

**Passaic Valley Regional High School  
District #1**

***AGENDA***

**Regular Meeting of the Board of Education  
Tuesday, February 22, 2022**

## **Order of Business**

### **Roll Call of Members**

### **Pledge of Allegiance**

### **Reading of Announcement**

#### **Public Notice**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2022, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

### **President's Report**

### **Acknowledgment of Correspondence To The Board Of Education**

#### **Approval of Minutes of Previous Meeting**

The minutes of the February 8, 2022 Regular and executive meeting(s) will be presented for review and approval.

### **Report of The Superintendent**

### **Call For Members of The Public To Be Heard**

### **Regular Order of Business**

### **Committee Reports**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting:  
Tuesday, March 8, 2022, 7:00 pm  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey

**Education Committee**

**1. Approval / Revised 2021-2022 Academic Calendar**

The Superintendent recommends retroactive approval to revise the 2021-2022 academic calendar to include an early dismissal on Thursday, February 17, 2022.

**2. Approval / Professional Day Request**

The Superintendent recommends approval of the following professional day(s):

<b>Emp. ID #/ Position</b>	<b>Destination</b>	<b>Date/ Location</b>	<b>Benefits/Purpose</b>	<b>Cost</b>
Kelly Morris, SAC	ASAP NJ Conference	Mar 4, 2022 / On-line	Discussion of topics and techniques to help students related to resilience and mindfulness.	No cost to BOE

**3. Approval / 2022-2023 Shared-Time Program Contract**

The Superintendent requests approval for the following 2022-2023 Shared-Time Program Contracts:

	<b>Student(s)</b>	<b>Location</b>		<b>Cost</b>
1	20197	HoHoKus School 634 Market Street Paterson, NJ	Start 9/6/22 11:30am-2:00pm M-F	\$9,900.00
2	937343	HoHoKus School 634 Market Street Paterson, NJ	Start 9/6/22 11:30am-2:00pm M-F	\$9,900.00

**4. Approval / 2021-2022 Behavior Analysis Home Programming Consult**

The Superintendent requests retroactive approval for the following summer 2021-2022 contract:

	<b>Student(s)</b>	<b>Provider</b>		<b>Cost</b>
1	15121	Bergen County Special Services Enterprise Division 540 Fairview Ave 3 <sup>rd</sup> Fl Paramus, NJ	One (1) hour per month for July & August 2021	\$268.00

**5. Approval / Home Instruction 2021-2022**

The Superintendent recommends approval of the following Home Instruction:

<b>ID</b>	
HI21-2122	Home Instruction – virtual (google classroom)

**6. Approval / Rescind Employment Approval**

The Superintendent recommends approval to rescind the approval of the following:

- Mr. William Grotz, Custodian
- Ms. Samantha Rocco, Paraprofessional

**Education Committee**

**7. Approval /Retroactive Medical Leave, 4527**

The Superintendent recommends the Board of Education to retroactive approve the following leave for employee #4527, effective February 9, 2022, through April 29, 2022.

<b>Dates</b>	<b>Coverage</b>	<b>Amount of Time</b>
	Paid Sick Leave	
2/9/22-4/29/22	Federal Medical Leave Act	12 weeks
	NJ Family Leave Act	
	Unpaid Leave of Absence	

**8. Approval of Special Education Contracts – Tuition Paying Students for the Passaic Valley/Bergen Autism Program Revised**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the revised special education tuition paying students for the Passaic Valley/Bergen Autism Program for the 2021-2022 school year.

- Cedar Grove Public Schools: 2 students
- Cresskill Public School: 1 student
- Haledon Public Schools: 1 student
- Leonia Public Schools: 1 student
- Mahwah Public Schools: 3 students
- Manchester Regional HS: 1 student
- Montville Public Schools: 1 student
- North Arlington Public Schools: 1 student
- Ramapo Indian Hills Regional HS: 1 student
- Ramsey Public Schools: 1 student
- Ridgefield Park Public Schools (via Little Ferry): 1 student
- Saddle Brook Public Schools: 1 student
- Verona Public Schools: 1 student

**Education Committee**

**9. Approval /Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	<b>Department</b>	<b>Teacher/ Advisor</b>	<b>Event</b>	<b>Date/Time/Location</b>	<b>Purpose</b>
1	Spring Track and Field	J. Thornton	Clothing sale	March-April 2022/ On-line	Raise funds for program enhancements, senior gifts, awards and senior dinner.
2	Spring Track and Field	J. Thornton	Accelerated fundraising solutions	March-April 2022/ On-line	Raise funds for program enhancements, senior gifts, volunteer coaches gifts, and senior dinner.

**10. Approval/ 2021-2022 District Goals**

The Superintendent presents for retroactive to July 2021 approval of the 2021-2022 district goals. Att E-1

**Finance Committee**

**1. Approval of Monthly Bill List - February**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
2/23/22	Pending	\$ 976,017.20

WHEREAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

**2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of January 2022**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-2) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending January 31, 2022 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending January 31, 2022; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been overexpanded and that there are sufficient funds available to meet the District’s financial obligation.

**Finance Committee**

**3. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
Jay-Hill Repairs	Oven Repairs	1249	\$350.00
Pomptonian	Invoice # 671011422	1250	\$27,597.44
Pomptonian	Invoice # 671012122	1251	\$6,918.30
Pomptonian	Invoice # 671012822	1252	\$16,575.08
Pomptonian	Invoice # 671020422	1253	\$11,092.45

**4. Approval of Line-Item Budget Transfers – January 2022**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of January 2022, as presented. (See Attachment F-3)

**5. Acceptance of Financial Status Report – January 2022**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of January 2022, as presented. (See Attachment F-4)

**6. Acceptance of Revenue Report – January 2022**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of January 2022, as presented. (See Attachment F-5)



### **Athletics and Activities Committee**

1. **Approval / 2021-2022 Resignation Assistant Boys Lacrosse Coach**  
The Superintendent recommends approval of letter of resignation from Assistant Boys Lacrosse Coach, Zachary Donovan for the 2021-2022 school year.
2. **Approval / 2021-2022 Girls Lacrosse Head Coach**  
The Superintendent recommends approval of Zachary Donovan, as the Head Girls Lacrosse Coach for the 2021-2022 school year. Rate as per PVEA Category 3, Step 4, \$7,761.00.
3. **Approval / 2021-2022 Girls Lacrosse Assistant Coach**  
The Superintendent recommends approval of Angelo DeSalvo as the Assistant Girls Lacrosse Coach for the 2021-2022 school year. Rate as per PVEA Category 3, Step 4, \$5,533.00.
4. **Approval / 2021-2022 Resignation Spring Track Assistant Coach**  
The Superintendent recommends approval of letter of resignation from Assistant Spring Track Coach, Alfred Cappello for the 2021-2022 school year.
5. **Approval / 2021-2022 Spring Track Assistant Coach**  
The Superintendent recommends approval of William Pantale, Assistant Spring Track Coach for the 2021-2022 school year. Rate as per PVEA Category 3 Step 4, \$5,533.00.
6. **Approval / 2021-2022 Spring Track Off Site Practices**  
The Superintendent recommends approval of Spring Track practices held off campus at Panther Park Track located at 525 Pompton Avenue, Cedar Grove, NJ 07009. The dates for this usage will run approximately from March 7, 2022, through June 20, 2022. Practice days and times will be Mondays, Wednesdays, and Thursdays from 3:00pm - 4:30pm.

**Operations Committee**

**1. Approval of Athletic Field Improvement Bid – Change Order**

The Superintendent, in consultation with the School Business Administrator/Board Secretary and Suburban Engineering recommends the Board approve the following Athletic Field Improvements change order. Work to be completed by the contractor, Athletic Fields of America.

Original Contract Amount	\$974,089.00
Change Order - Monument Relocation	\$2,785.98
Adjusted Contract Amount	\$976,874.98

**2. Approval of Track Repairs and Upgrades**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve track repairs needed due to the September 1, 2021, flood in the amount of \$460,675.00. The monies for these repairs will be reimbursed from the school district’s insurance.

Also recommended, is a track upgrade in the amount of \$24,720.00, paid through the school district’s operating budget.

ATT Sports Inc. Berlin N.J. will complete the repairs and upgrades. ATT Sports Inc. is State contracted under the ESCNJ Cooperative purchasing network.

**3. Approval /Use of Facilities Cathy Fierro School of Dance**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends for approval Cathy Fierro School of Dance, 139 Valley Road, Clifton, N.J. for the use of the auditorium and stage on June 9, 2022 from 4:30-9:30pm and June 11, 2022 from 5:00–10:00pm The use of facility cost includes, but is not limited to, \$650.00 fee for each day (up to five (5) hours), \$100.00 fee for use of equipment for each day, the cost of security staff and custodial staff. Proof of insurance must be on file with Passaic Valley Regional High School before the event.

**4. Approval Use of Facilities**

The Superintendent recommends the following use of facilities requests:

- Cafeteria – Firefighter recruitment purposes – Representatives from the Little Falls, Totowa, and West Paterson fire departments to be on site during lunch periods on March 25, 2022.

**Next Meeting**

Regular Meeting:  
Tuesday, March 8, 2022, 7:00 pm  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey