

**Passaic Valley Regional High School  
District #1**

*AGENDA*

**Regular Meeting of the Board of Education  
Tuesday, October 13, 2020**

## **Order of Business**

### **ROLL CALL OF MEMBERS**

### **PLEDGE OF ALLEGIANCE**

### **READING OF ANNOUNCEMENT**

### **PUBLIC NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 11, 2020, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On September 4, 2020 the change of time notice was sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

### **PRESIDENT'S REPORT**

### **ACKNOWLEDGMENT OF CORRESPONDENCE TO THE BOARD OF EDUCATION**

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of the September 22, 2020 regular meeting(s) will be presented for review and approval.

The minutes of the September 22, 2020 executive session(s) will be presented for review and approval

### **REPORT OF THE SUPERINTENDENT**

- Back to school night
- Yearbook 2021
- National Merit Scholarship – Letters of Commendation
  - Daniel Dransfield
  - Elizabeth Dubov
  - Raima Isalm

### **STUDENTS OF THE MONTH**

### **STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION**

### **CALL FOR MEMBERS OF THE PUBLIC TO BE HEARD**

### **EXECUTIVE SESSION**

**Education Committee**

**1. Approval / Home Instruction**

The Superintendent recommends approval of the following Home Instruction assignments for the 2020-2021 school year:

ID	Grade	Location
hi9-2021	11	Totowa
hi10-2021	10	Totowa
hi11-2021	12	Woodland Park
hi12-2021	12	Totowa

**2. Report of Suspensions – September 1, 2020 through October 13, 2020**

Suspension	Grade	Date	Reason	Days/Return
S01-2021	11	9/29/20	Class disruption -Virtual	1/Oct 1, 2020
S02-2021	10	10/1/20	Class disruption - Virtual	1/Oct 5, 2020

**3. Approval /Creative Speech Solutions, LLC Contract**

The Superintendent recommends approval of Creative Speech Solutions, LLC for occupational therapy services at a rate of \$90.00/hour. Retroactive to September 2020.

**4. Approval /Retroactive Amendment to 2020 ESY Program Due to Covid**

The Superintendent recommends retroactive approval to the amended settlement for 2020 ESY services for student GC. The facility the student was attending was closed due to Covid. The amendment reflects the new facility and charges (not to exceed original facilities cost).

**5. Approval / Behavioral Services Contracts**

The Superintendent recommends approval of the following behavioral services by Bergen for student id #12 for the 2020-2021 school year:

ESY Cost	\$ 1,560.00
School Year	\$15,600.00 ( not to exceed this amount)
Total:	<u>\$17,160.00</u>

**6. Approval / AnnMarie Finley Removal as an Aide**

The Superintendent recommends approval to remove AnnMarie Finley as a part-time aide for the 2020-2021 school year.

**7. Approval / Stephanie Morabito, Intermittent FFCRA Leave**

The Superintendent recommends the Board of Education to approve intermittent FFCRA leave for Ms. Stephanie Morabito retroactive to October 2, 2020.

**Education Committee**

- 8. Approval / Part-Time MultiMedia Technician Job Description Update**  
The Superintendent recommends the approval of the Part-Time MultiMedia Technician Job Description. (Att E-1)
- 9. Approval / Diana Pasquariello, Intermittent FFCRA Leave**  
The Superintendent recommends the Board of Education to approve intermittent FFCRA leave for Ms. Diana Pasquariello retroactive to October 7, 2020.
- 10. Approval / Extend Yvonne Migliaccio, Leave Replacement Teacher of English**  
The Superintendent recommends to extend the approval of Ms. Yvonne Migliaccio, Teacher of English as a leave replacement teacher through 12/4/2020 at Class 1 Step 1, no benefits.
- 11. Approval / Substitute Teacher**  
The Superintendent recommends the approval of the following substitute(s) for the 2020-2021 school year:

  - Jamie Loverdi                      \$70.00/per diem
- 12. Approval / Substitute Rate Increase**  
The Superintendent recommends the approval of the following substitutes rate increase

  - Baily Manna    \$100/per diem                      retroactive to 9/1/2020 through 6/2021 (received BA)
  - Beth Toole     \$125/ per diem                      retroactive to 9/8/2020 through 11/13/2020
- 13. Approval / Linda Odgers, Retirement**  
The Superintendent recommends approval to accept the retirement of Ms. Linda Odgers, full time teacher of business at Passaic Valley as of December 31, 2020.
- 14. Approval / Lourdes Chami Hajir, Full Time Teacher of Spanish and ESL**  
The Superintendent recommends the approval to hire Lourdes Chami Hajir in the position of full-time teacher of Spanish and ESL as of January 1, 2021 at Class 1 Step 5 \$55,520.00. This is a tenure track position.
- 15. Approval / Comprehensive Equity Plan (CEP) Statement of Assurance**  
The Superintendent recommends approval of the CEP Statement of Assurance for 2020-2021 School year.
- 16. Approval / Amend Start Date Assignment for Mr. Joe Santoro**  
The Superintendent recommends to approve the start date for Mr. Santoro retroactive to September 18, 2020 (from September 2, 2020).

**Education Committee**

**17. Approval / 2020-2021 Out of District Placement Contracts**

The Superintendent recommends approval of the following contracts for out of district placements for the 2020-2021 school year:

	Student ID	Location	Cost
1	31743	Gateway High School 304 East Midland Ave Paramus, NJ 07652	\$6,750.00 Non resident fee \$62,640.00 Tuition  \$69,390.00 Total
2	18002	New Bridges Middle High School 296 E. Ridgewood Ave Paramus, NJ 07652	\$6,750.00 Non resident fee \$82,620.00 Tuition  \$89,370.00 Total
3	1600431	New Bridges Middle High School 296 E. Ridgewood Ave Paramus, NJ 07652	\$6,750.00 Non resident fee \$82,620.00 Tuition  \$89,370.00 Total
4	14014	New Bridges Middle High School 296 E. Ridgewood Ave Paramus, NJ 07652	\$6,750.00 Non resident fee \$82,620.00 Tuition  \$89,370.00 Total
5	21732	ECLC 302 N. Franklin Tpk Ho-Ho-Kus, NJ 07423	\$6,211.40 ESY \$55,902.60 Tuition  \$62,114.00 Total

**18. Approval/Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Class of 2023	S.Iobst/ Quail	Apparel Sale via College Mania	10/16-11-13/2020	Raise funds for class of 2023
2	Class of 2023	S.Iobst/ Quail	Chipotle Digital Dine and Donate	Nov. 17, 2020 / on- line and mobile orders to go	Raise funds for class of 2023
3	Class of 2023	S.Iobst/ Quail	Virtual Gift Card Program - SCRIP	Oct.15, 2020- May 2023 / On-line	Raise funds for class of 2023

**19. Approval / Kid Clan Services, Inc for Evaluations**

The Superintendent recommends the approval of Kid Clan Services, Inc to do evaluations for special education students. Services range from \$295-\$350 per evaluation.

**Education Committee**

- 20. Approval / Novice Teacher Mentoring Plan 2020-2021**  
The Superintendent recommends approval of the 2020-2021 District Novice Teacher Mentoring Plan (att. E-2)
- 21. Approval / 2020-2021 DCF Office of Education Contract**  
The Superintendent recommends approval of the 2020-2021 DCF Office of Education contract in the amount of \$52,969.50.
- 22. Approval / 2020-2021 QSAC Correction Action Plan**  
The Superintendent recommends approval of the 2020-2021 QSAC Corrective Action Plan. (Att E-3)
- 23. Approval / Remove Previously Approved Substitutes for 2020-2021**  
The Superintendent recommends the removal of the following substitutes from the 2020-2021 approved substitutes retroactive to September 1, 2020.
- Rukiye Koch
  - Edward Levash
  - Susan Mangione
  - Anna Marie Betro
  - Malac Moraktan
- 24. Approval / Coverage for Ms. Paglia**  
The Superintendent recommends approval retroactive from October 1, 2020 through December 1, 2020 coverage for Ms. Paglia. Sixth period stipends prorated for the following staff:
- Period 1      Lindita Kurtishi
  - Period 2      Joel Thornton
  - Period 3      Arianna Robeson
  - Period 7      Ennely Thornton
  - Period 8      Brad Ottino
- 25. Approval / Academic Calendar Update**  
The Superintendent recommends approval of the 2020-2021 academic calendar verbiage (no date change). (Att E-4)

