

**Passaic Valley Regional High School
District #1**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, October 27, 2020**

Order of Business

ROLL CALL OF MEMBERS

PLEDGE OF ALLEGIANCE

READING OF ANNOUNCEMENT

PUBLIC NOTICE

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 11, 2020, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On September 4, 2020 the change of time notice was sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

PRESIDENT'S REPORT

ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION

APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the October 13, 2020 regular meeting(s) will be presented for review and approval.

The minutes of the October 13, 2020 executive session(s) will be presented for review and approval

REPORT OF THE SUPERINTENDENT

- HIB Presentation
- Violence and Vandalism Presentation

STUDENTS OF THE MONTH

STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

Lia Trehwella

Noor Agha

Teresa Payne

Julia Perdomo

CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD

EXECUTIVE SESSION

Education Committee

1. Approval / Home Instruction

The Superintendent recommends approval of the following Home Instruction assignments for the 2020-2021 school year:

ID	Grade	Location
Hi13-2021	11	Woodland Park
Hi14-2021	12	Woodland Park

2. Approval – Assumption of Risk for In Home Services Workers

The Superintendent recommends approval of standard *Assumption of Risk* Form related to Covid-19 for the 2020-2021 school year.

3. Approval – Job Descriptions and Evaluation tools

The Superintendent recommends approval of the following job descriptions (att-1)

- School Nurse – job description
- Student Assistance Counselor – job description and evaluation tool.
- Part-Time Multimedia Technician - evaluation tool

4. Approval / Coverage for Ms. Paglia

The Superintendent recommends approval to extend the coverage through December 11, 2020 for Ms. Paglia. Sixth period stipends prorated for the following staff:

- Period 1 Lindita Kurtishi
- Period 2 Joel Thornton
- Period 3 Arianna Robeson
- Period 7 Ennely Thornton
- Period 8 Brad Ottino

5. Approval / English Coverage

The Superintendent recommends the following coverage for the English department from October 20, 2020 through October 30, 2020:

- Yvonne Migliaccio, Class 1 Step 1 to cover Dr. Garafolo
- George Dassinger at his substitute rate to cover Ms. Niosi

Education Committee

6. Approval / Amend Medical Leave, Amy Niosi

The Superintendent recommends the Board of Education to approve the amended dates of the approved leave. The duration of the leave is not changed and Ms. Niosi is expected to return December 7, 2020, detailed below.

Dates	Coverage	Amount of Time
	Paid Sick Leave	
	Federal Medical Leave Act	
	NJ Family Leave Act	
9/1-14/20	Federal Emergency Paid Sick Leave	80 hours (ESPLA)
9/15-12/4/20	Emergency Federal Medical Leave Act	12 weeks (EFMLEA)
	Unpaid Leave of Absence	

7. Approval / September 2020 Student Attendance

The Superintendent reports the following attendance for September 2020:

Possible number of days school has been open	17.00
Possible number of days attendance	16,836.00
Days absent	722.00
Percent of attendance	97.5%
Average daily attendance	966.03
Average daily enrollment	1,035.00

8. Approval / Silvester Mercado Part-Time Multimedia Technician

The Superintendent recommends approval to hire Silvester Mercado as a part time multimedia technician at Passaic Valley. Rate \$30.00/hour up to 29 hours, no benefits. Start date pending receipt of criminal history, Mantoux results, and P.L. 2018, c. 5 review.

Finance Committee

1. Approval of Monthly Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid:

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
10/28/20	Pending	\$ 1,078,418.55

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. (Att F-1)

2. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Inv # 671100920	1161	\$ 5,680.25
Heerema Co	Walk-In Freezer Repairs	1162	\$ 305.13

Finance Committee

3. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of September

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending September 30, 2020 for the board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending September 30, 2020; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation. (Attachment F-2)

4. Approval of Line Item Budget Transfers – September 2020

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of September 2020 as presented. (See Attachment F-3)

5. Acceptance of Financial Status Report – September 2020

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of September 2020, as presented. (See Attachment F-4)

6. Acceptance of Revenue Report – September 2020

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of September 2020, as presented. (See Attachment F-5)

7. Approval / Emergency Exit Drills

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends authorization to conduct Emergency Exit Drills with Laidlaw Transit/First Student, School Transportation Service, Trans-Ed and Passaic Valley Buses for all Passaic Valley High School bus routes and for students from various boards of education participating in the PV/ABA Program. Drills will be scheduled in accordance with NJAC:6:21-11.4 at dates in October/November to be determined based on weather conditions.

Finance Committee

8. Approval / Northern Region Educational Services Commission

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval to enter into an agreement with the Northern Region Educational Services Commission for transportation to Passaic County Technical Institute for the 2020-2021 school year as follows:

Route#	School (s)	Contractor	# of Students	Estimated Cost Per Route (incl. surcharge)	Starting Date
PC54	PCTI	Trans-Ed, Inc.	56	56,286.00 + 1,688.58	9/8/20-June 2021
PC58	PCTI	Trans-Ed, Inc.	56	56,286.00 + 1,688.58	9/8/20-June 2021
PC63	PCTI	Trans-Ed, Inc.	57	56,286.00 + 1,688.58	9/8/20-June 2021
PC64	PCTI	Aldin Transportation	58	61,773.00 + 1,853.19	9/8/20-June 2021
PC65	PCTI	Trans-Ed, Inc.	57	70,800.00 + 2,124.00	9/8/20-June 2021
PC67	PCTI	Trans-Ed, Inc.	57	70,800.00 + 2,124.00	9/8/20-June 2021

9. Approval / Northern Region Educational Services Commission

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval to enter into an agreement with the Northern Region Educational Services Commission for transportation requested by our CST per the quoted route listed below for the period of 9/2020 through 10/30/2020 as follows:

Route#	School (s)	Contractor	# of Students	Estimated Cost Per Route (incl. surcharge)	Starting Date
Q989	Ho-ho-kus School of Trade	Jersey Kids Transportation	5	12,090.00 + 362.70	9/8/20-10/30/20
Q1015	YCS Sawtelle	Omar Transportation	1	6,820.00 + 204.60	9/17/20-10/30/20

Finance Committee

10. Approval / Northern Region Educational Services Commission

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval to enter into an agreement with the Northern Region Educational Services Commission for transportation requested by our CST per the quoted route listed below for the period of 9/2020 through June 2021 as follows:

Route#	School (s)	Contractor	# of Students	Estimated Cost Per Route (incl. surcharge)	Starting Date
846	Windsor Learning Center	Trans-Ed, Inc.	1	11,370.00 + 341.10	9/8/20- June2021
849	Felician School	American Star Transportation	1	39,760.00 + 1,192.80	9/2/20- June 2021
851	Chancellor Academy	Sami Peadia Inc.	3	36,260.00 + 1,087.80	9/8/20- June 2021
869	Sage Day School	Safe Guard Transportation	1	23,738.00 + 949.52	9/3/20- June 2021

Operations Committee

1. Approval /Use of Facilities

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval of the following use of facilities:

- OpGrad is requesting the user of the cafeteria at 7pm on the following dates:

Tuesday, October 27, 2020
Tuesday, November 24, 2020
Tuesday, December 15, 2020
Tuesday, January 19, 2021
Tuesday, February 16, 2021
Tuesday, March 16, 2021
Tuesday, April 20, 2021
Tuesday, May 18, 2021

All protocols for health and safety of the building will be required including social distancing and the wearing of masks.

2. Re-Appointment of Insurance Brokerage Services – Dental/Health Benefits

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve Fairview Insurance Agency Associates, Inc. Verona, New Jersey as the Insurance Broker for the District's Dental/Health Benefits from November 1, 2020 through October 31, 2021.

3. Approval to Renew Dental Carrier – Delta Dental

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the renewal of Delta Dental from November 1, 2020 to October 31, 2021. There will be a zero percent increase in the rate during this time period.

4. Approval of Donation - Piano

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the approval of the donation of a Hamilton Baldwin upright piano from Mr. Matthew Davies of Montclair, New Jersey.

Policy Committee

1. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval and adoption of the following policies:

- P 1620 Administrative Employment Contracts (M) (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
- P 2451 Adult High School (M) (Revised)
- P 2464 Gifted and Talented Students (M) (Revised)
- P & R 5330.05 Seizure Action Plan (M) (New)
- P 6440 Cooperative Purchasing (M) (Revised)
- P & R 7440 School District Security (M) (Revised)
- P 7450 Property Inventory (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)

- P 1648 Restart and Recovery Plan (M) (Revised)
- P 1648.02 Remote Learning Options for Families (M) (New)
- P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) (New)

Athletic/Student Activities Committee

1. Approval / 2020/2021 Asst. Basketball Coaches

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval the following as Assistant Basketball coaches for the winter 2020/2021 *pending substitute certification* and background checks.

- Alex Iachetta – Category 2 / Assistant 4 = \$5,858
- Andre Snead – Category 2 / Assistant 4 = \$5,858

2. Approval / Volunteer Coaches

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval of the following Volunteer Coaches pending background check and criminal history report.

- Randolph Pfahl – Basketball
- Jesse Paradiso – Basketball

Technology Committee

1. Approval of State Contract – Cisco Firewall

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends to approve CDI LLC State Contract, NASPO Value Point DataCom/New Jersey NVP #AR233 (14-19) for the purchase of a Cisco Firewall at a total cost of \$166,336.73. The initial cost of \$66,551.77 to be paid in the 2020-2021 school year through the Cares Act Grant, Account #20-479-400-732-007600-050. The remaining cost of \$99,784.96 for annual maintenance charges will be paid yearly from 2021-2025 at a cost of \$24,946.24.

Education Committee

Operations Committee

Finance Committee

Athletic/Student Activities Committee

Negotiations Committee

Public Relations/Student Welfare Committee

Policy Committee

Technology Committee

Ad Hoc Committee

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call for members of the Public to be heard

Executive Session

Adjournment

Next Meeting

Regular Meeting:
Tuesday, November 17, 2020, 7:00 p.m.
Adra Suchorsky Library
Passaic Valley High School
East Main Street, Little Falls New Jersey