

**Passaic Valley Regional High School
District**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, September 12, 2023**

Order of Business

Roll Call of Members

Pledge of Allegiance

Reading of Announcement

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 6, 2023, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

President's Report

Acknowledgment of Correspondence To The Board Of Education

Approval of Minutes of Previous Meeting

The minutes of the August 29, 2023, Regular and Executive meeting will be presented for review and approval.

Report of The Superintendent

- QSAC placement results

Student Representatives Report

Call For Members of The Public To Be Heard

Regular Order of Business

Committee Reports

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call For Members of The Public To Be Heard

Executive Session

Adjournment

Education Committee

1. Approval / Move on the Guide

The Superintendent recommends retroactive approval of the following move on the guide request as of September 1, 2023.

- Stephen Smith Step 5 Class 2

2. Approval / Retroactive 6th Period Coverage for Biology

The Superintendent recommends retroactive approval of the following prorated 6th period coverages for Biology. Start date Sept 7, 2023 – TBD. Rate as per PVEA contract.

- Joesph Feinstein
- Daria Leidig
- Allison Weisbrod
- Kristin Klein

3. Approval / Employee #4506 Leave of Absence

The Superintendent recommends the Board of Education approve the following leave for employee #4506.

Dates	Coverage	Amount of Time
Sept 5,6,7,8, 2023 Nov 6,8,20,21,22, 2023 Dec 18, 19,20,21,22, 2023	Paid Personal/ Sick Leave	14 days (10 sick, 4 personal)
Sept 11, 2023-Nov 3, 2023 Nov 13-17, 2023 Nov 27, 2023-Dec 15, 2023	Federal Medical Leave Act (intermittent)	12 weeks
	NJ Family Leave Act	
	Unpaid Leave	

4. Approval / Professional Day

The Superintendent recommends the Board approve the following staff professional days:

- Jennifer Shue, School Counselor. ½ day. 2023 Fall SEC College Tour. 9/14/23. No cost to BOE.

5. Approval / Rescind Out of District Placement

The Superintendent recommends the Board of Education rescind the out of district placement for student #934947. Student does not live in district.

Student ID	Location	Cost
934947	Venture High School 304 E. Midland Ave Paramus, NJ	\$7,000.00 Non-Resident Fee \$92,160.00 Tuition \$99,160.00 Total

Education Committee

6. Approval / Out of District Contract

The Superintendent recommends the Board of Education approve the out of district placement for the following student(s).

Student ID	Location	Cost
938018	The Gramon School 28 Dwight Place Fairfield, NJ	\$14,152.20 Tuition (ends 10/18/23)

7. Approval / Field Trip

The Superintendent recommended approval of following field trip:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Gymnastics	Agosta	Corrado's Haunted Hay Ride	10/20/23 3:45-9:45pm 671 Mt Bethel Rd Hackettown, NJ	Team bonding Approx 12 students, 2 staff No cost to BOE
2	FBLA	Kurtishi/ Thornton	Berkeley College Woman's Entrepreneurship Week	Oct 18, 2023/ 8am-12pm/ 44 Rifle Camp Rd Woodland Park, NJ	Meet Entrepreneurs and learn from their experiences. Approx 15 students, 2 staff. Cost to BOE 2 substitutes. Transportation TBD

8. Approval / 2023-2024 Substitute Teachers

The Superintendent recommends the approval of the following substitute teachers at the per diem substitute rate. Start date pending receipt of issued substitute certificate, criminal history and tb test.

- Rukiye Koch

9. Approval / Yvonne Migliaccio, Retroactive English Leave Replacement

The Superintendent recommends the Board of Education retroactive approve Yvonne Migliaccio, teacher of English as a leave for employee #4506, anticipated 9/7/23 – 12/31/2023. Class I, Step I: \$59,950.

Education Committee

10. Approval / Financial Literacy Advisors

The Superintendent recommends the Board of Education approve for the following teachers to serve as Financial Literacy Advisors. Stipend \$2,500 per teacher for the 2023-2024 school year.

- Thomas Deeney
- Joel Thornton

Teacher will be responsible for monitoring student progress via Everfi platform. This includes but is not limited to the following:

- Weekly communication with students via Google Classroom.
- Pacing students through the Everfi Platform.
- Updating student grades in a timely manner.
- Creating and grading weekly assignments: quizzes, homework, projects, and more.

11. Approval/Rescind Approvals - Part Time Paraprofessionals

The Superintendent recommends to rescind the approval of the following Part-Time paraprofessionals for the 2023-2024 school year as of 9/1/23:

- Anthony Domicolo
- Rita Jourdan

12. Approval/Louis Leiter - Part Time ABA Paraprofessional

The Superintendent recommends approval of Louis Leiter, part time one-to-one ABA paraprofessional for the 2023-2024 school year. Mr. Leiter is assigned to a student attending the ABA program from Clifton school district. Cost of services will be paid by Clifton school district.

13. Approval / Travel Expense - 2023 NJSBA Annual Workshop

The Superintendent, in consultation with the School Business Administrator/ Board Secretary, recommends the Board approve the travel expense for the 2023 NJSBA Annual Workshop in Atlantic City from October 23, 24 & 25 2023 for Ms. Brigati, and Dr. Healy.

14. Approval / Instructional Services – ESSER II

The Superintendent recommends the approval Edulastic in the amount of \$13,123.00 for supporting the ecosystem via professional learning for educators in the effective use of formative assessment. The amount of \$7,402.00 will be charged to Acct # 11-190-100-340-0055286-050 and the amount of \$5,721.00 Acct# 20-484-100-300-007600-050 (ESSER II)

15. Approval / 2023-2024 Facility Home Instruction

The Superintendent recommends the Board of Education approve home instruction for student #32046 provided in and inpatient facility TBD as per outside agency.

Education Committee

16. Approval / 2023-2024 Shared Time Program

The Superintendent recommends the Board of Education approve the following retroactive out of district placement(s):

	Student ID	Location	Cost
1	33221	HoHoKus School 634 Market Street Paterson, NJ	\$55.00/per day per student. Start date Sept 5, 2023 to the end of PVRHS school year. Total: \$9,900.00

Finance Committee

1. Approval / Sept 2023 Monthly Bills List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

Date	Check Numbers	Total Amount
9/13/23	Pending	\$ 366,356.82

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. Att F-1

2. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of July

WHEREAS, N.J.A.C. 6A:23A-16.10 required the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further required the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending July 31, 2023, for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending July 31, 2023; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation. Att F-2

Finance Committee

3. Approval / Line Item Budget Transfers – July

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of July 2023 as presented. Att F-3

4. Acceptance / Financial Status Report – July

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Financial Status Report for the month of July 2023, as presented. Att F-4

5. Acceptance / Revenue Report – July

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of July 2023, as presented. Att F-5

6. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Ms. Joyce Koch	23-24 Start Up Monies	1349	\$ 300.00

Operations Committee

1. **Approval / Resignation Tricia Czornomor, Secretary**
The Superintendent recommends acceptance and approval of the resignation of Tricia Czornomor, secretary. Last day of employment is September 29, 2023.

2. **Approval of Donation – PA Sound System**
The Superintendent, in consultation with the School Business Administrator, recommends the approval of the donation of a Sound System for the Farrell Gym at a cost of \$6,820.93 by Herff Jones. The district will purchase the Sound System from The Music Den and Herff Jones will reimburse the district.

Next Meeting

Regular Meeting:
Tuesday, October 17, 2023, 7:00 pm
Adra Suchorsky Library
Passaic Valley High School
East Main Street
Little Falls, New Jersey