**Finance Committee**

**1. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Pomptonian	Inv # 671091820	1159	\$ 4,414.34
Pomptonian	Inv # 671100220	1160	\$ 3,580.69

**2. Acceptance of the Revised Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of July**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Revised Report and the Cash Reconciler’s Cash report for the month ending July 31, 2020 for the board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending July 31, 2020; and BE IT FURTHER RESOLVED, that the Revised Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation. F-1

**3. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of August**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending August 31, 2020 for the board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending August 31, 2020; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation. F-2

**Finance Committee**

**4. Approval of Line Item Budget Transfers – August 2020**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of August 2020 as presented. (See Attachment F-3)

**5. Acceptance of Financial Status Report – August 2020**

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of August 2020, as presented. (See Attachment F-4)

**6. Acceptance of Revenue Report – August 2020**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of August 2020, as presented. (See Attachment F-5)

**7. Approval of Revised Transportation Services Agreement**

WHEREAS, the Passaic Valley Board of Education (“the Board”) and all school district transportation vendors (“the contractor”) are parties to a transportation services agreement for the 2019-2020 School Year, (“Agreement”); and

WHEREAS, the Agreement provides that the Contractor shall be paid for transportation services performed; and

WHEREAS, due to COVID-19, the Passaic Valley High School District (“the District”) has remained closed as of March 13, 2020 due to State-wide shutdown (“Shutdown”); and

WHEREAS, as a result of the Shutdown, transportation services have discontinued; and

WHEREAS, in consideration for not terminating the Agreement with the Contractor since transportation services will no longer be necessary while schools are closed, the Board will agree to continue payment to the Contractor through the duration of the term of the Agreement; and

WHEREAS, as per New Jersey Assembly Bill No. 3904, passed on April 4, 2020, the Board’s payment obligation shall be contingent upon the Contractor furnishing proof of payment of fixed costs on a monthly basis. Said costs consisting of copies of certified payroll records and insurance premium payments establishing that the salary was paid for each driver who was assigned to a route for the Passaic Valley Board of Education as of March 12, 2020, and the insurance payments were made to continue insurance coverages; and

WHEREAS, the parties are desirous of amending the terms of the Agreement to memorialize and clarify the respective responsibilities and obligations of the parties as set forth above.

NOW, WHEREFORE, THE PARTIES AGREE as follows

The Agreement, is hereby amended as follows:

1. During the period of time that the District remains closed without the need for transportation services as a result of the Shutdown, the Agreement shall remain in full



force and effect and the Board shall continue its payment obligations under the terms and conditions of the Agreement.

2. The Contractor acknowledges that the Board's continued payment obligations under the terms of the Agreement is contingent upon the Contractor furnishing copies of certified payroll records and insurance premiums that were paid establishing that the salaries and coverages of the drivers assigned to the routes for the Board as of March 12, 2020, the last day student transportation services were provided prior to schools officially closing, were paid by the Contractor and remain in effect.
3. The Contractor shall submit copies of its most recent certified payroll records upon the Board Secretary's request once payment has been approved by Resolution and proof of insurance payments to the Board Secretary no later than seven (7) business days following the end of the month for which the Board issued payment.
4. The Contractor further acknowledges that if it fails to submit certified payroll records and insurance payments to the Board Secretary within the time period designated, or fails to establish that it has paid the salaries of those drivers assigned to the routes and the insurance premium, the Board's payment for that payroll period shall be fully reimbursed. In the event the contractor furnishes partial payment, the Business Administrator is authorized to negotiate a prorated reduction, which is to be approved by resolution. If the Board is required to commence legal action to recoup the amount paid, the Contractor agrees to pay any and all legal fees costs associated with the Board's actions to recover the amount paid.
5. All other terms and conditions not addressed herein shall remain in full force and effect.

**8. Approval of Coronavirus Relief Fund Grant**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Coronavirus Relief Fund Grant in the amount of \$69,984.00.

## Operations Committee

**1. Approval / Use of Facilities**

The Superintendent, in consultation with the School Business approved the following use of facilities:

- OpGrad board meeting on Wednesday, October 14, 2020 in the cafeteria at 6:30pm. All protocols for health and safety of the building will be required including social distancing and the wearing of masks.

**2. Approval of Parental Transportation Contract**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the Parental Transportation contract with Mr. Ethirveerasgim for student #1901008 at a rate of \$40.00 per day. This contract will be in affect when the school is in session and the student is in attendance. The contract is contingent on Mr. Ethirveerasgim supplying the school with all the proper documentation and County approval.

**3. Approval / Donations**

The Superintendent, in consultation with the School Business approved the following donations of darkroom equipment. The equipment will be used to support Film Photography, Advanced Photography Honors, and AP Studio Art Photography. The donation of goods estimated value is approximately \$1,900.00 is being made by Rosemary Arnell.

Equipment and value assessment:

- Beseler 23C II Enlarger, with filters, negative carriers \$1,000.00
- Darkroom Clock \$250.00
- Darkroom timer \$150.00
- trays \$35.00
- tongues \$10.00
- 3 easels \$250.00
- safelight \$55.00
- contrast filters \$50.00
- enlarger focusing sight \$100.00

Total - \$1,900.00

**Policy Committee**

**1. Approval / Policy Adoption**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval and adoption of the following policies:

- P 5516      Use of Electronic Communications and Recording Devices (ECDR)

### **Athletic/Student Activities Committee**

1. **Approval / Resignation of Brad Ottino, Asst. Cross Country Coach**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends acceptance of the resignation letter from Brad Ottino as an Asst. Cross Country Coach for the Fall 2020 season. Last day was 10/1/2020
2. **Approval / Erik Getz, Asst. Cross Country Coach**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval of Erik Getz, Asst. Cross Country Coach for the remaining 1/3 of this fall season. Salary: Category 4 Assistant 4 = \$5,148 x (1/3) = \$1,698.84 *pending substitute certification.*
3. **Approval / Volunteer Coaches**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval of the following Volunteer Coaches pending background check and criminal history report.
  - \**Brandon Rizzo* (Cross Country)
  - \**Kenneth Campen* (Boys Soccer)
4. **Approval / Partnership With Pursue Physical Therapy (Verona, NJ).**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval of a partnership between Passaic Valley Regional High School and Pursue Physical Therapy (Verona, NJ). This agreement will add additional volunteer coverage with our athletic trainer. This partnership is a volunteer agreement with the understanding that when extra coverage is needed for our PVHS ATC we use the services of Pursue Physical Therapy's Dr. Anisha Varghese, PT, DPT, ATC, LAT. Dr. Anisha must clear a criminal history and background check.
5. **Approval / 2020-2021 Co-Op for Ice Hockey Agreement**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval of initial contract between Passaic Valley Regional High School and Cedar Grove High School for the NJSIAA approved Co-Op for Ice Hockey. This initial contract covers the 2020-2021 school year and Ice Hockey Season.

**Education Committee**

**Operations Committee**

**Finance Committee**

**Athletic/Student Activities Committee**

**Negotiations Committee**

**Public Relations/Student Welfare Committee**

**Policy Committee**

**Technology Committee**

**Ad Hoc Committee**

**Attorney's Report**

**Passaic County School Board's Association – Report of Delegate**

**New Jersey School Board's Association – Report of Delegate**

**Old Business**

**New Business**

**Call for members of the Public to be heard**

**Executive Session**

**Adjournment**

**Next Meeting**

Regular Meeting:  
Tuesday, October 27, 2020, 7:00 p.m.  
Adra Suchorsky Library  
Passaic Valley High School  
East Main Street, Little Falls New Jersey