

**Passaic Valley Regional High School  
District #1**

*AGENDA*

**Regular Meeting of the Board of Education  
Tuesday, March 23, 2021**

**Order of Business**

**ROLL CALL OF MEMBERS**

**PLEDGE OF ALLEGIANCE**

**READING OF ANNOUNCEMENT**

**PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 7, 2021, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On February 11, 2021 a revised board meeting notice was advertised in the The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

**PRESIDENT’S REPORT**

**ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the March 9, 2021, March 10, 2021 Regular/Special meeting(s) will be presented for review and approval. The minutes of the March 9, 2021, March 10, 2021 Executive meeting(s) will be presented for review and approval.

**REPORT OF THE SUPERINTENDENT**

- Return to School – 4<sup>th</sup> Marking Period Survey

**STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION**

Lia Trehwella

Noor Agha

Teresa Payne

Julia Perdomo

**CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

**EXECUTIVE SESSION**

**Education Committee**

**1. Report of Suspensions – March 1, 2021 through March 23, 2021**

Suspension	Grade	Date	Reason	Days/Return
S06-2021	11	3/16/21	Off Campus Offense	1 / March 18, 2021

**2. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Softball	Hill	Snap raise	April 1- May 1, 2021 Online	To raise funds for program enhancements and end of year awards dinner.

**3. Approval / Substitute Teacher**

The Superintendent recommends the following as a substitute for the 2020-2021 school year pending receipt of sub certificate

- Deborah Korreis                      \$100.00/per diem

**4. Approval / Site Survey for CTE Broadcasting Program and Mechanical Drafting/Engineering Program**

The Superintendent recommends the approval of Ms. Stephanie Roberts and Ms. Arianna Robeson to visit Kennedy Events Services, Lebanon, NJ ([kennedyeventsservices.com](http://kennedyeventsservices.com)) and complete a site analysis/evaluation prior to scheduling a field trip and required for a NJDOE work-based learning experience. Dates: To be determined; Faculty: Ms. Stephanie Roberts and Ms. Arianna Robeson; Dates: To be determined

**5. Approval / Field Trip for CTE Broadcasting Program and Mechanical Drafting/Engineering Program**

The Superintendent recommends the approval of a field trip to Kennedy Events Services, Lebanon, NJ ([kennedyeventsservices.com](http://kennedyeventsservices.com)) for students enrolled in Passaic Valley's CTE Broadcasting Program of Study and Mechanical Drafting/Engineering Program. The purpose of the field trip is to provide a site tour/visit and to collect video footage for an NJDOE work-based learning experience. Dates: To be determined; Faculty: Ms. Stephanie Roberts and Ms. Arianna Robeson; Cost to district: None

**6. Approval / Work Based Learning Experience**

The Superintendent recommends the approval of a work-based learning experience with Kennedy Event Services ([kennedyeventsservices.com](http://kennedyeventsservices.com)) for students enrolled in Passaic Valley's CTE Broadcasting Program of Study and Mechanical Drafting/Engineering Program. The Work-Based Learning Experience will include a community service project for Passaic Valley's 80th Anniversary Celebration.

**Education Committee**

**7. Approval / 2020-2021 Academic Calendar Revision**

The Superintendent recommends approval to revise the 2020-2021 calendar to reflect snow days not used moved to May 13, 27, 28 and June 4, 2021. Att E-1

**8. Approval / Revise Chemistry Sixth Period Assignments**

The Superintendent recommends the Board of Education to approve the revision of the sixth period assignments to cover Ms. Kennedy's Chemistry Classes. Coverage through 6/18/2021 for the staff listed below. Rate remains the same at \$7,500 prorated.

- Mr. Joseph Feinstein
- Mr. William Phillian
- Mr. Randall Sanders

**9. Approval / Revise Ms. Lori Quail, Sixth Period Assignment**

The Superintendent recommends the Board of Education to approve the revision of the sixth period assignments for Ms. Lori Quail cover Ms. Kennedy's Physics Essentials Class through 6/18/2021. Rate remains the same at \$7,500 prorated.

**Finance Committee**

**1. Approval of Monthly Bill List - March**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
3/24/21	Pending	\$ 855,371.66

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claim. Attachment F-1

**2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of February 2021**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending February 28, 2021 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending February 28, 2021; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. Attachment F-2

**Finance Committee**

**3. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
Pomptonian	Invoice #671-020521	1200	\$4,630.60
Pomptonian	Invoice #671-021921	1201	\$1,527.35
Pomptonian	Invoice #671-022621	1202	\$448.64

**4. Approval of Line Item Budget Transfers – February 2021**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of February 2021 as presented. Attachment F-3

**5. Acceptance of Financial Status Report – February 2021**

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of February 2021, as presented. Attachment F-4

**6. Acceptance of Revenue Report – February 2021**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of February 2021 presented. Attachment F-5

## **Operations Committee**

**1. Approval / Emergency Exit Drills**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends authorization to conduct Emergency Exit Drills with Laidlaw Transit/First Student, School Transportation Service and Trans-Ed for all Passaic Valley High School bus routes and We Care School Transportation, Omar Transportation, A.F.M. Transportation, Castro Transportation, K & H Transport and Nutley Board for students from various boards of education participating in the PV/ABA Program. Drills will be scheduled in accordance with NJAC:6:21-11.4 at dates in March or April to be determined.

**2. Approval of Sgobba Monument Works – Donation of Time Capsule Marker**

The Superintendent recommends approval of Sgobba Monument Works donation of a marker for the time capsule being planned to commemorate the 80<sup>th</sup> anniversary of Passaic Valley Regional High School.

**3. Approval of Kennedy Events – Donation of Time Capsule**

The Superintendent recommends the approval of Kennedy Events donation of the time capsule planned to be buried commemorating the 80<sup>th</sup> anniversary of Passaic Valley Regional High School.

**4. Approval /Use of Facilities**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval of the following use of facilities:

- Little Falls Athletic Club. The LFAC Youth Track Program would like to use the PVHS Track on Sunday mornings from 9am to 11am for an introductory track program. This program will run on 8 Sundays from April 11 – June 13, 2021

**Policy Committee**

**1. Approval / Policy Adoption**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval and adoption of the following policies:

- R 1400            Job Description School Business Administrator/Board Secretary
- P 8561            Procurement Procedures for School Nutrition Programs
- P 6470.01        Electronic Funds Transfer and Claimant Certification



**Athletic / Student Activities Committee**

**1. Approval / PVEA Side Bar Agreement**

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the approval of the school Side Bar Agreement between the Passaic Valley Education Association and the Passaic Valley Board of Education regarding the Spring Sports D stipends.

**2. Approval / Volunteer Coaches for 2021 NJSIAA Seasons 3 & 4**

The Superintendent, in consultation with the Business Administrator/Board Secretary, recommends the approval of Volunteer Coaches for the 2021 NJSIAA seasons 3 & 4. These approvals are pending all paperwork, fingerprinting and background checks through the NJ criminal history report.

- Jennifer Kostroski – Girls Volleyball
- David Fletcher – Softball
- Lachelle Rouse – Softball

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic/Student Activities Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business –Social Media and Communications Data Presentation**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting:  
Tuesday, March 23, 2021, 7:00 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey