 5 hours @ $25/hour
- Spring Musical Callbacks - Not to exceed 5 hours @ $25/hour
- Spring Concert and Concert Rehearsal - Not to exceed 7 hours @ $25/hour
- Pops Concert and Concert Rehearsal - Not to exceed 7 hours @ $25/hour
- Spring Musical Rehearsal Accompanist - Not to exceed 30 hours @$25/hour

5. **Approval / Girls’ Show Practice Site 2022-2023**
The Superintendent recommends approval of Prestige Dance as a Girls’ Show practice site for the 2022-2023 school year. Proof of insurance will be filed with the Business office.
Next Meeting

Regular Meeting:
February 28, 2023
Adra Suchorsky Library
Passaic Valley Regional High School
East Main Street, Little Falls New Jersey