



**PASSAIC VALLEY  
REGIONAL HIGH SCHOOL**

**Regular Meeting of the Board of Education  
Tuesday, February 25, 2025**

**Agenda**

**Order of Business**

**Roll Call of Members**

**Pledge of Allegiance**

**Reading of Announcement**

**Public Notice**

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 12, 2025, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

**President's Report**

**Acknowledgment of Correspondence To The Board Of Education**

**Approval of Minutes of Previous Meeting**

The minutes of the January 28, 2025 Regular and Executive meetings will be presented for review and approval.

**Report of the Superintendent**

SSDS Report Period 1 (September 1 - December 31, 2024)

**Student Representatives Report**

**Call For Members of the Public To Be Heard**

**Regular Order of Business**

**Committee Reports**

**Attorney's Report**

**Passaic County School Boards Association – Report of Delegate**

**New Jersey School Boards Association – Report of Delegate**

**Old Business**

**New Business**

**Call For Members of The Public To Be Heard**

**Executive Session**

**Adjournment**

**Regular Meeting of the Board of Education**  
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**Education Committee**

1. **Approval / January 2025 Suspensions**  
 The Superintendent reports and requests approval of suspensions for January. Att E-1
2. **Approval / January 2025 Student Attendance**  
 The Superintendent recommends approval of the January 2025 student attendance.

Possible number of days school has been open	21
Possible number of days attendance	22,702
Days absent	1,158
Percent of attendance	95.30%
Average daily Enrollment	1082

3. **Approval / September 1 - December 31, 2024, Report Period 1, Student Safety Data Report**  
 The Superintendent recommends approval of the September 1 - December 31, 2024, Report Period 1, Student Safety Data Report. Att E-2
4. **Approval / Fundraiser(s)**  
 The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Italian Club	R. Napolitano	Selling Italian Club Shirts	1/27/25-2/10/25 8:00-2:30pm items sold throughout the school/cafe	Raise funds for the Event of the Year Club Dinner

5. **Approval / Field Trip(s)**  
 The Superintendent recommends approval of the following field trips

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose	Cost to BOE / Student
1	Business Class	Lisa Ackershoek Christine Coppola Angelo DeSalvo	"Sports Business Day"	3/20/25 @ 8:15am - 12:00pm <b>Metlife Stadium</b> , Rt 3, East Rutherford, NJ	Opportunity to see the business operations side of the organization by sharing background stories as well as day-to-day functions	50 students @ \$55/student 1 - PV Bus 3 - Subs
2	Drama Club	Shue, Deluccia, Surace, McMahon	Spring Musical - "Alice in Wonderland Jr"	4/2/25 @ 9:30am - 1pm <b>Washington Park School</b> , Crews Street, Totowa & <b>Sette Pizza</b> , Union Blvd, Totowa	Support our middle school theater program, build relationships, and encourage 8th graders to come to PV	40 Students @ \$0/student 1 - PV Bus 4 - Subs
3	Holocaust & Genocide Class	Tim Donnelly Plus (1) - TBD	Museum Trip	4/16/25 @ 8:30am - 12:00pm Full Day <b>Museum of Jewish Heritage</b> , 36 Battery Place, NYC	Required for dual-enrollment students. A few other students will also be given the opportunity to attend.	20 students @ \$39.75/student 2 - Subs 1 - STA Bus

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4	Spanish 2 Class	Raquel Trejo	Latin American Cultural Performance & Authentic Cuban Lunch	4/3/25 @9am - 1:30pm <b>John Breslin Jr Theater Felician University</b> , 262 S. Main St, Lodi, NJ & <b>Rumba Cubana Restaurant</b> , 6909 JFK Blvd E, Gutenberg, NJ	Exposure to Latin American Culture and History through music & dance followed by an authentic Cuban Lunch	46 students @ \$51/student 1 - PV Bus 1 - STA Bus 3 - Subs
5	FBLA	Lindita Kurtishi Ennely Thornton	PCTI - Consumer Bowl Competition	3/3/25 @ 9am - 2:00pm <b>PCTI</b> , 45 Reinhardt Road, Wayne	Consumer Bowl Competition	5 Students @ \$0/student 1 - PV Bus 2 - Subs

6. **Approval / Guest Choreographer**

The Superintendent recommends the approval of guest choreographer Michele Mossay for a Tap Master Class with Advanced Dance students on 4/2/25, under the supervision of Maria McMahon. Required clearances and documentation on file. Compensation of \$250.00 budgeted through the Visual and Performing Arts/Dance budget.

7. **Approval / 2025 SY Contract for Home Instruction**

The Superintendent recommends the approval of a Contract for the Center For Children's Behavior Health, Fairfield NJ. Terms of the agreement shall be in effect from February 3, 2025 through June 30, 2025 at the rate \$99.00/hour per student for Home Instruction Services.

8. **Approval / Home Instruction**

The Superintendent recommends the approval of home instruction for the following student(s):

	ID	Date On	Probable Duration	Instructor or Program
1	938514	1/28/2025	6-8 Weeks weeks (Retro)	Silvergate
2	20899	1/29/25	8 Weeks (Retro)	Aspire
3	21897	2/10/25	5 weeks (Retro)	Educere/Google
4	938580	1/27/25	8 Weeks (Retro)	Educere/Google
5	938524	2/3/25	16 Weeks (Retro)	Center for Children's Behavioral Health
6	2001664	2/19/25	60 Days (Retro)	Educere/Google
7	938263	1/22/25	8 Weeks (Retro)	Aspire
8	20378	1/21/25	6 Weeks (Retro)	Educere/Google

9. **Approval / Professional Day Request**

The Superintendent recommends approval of following professional day request:

	Department	Teacher	Event	Date/Time/Location	Purpose
1	Guidance	Kelly Morris Slayton	Passaic County Public Safety Academy	2/07/2025 300 Oldham Road, Wayne, NJ	Building protective factors for grief and loss. Tools for educators, caregivers and the community.

10. **Approval / 2024-2025 8th Grade Placement Assessment Grading**  
The Superintendent recommends the approval of the following teachers/subject areas in need of manual grading of the 8th grade placement assessments. All positions compensated at PVEA contractual rate (\$37.00/hr.) to be paid with ESSA Title I. Title 1 Account # 20-237-100-100-007600-050. Not to exceed 20 hours for each subject area.
  - Suzanne lobst (Science)
  - Kathleen Dellanno (English-Language Arts)
11. **Approval / Resignation Richeall Kennedy, Teacher of Science**  
The Superintendent recommends acceptance and approval of the resignation of Richeall Kennedy, Science Teacher. Last day of employment was February 1, 2025.
12. **Approval / Resignation - Classroom Aide**  
The Superintendent accepts the resignation of Carley Kolek, effective 2/19/2025
13. **Approval / Resignation - Classroom Aide**  
The Superintendent accepts the resignation of Tala Issa, effective 2/19/2025
14. **Approval / Termination - Classroom Aide**  
The Superintendent recommends the termination of employee #5098, effective 2/1/2025
15. **Approval / Rescind Appointment - Classroom Aide**  
The Superintendent recommends rescinding the appointment of Alexis D'Antonio as a Classroom Aide. Board of Education Approval 1/28/25.
16. **Approval / Amend Appointment - Acting Board Secretary for Emergency Purposes**  
The Superintendent recommends rescinding Rae Alex as Acting Board Secretary and appoint Mary DeNude as acting Board Secretary for emergency purposes for the period February 25, 2025 through June 30, 2025.

**Finance Committee**

1. **Approval of Monthly Bill List – February 2025**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the board with the recommendation that it be paid (Attachment F-1):

<u>Date</u>	<u>Check Numbers</u>	<u>Total Amount</u>
01/26/25	Pending	\$818,460.92

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between board meetings if it is determined that a need arises prior to the next board meeting in accordance with Policy 6470 – Payment of Claims.

2. **Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of December 2024**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-2) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending December 31, 2024 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending December 31, 2024; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

3. **Approval of Line-Item Budget Transfers – December 2024**

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of December 2024 as presented. (See Attachment F-3)

4. **Acceptance of Financial Status Report – December 2024**

The Superintendent, in consultation with the School Business Administrator, recommends the Board accept the Financial Status Report for the month of December 2024, as presented. (See Attachment F-4)

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**5. Acceptance of Revenue Report – December 2024**

The Superintendent, in consultation with the School Business Administrator, recommends the Board accept the Revenue Report for the month of December 2024, as presented. (See Attachment F-5)

**6. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of January 2025**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation; and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and

WHEREAS, attached (Attachment F-6) are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending January 31, 2025 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending January 31, 2025; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

**7. Approval of Line-Item Budget Transfers – January 2025**

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the following line item transfers to include administrative cost budget transfers for the month of January 2025 as presented. (See Attachment F-7)

**8. Acceptance of Financial Status Report – January 2025**

The Superintendent, in consultation with the School Business Administrator, recommends the Board accept the Financial Status Report for the month of January 2025, as presented. (See Attachment F-8)

**9. Acceptance of Revenue Report – January 2025**

The Superintendent, in consultation with the School Business Administrator, recommends the Board accept the Revenue Report for the month of January 2025, as presented. (See Attachment F-9)

**10. Approval of Payment of Cafeteria Invoices**

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve payment of the following cafeteria invoices:

<b>Vendor</b>	<b>Description</b>	<b>Check #</b>	<b>Amount</b>
Pomptonian	Inv#671011725	1471	\$23,060.46
Pomptonian	Inv#671012425	1472	\$ 3,160.99
Pomptonian	Inv#671013125	1473	\$15,017.17
Pomptonian	Inv#671021425	1474	\$29,069.56

**Operations Committee**

1. **Approval / Rescind Appointment - Bus Aide**  
The Superintendent recommends rescinding the appointment of Gary Sotelo as a Bus Aide. Board of Education Approval 1/7/25 at the rate of \$23.00/hour, no benefits.
2. **Approval / Cat6 Cabling - E-Rate Project**  
The Superintendent, in consultation with the School Business Administrator, recommends the approval of the Cat6 Cabling E-Rate Project in the amount of \$3,963.00. E-Rate funding will cover 50% of the cost of this project with the remaining amount to be charged to 11-190-100-500-005200-0050.
3. **Approval / Settlement Agreement**  
The Superintendent recommends approval of the following Settlement Agreement:  
Docket # PAS-L-543-22
4. **Approval / Contract – Herff Jones**  
The Superintendent, in consultation with the School Business Administrator, recommends the Board approve Herff Jones for the school district yearbooks, caps, gowns, class rings, diplomas, diploma covers and other school activities/athletic needs per agreement from 2026-2028.

**Athletics and Students Activities Committee**

1. **Approval / Spring 2025 Schedule D Coaching Assignments:**

The Superintendent recommends approval of the following appointments pending receipt of criminal background, Sexual Misconduct forms and TB test where necessary.

- Morris Altchek - Head Softball Coach  
Salary \$7,961.00 - Schedule D, Category 3, Step 4
- James Rothenberger - Assistant Softball Coach  
Salary \$5,733.00 - Schedule D, Category 3, Step 4
- Walter Bleuler - Assistant Spring Track Coach  
Salary \$5,733.00 - Schedule D, Category 3, Step 4

2. **Approval / Rescind Appointment - Assistant Softball Coach**

The Superintendent recommends rescinding the appointment of Kara Mancini as Assistant Softball Coach.

3. **Approval of Donation:**

The Superintendent recommends the approval of a \$2,000.00 donation from Walid Darwish to the Passaic Valley High School Wrestling Team.

4. **Approval / Use of Facilities**

The Superintendent in consultation with the School Business Administrator recommends the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

	<b>Group</b>	<b>Date</b>	<b>Facilities/ Area Request</b>	<b>Other</b>
1	Tri-Town Track & Camp Field Program	Thursday nights along with some Saturday afternoons during the months of May and June, 2025	track and turf areas	The schedule will be coordinated and approved by the PVHS Director of Athletics and PVHS Track Coach.
2	Evolution Lacrosse Academy	4/6/2025 8am - 3pm	Turf Field	Sports Programs
3	Bergen/PV ABA Program - Autism Walk	4/13/2025 9:00am-12:00pm	Turf field & Parking Lot	All proceeds will benefit the Bergen / PV ABA Program
4	BergenPAC and FBI Community Outreach Organization - Community Film Screening Event	3/28/2025 Time: TBD	Schneider Auditorium	None

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5	PVEF Summer Camp & Summer Theater	Camp: June 30 - July 24 (Monday-Thursday) Summer Theater Mainstage Show Dates: July 31, Aug 1 & 2 Junior Show Dates August 8 & 9	Auditorium, Cafe, East Wing Rooms	Camps
6	Woodland Park Softball	June 7th with a rain date of June 8th	JV Baseball Field	"Families Behind The Badge" Softball Tournament

5. **Approval / Fundraiser(s)**

The Superintendent recommends approval of the following fundraiser(s):

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Track & Field	Eric Getz	Pretzel/Chocolate Fundraiser	3/6/25 - 3/27/25 - On-Line	Raise funds for the end of season Dinner/Senior Gifts
2	Track & Field	Eric Getz	Run the Snack Stand for Home Meets/Big North Championship	4/15/25 - 4/30/25	Raise funds for the end of season Dinner/Senior Gifts/Record Board

**Next Meeting**

Regular Meeting:  
Tuesday, March 18, 2025, 7:00 PM  
Adra Suchorsky Library  
Passaic Valley High School  
100 East Main Street  
Little Falls, New Jersey 07424