

**Passaic Valley Regional High School
District #1**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, September 21, 2021**

Order of Business

ROLL CALL OF MEMBERS

PLEDGE OF ALLEGIANCE

READING OF ANNOUNCEMENT

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 7, 2021, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

PRESIDENT'S REPORT

ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the September 7, 2021, Regular will be presented for review and approval.

REPORT OF THE SUPERINTENDENT

CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

EXECUTIVE SESSION

ADJOURNMENT

Education Committee

1. Approval / Revised 21-22 Academic Calendar

The Superintendent recommends approval to revise the academic calendar to include October 13, 2021 PSAT for 10th & 11th grades and early dismissal. Att E-1

2. Approval / Dr. Ellen Platt, Psychiatrist 2021-2022

The Superintendent recommends approval Dr. Ellen Platt for psychiatric evaluations.

3. Approval / DCF Contract 2021-2022

The Superintendent recommends approval of the NJ State Department of Education Mandated "Tuition Contract" NJ Department of Children and Family Services Office of Education for the 2021-2022 school year for contract# 22YGRE.

4. Approval / One-to-One Assistants

The Superintendent recommends the following students to have a one-to-one assistant for the 21-22 school year

- Student 18002 \$49,500.00
- Student 1600413 \$49,500.00

5. Approval / Home Instruction 2021-2022

The Superintendent recommends approval of the following Home Instruction:

ID	
HI2-2122	Other facility. Education provided by <i>Learn Well</i> . 10 hours/week. \$48.00/hour + additional 33% for those services
HI3-2122	In District
HI4-2122	In District
HI5-2122	In District

6. Approval / Mr. Brian Kapral 6th Period Stipend 21-22

The Superintendent recommends retroactive approval of a 6th period stipend for Mr. Kapral for the 21-22 school year.

7. Approval / Field Trips

The Superintendent recommends approval of the following field trip(s):

	Group	Faculty	Destination	Location / Dates	Purpose
1	Gymnastics	Agosta	Corrado's Haunted Hay Ride	Hackettstown, NJ/ Oct 8, 2021	Team bonding. Approx: 18 students Cost to BOE: None
2	Gymnastics	Agosta	Gold Over America Tour	Prudential Center, Newark, NJ/ Oct 30, 2021	Team bonding, knowledge of sport. Approx: 20 students, Cost to BOE: None

Education Committee

8. Approval /Alexandra Asaro, Italian Leave Replacement Revised

The Superintendent recommends the revised end date of Ms. Alexandra Asaro, Italian Leave Replacement from November 15, 2021, to November 19, 2021.

9. Approval Part-Time ABA and Bus Aide 2021-2022

The Superintendent recommends approval of the following part-time aba aide and bus aides for the 2021-2022 school year. Rate \$18.00/hour (aba), \$16.00/hour (bus), not to exceed 29 hours, no benefits. Start date pending receipt of criminal history, TB test and Sexual Misconduct forms.

- Destiny Walker

10. Approval/Fundraiser(s)

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Girls' Soccer	McMaster	Clothing Sale (PV Soccer and Breast cancer awareness shirts)	Fall 2021	Raise funds end of year awards dinner.
2	Gymnastics	Agosta	Can Shake	Oct 2,3, 2021/ 9am-1pm/ Shotp Rite, Little Falls	Raise funds for team building activities and end of year awards dinner.

Finance Committee

1. Approval of Monthly Bill List – September 2021

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid:

Date	Check Numbers	Total Amount
9/22/21	Pending	\$693,737.76

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. Att F-1

2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of June 2021 – Revised Supplemental

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2021 Revised Supplemental for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2021 Revised Supplemental; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. Att F-2

Finance Committee

3. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
United Cleaning Inc.	Power was Hood System	1226	\$450.00
Heerema Company	Walk-In Cooler Repair	1227	\$307.09
NRESC	Advertisement	1228	\$ 80.00

4. Acceptance of the Revised Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of July 2021

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Revised Report and the Cash Reconciler’s Cash report for the month ending July 31, 2021 revised for the board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending July 31, 2021 revised; and BE IT FURTHER RESOLVED, that the Revised Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation. Att F-3

Finance Committee

5. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of August 2021

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending August 31, 2021 for the board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending August 31, 2021; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation. Att F-4

6. Approval of Line Item Budget Transfers – August 2021

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of August 2021 as presented. Att F-5

7. Acceptance of Financial Status Report – August 2021

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of August 2021, as presented. Att F-6

8. Acceptance of Revenue Report – August 2021

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of August 2021, as presented. Att F-7

9. Approval to Rescind Bus Contract with Cedar Grove School District

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval to rescind joint transportation agreement with the Cedar Grove Board of Education for transportation for one Cedar Grove student participating in our Autism Program.

Finance Committee

10. Approval / Northern Region Educational Services Commission for ESY Transportation

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval to enter into agreements with the Northern Region Educational Services Commission for the 2021-2022 school year as follows:

Route#	School (s)	Contractor	No. of Students	Estimated Cost Per Route (incl. surcharge)	Date
2094	HoHoKus School of Trade	Joshua Tours	4	\$20,700.00 + \$621.00	9/7/21 – 6/2022

Operations Committee

- 1. Approval / Celia Kurek, Part-Time Bus Driver**
The Superintendent recommends the retroactive approval of Ms. Celia Kurek as part-time bus driver for the 2021-2022 school year at the rate of \$28.00/hour not to exceed 29 hours, no benefits, starting as of September 7, 2021.
- 2. Appointment – Operational Staff**
The Superintendent, in consultation with the School Business Administrator/Board Secretary and the Supervisor of Buildings and Grounds, recommends the Board appoint Mr. Matthew Madonia as an operational staff member for the 2021-2022 school year. Mr. Madonia will begin work on or about, October 4, 2021, at a salary of Step-1 \$41,715.00 of the contractual Operational Staff salary guide. Mr. Madonia employment is contingent on a successful criminal history review and TB test.
- 3. Appointment – Operational Staff**
The Superintendent, in consultation with the School Business Administrator/Board Secretary and the Supervisor of Buildings and Grounds, recommends the Board appoint Ms. Maria Gambino from a part-time to a full-time operational staff member for the 2021-2022 school year. Ms. Gambino will begin full time work on or about, October 1, 2021, at a salary of Step-6 \$55,581.00 of the contractual Operational Staff salary guide.
- 4. Approval / Emergency Exit Drills**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends authorization to conduct Emergency Exit Drills with Laidlaw Transit/First Student, School Transportation Service, and Trans-Ed for all Passaic Valley High School bus routes and Passaic Valley Buses, Omar, Leonia Bd of Ed, Safe Guard, Nutley, MES, Narine Jr., AFM, and Castro for students from various boards of education participating in the PV/ABA Program. Drills will be scheduled in accordance with NJAC:6:21-11.4 at dates in October to be determined based on weather conditions.
- 5. Approval – Third Party Verification for Energy Savings Program**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, Supervisor of Buildings and Grounds and School District Engineer, recommends the Board approve Whitman Co., Cranbury, New Jersey as a third-party verification for the school districts Energy Savings Program (ESP) in the amount of \$4,600.00.

Athletics and Student Activities Committee

1. **Approval / James Holsworth JV Girls' Tennis Bus Driver**
The Superintendent recommends approval of James Holsworth for JV Girls' Tennis Bus Driver fall season 2021. Rate schedule C stipend of \$1,690.00.
2. **Approval / Kathleen Dellanno, Resignation National Honor Society Advisor**
The Superintendent recommends approval of the resignation of Kathleen Dellanno from her position as National Honor Society Advisor.
3. **Approval Silvestre Mercado, Audio/Visual Club Advisor 21-22**
The Superintendent recommends approval of Silvestre Mercado as Audio/Visual Club Advisor, Schedule B Stipend, \$2,531.00 for the 21-22 school year.
4. **Approval Silvestre Mercado, TV Production Club Advisor 21-22**
The Superintendent recommends approval of Silvestre Mercado as TV Production Club Advisor, Schedule B Stipend, \$2,859.00 for the 21-22 school year.

Policy Committee

1. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval and adoption of the following policies:

P. 5350 Student Suicide Prevention

Education Committee

Operations Committee

Finance Committee

Athletic/Student Activities Committee

Negotiations Committee

Public Relations/Student Welfare Committee

Policy Committee

Technology Committee

Ad Hoc Committee

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call for members of the Public to be heard

Executive Session

Adjournment

Next Meeting

Regular Meeting:
Tuesday, October 12, 2021, 7:00 p.m.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey