

**Passaic Valley Regional High School
District #1**

AGENDA

**Regular Meeting of the Board of Education
Tuesday, July 19, 2022**

Order of Business

Roll Call of Members

Pledge of Allegiance

Reading of Announcement

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District #1 issued notice of this meeting on January 8, 2022, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley High School, and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

President's Report

Acknowledgment of Correspondence To The Board Of Education

Approval of Minutes of Previous Meeting

The minutes of the June 21, 2022 Regular and Executive meeting(s) will be presented for review and approval.

Report of The Superintendent

- Facilities update

Call For Members of The Public To Be Heard

Regular Order of Business

Committee Reports

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call For Members of The Public To Be Heard

Executive Session

Adjournment

Education Committee

1. Approval / 2022-2023 Out of District Placement

The Superintendent recommends the Board of Education approve the following out of district placement(s):

	Student ID	Location	Cost
1	1500939	Academy 360 – Upper School of Spectrum 360 West Orange, NJ	\$9,306.00 + \$3,960.00 ESY + Aide \$77,409.00 + \$32,940.00 Tuition + Aide \$123,615.00 Total
2	1804136	Academy 360 – Upper School of Spectrum 360 West Orange, NJ	\$9,306.00 + \$3,960.00 ESY + Aide \$77,409.00 + \$32,940.00 Tuition + Aide \$123,615.00 Total
3	2002654	Chancellor Academy 157 West Parkway PO Box 338 Pompton Plains, NJ	\$78,373.41 Tuition *REVISED
4	2001524	Chancellor Academy 157 West Parkway PO Box 338 Pompton Plains, NJ	\$78,373.41 Tuition *REVISED
5	31867	Chancellor Academy 157 West Parkway PO Box 338 Pompton Plains, NJ	\$8,565.40 + \$4,580.00 ESY + Aide \$78,373.41 + \$41,907.00 Tuition + Aide \$133,425.81 Total

2. Approval / 2022-2023 HoHoKus School of Trades and Technical Services Shared Time High School Program

The Superintendent recommends the Board of Education approve the following shared times program for the following students. Classes begin 9/6/22 and run through the end of our school year, 11:30am-2:00pm M-F. Tuition is \$55.00/day.

- ID 937763 (HF)
- ID 2003121 (RF)

3. Report of Suspensions

The Superintendent reports and requests approval of suspensions for June 2022. Attach. E-1

4. Approval / Fundraiser(s)

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Cross Country	Bleuler	Can Shake	Aug 28,2022/ Shop Rite Little Falls/ 5-8pm	Raise funds for cross country activities

Education Committee

5. Approval / June 2022 Student Attendance

The Superintendent reports the following attendance for June 2022:

Possible number of days school has been open	16.00
Possible number of days attendance	18,103.00
Days absent	858.00
Percent of attendance	95.3%
Average daily attendance	958.06
Average daily enrollment	1,065.00

6. Approval / Ashley Francis Move on the Guide

The Superintendent recommends approval of Ms. Ashley Francis request to move on the guide to Step 12 Class 2 commensurate with the approved PVEA contract.

7. Approval / Culinary Food Coordinator

The Superintendent recommends the approval of Zuzana Geleta for the stipend position of Culinary Food Coordinator, \$2,500.00 for the 2022-2023 school year.

8. Approval / Mr. Chris Watkins, Part-Time Paraprofessional

The Superintendent recommends the approval of Mr. Chris Watkins, as a part time Paraprofessional (\$16.00 per hour) /Bus Aide (\$18.00 per hour), not to exceed 29.5 hours, no benefits for the 2022-2023 school year.

9. Approval / Ms. Vernisha Henry and Mr. Peter Biddiscombe One-to-One Part-Time Aides

The Superintendent recommends the approval of Ms. Vernisha Henry and Mr. Peter Biddiscombe to serve as one to one aides for student #20549 on a split time schedule at Randolph High School's Rise program from 9/1/2022 through 6/30/2023. Neither staff member shall exceed 29.5 hours per week, at \$18.00 per hour, no benefits. Each staff member will be reimbursed mileage, at \$.35 per mile, measured from Passaic Valley Regional High School to Randolph High School and back on days when assigned to said Out of District Program. Student #20549 requires a 1:1 paraprofessional, as per his IEP.

10. Approval / Ms. Carly Kolek ESY Part-Time Paraprofessional

The Superintendent recommends retroactive approval of Ms. Carly Kolek, as a Part Time Paraprofessional for the Bergen ESY program starting Monday, 7/11/22. Rate \$18.00/per hour, not to exceed 29.5 hours no benefits.

Education Committee

11. Approval / Physical Science Curriculum Training

The Superintendent recommends the approval of the following staff for Physical Science curriculum training; 2 hour each at the rate of \$37.00 per hour.

- Susanne lobst
- William Phillian
- Richaell Kennedy
- Ed lobst
- Vincent Marotto
- Dominic Carfagno

12. Approval / Kiara Gomez, Paraprofessional Resignation

The Superintendent recommends approval of the resignation of Kiara Gomez, Paraprofessional as of June 25, 2022.

13. Approval / Giselle Vitaliti, Teacher of Spanish Resignation

The Superintendent recommends approval of the resignation of Giselle Vitaliti, teacher of Spanish as of August 31, 2022.

14. Approval / Substitute Pay Rate 2022-2023

The Superintendent recommends approval of the substitute pay rates for the 2022-2023 school year. Att E-2.

15. Approval / Substitute 2022-2023

The Superintendent recommends approval of the following substitutes for the 2022-2023 school year.

Permanent Subs	Beth Toole	George Dassinger	Kathy Hill
Daily Subs	Harry Ahrens	Anna Maria Betro	Domenica Campen
	Lillian Canova	Yvet Crocco	
	Annamarie Finley	William Freiberger	Robert See
	Elsa Howard	Rukiye Koch	Mary Logothetis
	Edward Levash	Yvonne Migliaccio	Madison Yodice
	Carol Van Gieson	Anthony Rosciano	Ernest Pizio

16. Approval / Marshall Rubric, 2022-2023

The Superintendent recommends approval of the Marshall Rubric for evaluations and observations of Administrators and faculty for the 2022-2023 school year.

17. Approval / Evaluation and Observation – Administration 2022-2023

The Superintendent recommends approval to use District developed and approved evaluation and observation tools for all administrators for the 2022-2023 school year.

18. Approval / Professional Development Plan and Mentoring SOA 2022-2023

The Superintendent recommends approval of the yearly submission of the Professional Development Plan and Mentoring SOA for the 2022-2023 school year.

19. Approval / CST Summer Hours for IEP Meetings

The Superintendent recommends approval of the CST team for summer hours as needed when IEP meetings and follow up documentation are required to take place. Each meeting/follow up documentation will not exceed 2 hours for the case manager and 1 hour for other team members per case; rate \$37.00 per hour.

20. Approval / Summer 2022 Curriculum Writing - New Courses

The Superintendent recommends the approval of the following curriculum writing positions for new courses. All positions compensated at \$37.00/hour.

- Applications of Algebra (1 teacher, 20 hours) - Thornton, E.
- Physical Science (1 teacher, 20 hours) - lobst, E.
- AP World History (1 teacher, 20 hours) - Menake, K.
- Latin American Studies (1 teacher, 10 hours) - Colon, N.
- Allied Health Science (1 teachers, 10 hours) - Weisbrod, A.

21. Approval / Summer 2022 Curriculum Writing - Revise Current Courses

The Superintendent recommends the approval of the following curriculum revision positions for existing courses. TBD pending assignment by Vice Principal. All positions compensated at \$37.00/hour.

- English I, II, III (2 teachers, 5 hours/ea) - Picarelli, J. & Van Ess, N.
- Algebra I, Geometry, Algebra II (2 teachers, 5 hours/ea) - Robeson, A. & Goethe, H.
- Biology, Chemistry, Physics (1 teacher, 10 hours, *revised) - lobst, S.
- World History, US History I, US History II (1 teacher, 10 hours *revised) - Deeney, T.
- PE/Health 9, PE/Health 11 (2 teachers, 5 hours/ea) - TBD
- Spanish I, Spanish II (1 teacher, 5 hours) - TBD
- Foundations of Art (1 teacher, 3 hours) - TBD
- Foundations of Music (1 teacher, 3 hours) - TBD
- Intro to Theatre (1 teacher, 3 hours) – TBD

Education Committee

22. Approval / Textbook/eBook Approval 2022-2023

The Superintendent recommends approval of the following textbooks/eBooks for the following courses:

- AP World History: Traditions and Encounters: A Global perspective on the Past, 2020 update, 7th edition; approximately \$4,031.74
- AP World History: AMSCO Advanced Placement Edition, World History: Modern (1200 - Present); approximately \$918.92
- AP World History: Princeton Review AP World History: Modern Premium Prep 2021; approximately \$779.70
- World Language: Immagina 3e Supersite Plus + WebSAM; approximately \$249.75
- World Language: Sentieri 3e Supersite Plus + WebSAM; approximately \$6,993.00
- World Language: Daccord 2019 Level 1 Supersite Plus + eCahier; approximately \$1,997.50
- World Language: Daccord 2019 Level 2 Supersite Plus + eCahier; approximately \$998.75
- World Language: Daccord 2019 Level 3 Supersite Plus + eCahier; approximately \$599.25
- World Language: Schmitt Asi se Dice Level 1; approximately \$6,507.60
- World Language: Schmitt Asi se Dice Level 2; approximately \$669.90
- World Language: Schmitt Asi se Dice Level 3; approximately \$1,435.50
- World Language: Schmitt Asi se Dice Level 4; approximately \$957.00
- World Language: Savvas Learning AP Spanish Bundle (Gram DCW/Lect DCW); approximately \$982.13
- Math/Algebra I: Envision AGA Common Core Student Edition, Algebra 1 + Digital Courseware, 2018 (6year license); approximately \$23,183.00

23. Approval / Brendan Clonan , Television Broadcasting Teacher

The Superintendent recommends the hiring of Brendan Clonan for the full-time tenure track position of Television Broadcasting Teacher, \$57,895.00 (Step 3, Class 1). Start date pending release of current district and receipt of criminal history and state sexual misconduct disclosure.

24. Approval / Maria McMahan, Theater Teacher

Superintendent recommends the hiring of Maria McMahan for the the full-time tenure track position of Theater Teacher, \$67,670.00 (Step 4, Class 3). Start date pending release of current district and receipt of criminal history and state sexual misconduct disclosure.

Education Committee

25. Approval / ARP ESSER Evidence Based Summer Learning Enrichment Positions

The Superintendent recommends the approval of the ARP ESSER Evidence Based Summer Learning Enrichment Positions for the Summer Arts Camp. The total salary of \$8,900.00 is charged to account #20-489-100-100-007600-050)

Summer Arts Camp

- Michael DeLuccia - \$3,000.00
- Jennifer Chelel - \$2,750.00
- Carrie Ingrham - \$1,500.00
- Pia Surace - \$1,100.00
- Julio Sanchez - \$550.00

Finance Committee

1. Approval / June 2022 Supplemental Monthly Bills List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

Date	Check Numbers	Total Amount
6/30/22	Pending	\$ 2,013,245.23

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. Att F-1

2. Approval / July 2022 Monthly Bills List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid:

Date	Check Numbers	Total Amount
7/20/22	Pending	\$ 667,787.98

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between

board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470- Payment of Claims.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approved the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorized the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims. Att F-2

3. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of June 2022 /Preliminary

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, the preliminary Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2022 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledged receipt of and accepted the preliminary Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending June 30, 2022; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certified that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. Att F-3

4. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices.

Vendor	Description	Check #	Amount
Pomptonian	Invoice 671061022	1277	\$17,470.10
Heerema	Freezer Repairs	1278	\$401.18

5. Approval of Line Item Budget Transfers – June 2022

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line-item transfers to include administrative cost budget transfers for the months of June 2022 as presented. Att F-4

Finance Committee

- 6. Acceptance of Financial Status Report – June 2022**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Financial Status Report for the month of June 2022, as presented. Att F-5
- 7. Acceptance of Revenue Report – June 2022**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of June 2022, as presented. Att F-6
- 8. Approval Additional Revenue for Extraordinary Aide 2021-2022**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the additional revenue of extraordinary aide in the amount of \$483,191 for the 2021-2022 school year.
- 9. Approval to Transfer Cafeteria Funds**
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the transfer of Cafeteria funds in the amount of \$50,000.00 from the Cafeteria Account to the General Account.

Operations Committee

1. Approval Use of Facilities

The Superintendent recommends the following use of facilities requests:

- LF Police Dept requests use of the Wrestling gym and mats from 8/2 through 8/29 (dates on file) 2 nights a week (6-8pm) for self-defense tactical training within their department
- LF Police Dept requests use of the school building (hallways, stairwell, classrooms, large area, i.e. gym) and parking lot for Active Attack Training from 7am-4pm. Dates August 15 through 19, 2022
- The Little Falls Recreation and Athletic Club (LFAC) would like to use the track for their youth track and field program on Sunday mornings from 9-11am. This program will run from September through November.
- PVHS Football and Cheer Parents request use of the
 - cafeteria for Monthly Meetings on 8/10, 9/14, 10/12, 11/9
 - picnic table area & back parking lot for their annual BBQ 8/20 (1-4pm)
 - cafeteria for Annual Pancake Breakfast Fundraiser on Sunday November 20th (6am-3pm)

2. Approval of Vehicle Rental Agreement – Belair Transport

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the vehicle rental agreement with Belair Transport, Orange, N.J., for a 54-passenger bus at a cost of \$250.00 per day for the 2022-2023 school year.

3. Approval of Cabling Removal and Installation

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the cable removal and installation in the guidance office and room 148 closet area in the amount of \$24,025.00 to Turn Key Technologies, PEPPM Cooperative Purchasing Contract #14332154. The amount of \$12,012.50, paid through E-Rate funding and the amount of \$12,012.50, paid through budgeted funds, account #12-000-400-450-005100-050.

4. Approval / Purchase School Bus

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve to purchase a 54-passenger Blue Bird "Vision" school bus from Hoover Truck & Bus Center in the amount of \$133,804.76. The purchase is through Bid Item #8 in the Educational Services Commission of New Jersey Cooperative Bid #ESCNJ 21/22-23.

5. Approval / Contract – Rod Bolten Photography

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the photography contract for yearbook pictures to Rod Bolten Photography. This contract includes school ID card services.

Operations Committee

6. Approval / Contract – Herff Jones

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve Herff Jones for the school district yearbooks, caps, gowns, class rings, diplomas, diploma covers and other school activities/athletic needs per agreement from 2023-2025.

Operations Committee

7. Approval Of Bid Results – Student Related Activities – SY 2022-2023

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the Student Related Activities (Bid Spec PV3-23) for weekdays, to Trans-Ed Inc., as the lowest qualified bidder for the school year 2022-2023. See below results:

Passaic Valley Regional High School
 2022-2023

Bid Results For Student Transportation Services
 Bid Number PV3-23

ROUTE # PV Weekdays AIDE REQUIRED? Yes ___ No X

<u>CONTRACTOR</u>	<u>OVERTIME COST PER QUARTER</u>	<u>COST PER HOUR</u>	<u>Per Mile</u>	<u>Total</u>	
Trans-Ed	30.00	98.00		98.00	
					Number of Days: Weekdays Only
					Hours: 3:00-7:00/ 4 Hours
					Dates: September 2022- June 2023
					Vehicle Type: 54 Passenger Yellow School Bus
					Route Cost: Hourly Rate To Be Calculated

Athletics and Activities Committee

1. Rescind approval of Dr. McInerney, School Orthopedic

The Superintendent recommends rescinding approval of School Orthopedic (Dr. Vincent McInerney) as of June 30,2022

2. Approval / Academy Orthopedic Group.

The Superintendent recommends approval of Academy Orthopedic Group as the school orthopedic as of July 1,2022.

Policy Committee

1. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval and adoption of the following policies:

- Policy 1110 Organization Chart (Att P-1)

Regular Meeting of the Board of Education
Tuesday, July 19, 2022

Regular Meeting:
Tuesday, August 23, 2022, 7:00 pm
Adra Suchorsky Library
Passaic Valley High School
East Main Street
Little Falls, New Jersey