

**Passaic Valley Regional High School  
District #1**

*AGENDA*

**Regular Meeting of the Board of Education  
Tuesday, November 16, 2021**

## **Order of Business**

### **ROLL CALL OF MEMBERS**

### **PLEDGE OF ALLEGIANCE**

### **READING OF ANNOUNCEMENT**

#### **PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 7, 2021, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On September 30, 2021 a revised board meeting notice was advertised in the The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

### **PRESIDENT'S REPORT**

### **ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

#### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the October 26, 2021 Regular meeting(s) will be presented for review and approval.

#### **REPORT OF THE SUPERINTENDENT**

- Open House
- HIB Presentation

#### **STUDENTS OF THE MONTH**

- Academic - Grace Martinez
- Athletic - Brianna LaRosa and Dominic Meola
- Character - Nifaz Razzak

### **STUDENT REPRESENTATIVES**

### **CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

**Education Committee**

**1. Report of HIB**

The Superintendent reports and requests approval of the following HIB investigation(s):

Incident #	Location	Consequences	Intervention	Other Action	Determination
2122-05	Practice Field	None	Counseling	None	Not HIB

**2. Approval / Home Instruction 2021-2022**

The Superintendent recommends approval of the following Home Instruction:

ID	
HI12-2122	Educere
HI13-2122	Home Instruction

**3. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Future Medical Professionals	S. Iobst	Ornament sale	11/29-12/17/21 In School	Raise funds for St. Jude's Children's Hospital
2	Future Medical Professionals	S. Iobst	Tissue sale	10/2021-6/22 In School	Raise funds for St. Jude's Children's Hospital
3	Class of 2023	S. Iobst/Feo	Dine & donate	1/11/2022 Wendy's Route 46E Wayne, NJ	Raise funds for Class of 2023
4	Class of 2023	S. Iobst/Feo	Apparel sale	11/15-12/10/21 On-line College Mania	Raise funds for Class of 2023
5	Class of 2023	S. Iobst/Feo	Gift card sale	11/2021-6/22 On-line Raise Right	Raise funds for Class of 2023
6	Drama Club	Shue	Monetary donations	12/13/21 7pm Holiday Show PVRHS	Proceeds to be split between Toys for Tots and Drama Club
7	Wrestling	J. Wassel	Poster sale	12/2/21-1/2/22 In & out of school	Raise funds to support program
8	Wrestling	J. Wassel	Snapraise	12/2/21-1/2/22 In & out of school Online fundraiser	Raise funds to support program
9	NAHS	Ingraham	Holiday card sale	12/13 & 12/21 Holiday Play & winter concert 4:00pm PVHS	Raise funds for NAHS/Tri-M induction ceremony

**Education Committee**

**4. Approval / Move on the Guide**

The Superintendent recommends approval of the following move(s) on the guide:

- ID #4717                      From Step 10    Class 1 to Class 2 as of October 1, 2021  
    From Step 10    Class 2 to Class 3 as of November 1, 2021
- ID #4659                      From Step 6        Class 1 to Class 2 as of November 1, 2021

**5. Approval / Part-Time ABA and Bus Aide 2021-2022**

The Superintendent recommends approval of the following part-time aba aide and bus aides for the 2021-2022 school year. Rate \$18.00/hour (ABA), \$16.00/hour (bus), not to exceed 29 hours, no benefits. Start date pending receipt of criminal history, TB test and Sexual Misconduct forms.

- Melissa Casillo
- Claire Domicolo

**6. Approval / Supplemental Instruction**

The Superintendent recommends approval of supplemental instruction for student #2001171. Instruction is for 1 hour per week of math by Pam Kole.

**7. Approval / Revised Medical Leave, ID #4425**

The Superintendent recommends the Board of Education to approve the following leave for employee #4425, effective September 14, 2021, through March 25, 2022.

<b>Dates</b>	<b>Coverage</b>	<b>Amount of Time</b>
9/14-12/23/21	Paid Sick Leave	66 days
1/3/22-3/25/22	Federal Medical Leave Act	12 Weeks
	NJ Family Leave Act	
	Unpaid Leave of Absence	

**8. Approval / October 2021 Student Attendance**

The Superintendent reports the following attendance for October 2021:

Possible number of days school has been open	18.00
Possible number of days attendance	17,258.00
Days absent	811.00
Percent of attendance	95.3%
Average daily attendance	958.78
Average daily enrollment	1,005.72

**Education Committee**

- 9. Approval / Girls' Show Practice Sites 2021-2022**  
The Superintendent recommends approval of Girls' Show practice sites for the 2021-2022 school year. E-1
- 10. Approval / Steven Siragusa, Clinical Field Experience 2021-2022**  
The Superintendent recommends approval for Steven Siragusa to fulfill his clinical field experience in English at Passaic Valley from January 2022 through May 2022 three days per week. Teacher assigned is Mr. Van Ess.
- 11. Approval / Substitute Teacher 2021-2022**  
The Superintendent recommends approval of the following substitute at Passaic Valley Regional High School for the 21-22 school year. No benefits.
- Ms. Asaro \$115/ per diem as of November 15, 2021
  - Mr. Thomas Danko \$115/ Per diem (coach) pending receipt of criminal history, TB test and sexual misconduct forms.
- 12. Approval / Joellen Vitiello Paraprofessional Resignation**  
The Superintendent recommends approval of the resignation of Joellen Vitiello, paraprofessional as of November 10, 2021.
- 13. Approval / School Safety and Security Plan Annual Review SOA 2021-2022**  
The Superintendent recommends approval of the 21-22 School Safety and Security Plan SOA.
- 14. Report of Suspensions**  
The Superintendent reports and requests approval of suspensions for September 2021 (revised) and October 2021. E-2

**Finance Committee**

**1. Approval of Monthly Bill List - November**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides the Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and were presented to the board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
11/17/21	Pending	\$ 631,686.10

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. F-1

**2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of October 2021**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending October 31, 2021 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending October 31, 2021; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. F-2

**Finance Committee**

**3. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Invoice # 671101521	1235	\$17,333.17
Heerema	Walk-In Cooler Repair	1236	\$1,282.56
Jay-Hill Repairs	Walk-In Freezer Repair	1237	\$280.00

**4. Approval of Line Item Budget Transfers – October 2021**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of October 2021 as presented. F-3

**5. Acceptance of Financial Status Report – October 2021**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends the Board accept the Financial Status Report for the month of October 2021, as presented. F-4

**6. Acceptance of Revenue Report – October 2021**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of October 2021, as presented. F-5

**7. Approval 2021-2022 ESEA Title I, Title II and Title III Immigrant Grant - Amendment**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the 2021-2022 ESEA Title I, Title II and Title III Immigrant grant amendment.

## **Operations Committee**

### **1. Approval Use of Facilities**

The Superintendent recommends the following use of facilities requests:

- The Little Falls PBA requests to hold their annual Santa Breakfast on 12/11/21 from 9am-12pm in the Cafeteria. Will need table set up, access to the kitchen (including coffee maker and oven). Set up the night of 12/10/21. Insurance to be provided and put on file in the Business office.
- LFAC is requesting using the Farrell Gym for Basketball practice on Wed & Thurs nights from 6-9pm from Nov 29 - March 11. Certificate of Insurance will be on file in the business office.
- WP Boys & Girls Club is requesting the Farrell Gym Basketball practice on Mondays and Fridays from 6-9pm from Nov 29 - March 11. Certificate of Insurance will be on file in the business office.

### **2. Comprehensive Facilities Maintenance Plan**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the M-1 form, Comprehensive Facilities Maintenance Plan and LRFP worksheet as per the state monitoring guidelines. (O-1)

### **3. Approval of Annual Facilities Checklist**

The Superintendent, in consultation with the Supervisor or of Buildings & Grounds, recommends approval of the Annual Facilities Checklist for the 2021-2022 school year. (O-2)

### **4. Approval of Shared Service Agreement – Little Falls Township Purchase of Gasoline**

The Superintendent, and the School Business Administrator/Board Secretary, recommends the approval of the shared service with Little Falls Township for the purchase of gasoline.

### **5. Approval of Vehicle Rental Agreement – Belair Transport**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board retroactively approve the vehicle rental agreement with Belair Transport, Orange, N.J. for a 54 passenger bus at a cost of \$250.00 per day.

### **6. Approval of Part-Time Bus Driver**

The Superintendent, and the School Business Administrator/Board Secretary, recommends the approval of Mr. Michael Campagna as part-time bus driver at a rate of \$22.00 and hour, with no benefits. Mr. Campagna's employment start date is contingent on a successful criminal background check, TB test and sexual misconduct review.



## **Athletics and Student Activities**

1. **Approval / Volunteer Wrestling Coaches for the 2021-2022 season:**  
The Superintendent recommends Michael Benvenuti and Louis Racanelli as volunteer wrestling coaches for the 2021-2022 season pending all paperwork & criminal history check.
  
2. **Approval / Patricia Giuriceo Observation Hours**  
The Superintendent recommends Patricia Giuriceo for observation hours with our athletic trainer Brendan Byrnes, here at Passaic Valley HS. Patricia is a student at the University of Delaware and currently enrolled in the UD Athletic Training Program. These observation hours will be used toward her academic and clinical requirements and will run from December 2021-February 2022.
  
3. **Approval / Thomas Danko, Assistant Ice Hockey Coach 21-22**  
The Superintendent recommends approval of Thomas Danko, Assistant Ice Hockey Coach for the 21-22 school year. Rate as per PVEA Category 3, Step 4 \$5,533.00. Start date pending receipt of Criminal History, TB test and sexual misconduct forms.
  
4. **Approval / Christopher Birdsall, Assistant Ice Hockey Coach 21-22**  
The Superintendent recommends acceptance of the resignation of Christopher Birdsall as an Assistant Ice Hockey Coach.

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic/Student Activities Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting:  
Tuesday, December 7, 2021, 6:00 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey