

PASSAIC VALLEY REGIONAL HIGH SCHOOL

100 EAST MAIN STREET, LITTLE FALLS, NEW JERSEY 07424

Dr. Bracken Healy
Superintendent



Mr. Colin Monahan
Business Administrator
Board Secretary

SPECIAL EDUCATION PARAPROFESSIONAL

QUALIFICATIONS

- Must have a high school diploma and/or college-level coursework in education or related field.
- Demonstrated ability to assist with instructional activities and to communicate effectively with students, parents and school staff.
- Knowledge of diverse needs of children with disabilities and appropriate special education classroom practices.
- Required criminal history background check and proof of U.S. citizenship or legal resident alien status.
- Bilingual proficiency is highly desirable.

SCOPE

- To assist the classroom teacher by working with individual and/or small groups of disabled students to provide them with physical help and emotional support, as needed for optimal benefit within their program.

RESPONSIBILITIES

- Assists in taking care of the physical needs of the special education pupil, including putting on and taking off outerwear, moving from room to room, self care tasks and using the lavatory/toileting.
- Assists with individualized instruction and works with small groups of students under the supervision of the special education teacher to reinforce material initially introduced by the teacher.
- Assists, where appropriate, in loading and unloading the special education pupil from transportation buses or vans and to the bathroom.
- Completes clerical duties as assigned by the special education classroom teacher.
- Assists pupils with various projects, crafts, and curriculum tasks.
- Aids physically handicapped children, particularly those who rely upon appliances and prosthetics.
- Performs other appropriate duties as assigned by the special education teacher or Supervisor of Special Services.

Send resume and letter of interest to employment@pvrhs.org.