

**Passaic Valley Regional  
High School  
District #1**

**Organization Meeting of the Board of Education  
Tuesday, January 4, 2022**

**ROLL CALL**

**CALL TO ORDER**

The Board Secretary shall call the meeting to order.

Sunshine Law Notice

**PUBLIC NOTICE**

**In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 7, 2021, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them. On December 20, 2021, a revised board meeting notice was advertised in the North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.**

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT OF RESULTS OF THE 2021 ANNUAL SCHOOL ELECTION**

The Annual School Board Election results of November 2, 2021 are as follows:

<b>Township</b>	<b>Candidate</b>	<b>Results</b>
Township of Little Falls	Raymond Luke DAMIANO	2,349
Township of Little Falls	Nicholas DOELL	2,181
Borough of Totowa	Vincent VARCADIPANE	1,798

**Organization Agenda**

**OATH OF OFFICE ADMINISTERED TO THE ELECTED BOARD MEMBERS**

As required by law, the Board Secretary administered the Oath of Office to the following elected Members of the Board of Education.

- |                          |                      |
|--------------------------|----------------------|
| Township of Little Falls | Raymond Luke Damiano |
| Township of Little Falls | Nicholas Doell       |
| Borough of Totowa        | Vincent Varcadipane  |

**ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION**

The Board Secretary will open the floor for nominations for the office of President of the Board of Education. The Board President shall assume the Chair to conduct the remainder of the meeting.

**ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION**

The Board President will open the floor for nominations for the office of Vice President of the Board of Education.

**APPOINTMENT OF COMMITTEE MEMBERS**

<b>Committee</b>	<b>Chair</b>	<b>Member</b>	<b>Member</b>
Education			
Operations			
Finance			
Athletic/ Student Activities			
Public Relations/ Student Welfare			
Policy			
Negotiations			
Technology			

Passaic County & NJ School Board Association: \_\_\_\_\_

Liaison to Hall of Fame: \_\_\_\_\_

PRESIDENT SITS ON ALL COMMITTEES

## Organization Agenda

### **ANNUAL MOTIONS AND DESIGNATIONS**

#### **1. APPROVAL DESIGNATION OF NEWSPAPERS: (THE NORTH JERSEY HERALD AND NEWS AND THE RECORD)**

WHEREAS, Chapter 231 of the Public Laws of NJ (1975) known as, the "Open Public Meetings Act" requires notification of meetings of public bodies, as therein defined, in the manner therein set forth;

BE IT RESOLVED, that the Board of Education of the Passaic County Regional High School District #1 designates The North Jersey Herald and News and The Record, both daily publication, are hereby designated as its official newspapers for the publication of legal notices and advertisements.

#### **2. APPROVAL/ DESIGNATION OF OFFICIAL DEPOSITORY OF SCHOOL MONIES - DISTRICT ACCOUNTS**

BE IT RESOLVED, that the Board of Education of the Passaic County Regional High School District #1, designate, the following official depositories of school monies for said accounts:

List of Depositories:

*Lakeland Bank:*

Athletic Fundraising Account  
Athletic Officials Account  
Current Account  
Cafeteria Account  
Capital Account  
Flexible Spending Account  
Payroll Account  
Payroll Agency Account  
Petty Cash Account  
Scholarship Account  
Student Activity Account  
Unemployment Account

BE IT FURTHER RESOLVED, that all checks drawn against the Current Account and the Capital Account are signed by the following:

- Board President
- Superintendent of Schools
- School Business Administrator/Board Secretary

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BE IT FURTHER RESOLVED, that all checks drawn against the Cafeteria Account, Payroll Account, Payroll Agency Account, Flexible Spending Account, Petty Cash Account, Scholarship Account, Unemployment Account are signed by at least two of the following:

- Board President
- Superintendent of Schools
- School Business Administrator/Board Secretary

BE IT FURTHER RESOLVED, those signatures above shall be duly certified to the official depositories and that no checks drawn against said official depositories are valid unless so signed.

### **3. APPROVAL/ DESIGNATION OF DEPOSITORY OF STUDENT ACTIVITY AND ATHLETIC OFFICIAL ACCOUNT – SCHOOL ACCOUNTS**

BE IT RESOLVED, that the Board of Education of the Passaic County Regional High School District #1, designate Lakeland Bank as the depositories for the Student Activity, Athletic Officials and Athletic Fundraising Account of the Board of Education, and

BE IT FURTHER RESOLVED, that all checks drawn against these accounts be signed by at least two of the following:

Supervisor of Athletics, PE and Health/Student Activities Coordinator  
Superintendent of Schools  
School Business Administrator/Board Secretary

BE IT FURTHER RESOLVED, those signatures above shall be duly certified to the official depositories and that no checks drawn against said official depositories are valid unless so signed.

BE IT FURTHER RESOLVED, that no other bank accounts are authorized at the school level except for those so identified above without formal resolution by the Board of Education of the Passaic County Regional High School District #1.

## **Organization Agenda**

### **4. APPROVAL/DESIGNATION OF BOARD OF EDUCATION MEETINGS**

All monthly meetings are held in the Library of the Passaic Valley High School, East Main Street, Little Falls, New Jersey 07424.

In accordance with the "Open Public Meetings Act" P.L. 1975, effective January 19, 1976, be it known that the Board of Education of the Passaic Valley Regional High School District No. 1 of Little Falls, New Jersey files public notice of its Regular Meetings and causes it to be posted as indicated.

1. Clerk's Office of the Township of Little Falls
2. Clerk's Office of the Borough of Totowa
3. Administrator's Office of the Borough of Woodland Park
4. Main Office of Passaic Valley High School

The Regular Meetings of the Passaic Valley Regional High School District No. 1 Board of Education will be held on the following dates at 7:00 P.M.

Tuesday, January 18, 2022  
Tuesday, February 8, 2022  
Tuesday, February 22, 2022  
Tuesday, March 8, 2022  
Tuesday, March 22, 2022  
Tuesday, April 26, 2022 Public Hearing on Budget (Tentative)  
Tuesday, May 10, 2022  
Tuesday, May 24, 2022  
Tuesday, June 7, 2022  
Tuesday, June 21, 2022  
Tuesday, July 19, 2022  
Tuesday, August 23, 2022  
Tuesday, September 6, 2022  
Tuesday, September 20, 2022  
Tuesday, October 11, 2022  
Tuesday, October 25, 2022  
Tuesday, November 15, 2022  
Tuesday, December 6, 2022 – 6:00 P.M.  
Tuesday, January 3, 2023 - Organization/Regular Meeting

All Board Meetings are streamed live on our [YouTube Channel](#). Upon the conclusion of each meeting, the recorded session is then archived for future viewings.

Members of the public may attend in-person. However, each meeting is streamed live and individuals not wishing to speak are encouraged to join remotely. Members of the public wishing to speak during the public comment session should attend in-person or send a correspondence email to the Board Secretary.

Official action may be taken. The meeting may be convened to Executive Session upon announcement.

Any modifications will be publicized. Notice of Special Meetings and Work Sessions will be sent to the above locations and newspapers whenever applicable under the law.

## Organization Agenda

### 5. SCHOOL BOARD ETHICS

WHEREAS, each member of the Board of Education shall possess the qualifications required by law and shall be bound by the provisions of the School Ethics Act in accordance with N.J.S.A. 18A:12-24.1; and

WHEREAS, the Board of Education is required on an annual basis to sign an acknowledgment that he/she received a copy, read and will become familiar with the Code of Ethics for School Board Members contained within N.J.S.A. 18A:12-21 et seq.;

NOW THEREFORE BE IT APPROVED, that the Board of Education adopts the New Jersey School Board Member Code of Ethics to include that the School Ethics Act and Code of Ethics have been received and discussed; that the policies and procedures regarding training of district Board of Education members have been adopted in policy; and that each Board of Education member acknowledges receipt of the Code of Ethics for School Board members and has become familiar with the Code of Ethics.

#### Code of Ethics

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the board.

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6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

*THIS ENDS THE ORGANIZATION MEETING.*

*NOW WE WILL CONTINUE ON WITH THE REGULAR PORTION OF THE MEETING.*